

No.4/8/2013-CS-II (A)(Part-I)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

3rd Floor, Lok Nayak Bhavan, New Delhi-110003
Dated the 19th November, 2014.

OFFICE MEMORANDUM

Subject: Nomination of Personal Assistant/Private Secretaries (ad-hoc) for appointment to the grade of Private Secretary of CSSS for the select list year 2012(extended) on regular basis under the Zoning Scheme for Seniority Quota - reg.


The undersigned is directed to refer to this Department's O.M. of even number dated 27.05.2014 on the subject mentioned above and to say that on the basis of information furnished by the cadre units, it has been decided to nominate the Personal Assistants/ Private Secretaries (ad-hoc), whose names are covered under the zone prescribed against existing vacancy for appointment/promotion to the PS grade of CSSS on regular basis under the Zoning Scheme on their inclusion in the Select List Year 2012(extended).

2. As per this Department's OM No. 20/28/2010-CS.II(A) dated 31.07.2014, Level-II training programme is mandatory. Accordingly, the officials, who have successfully completed the level-II training, have been included in the list for promotion as PS on regular basis. Cadre units are requested to take urgent action to appoint/promote these officers to Private Secretary grade of CSSS against the Select List Year 2012(extended) provided they are clear from vigilance angle. A copy of the appointment/promotion order issued in this regard by the cadre unit, duly indicating the CSL number of the officers, be forwarded to this Department immediately.

3. No request for retention will be entertained as cadre allocation has been made on the basis of vacancies reported under seniority quota by the respective cadre units and in accordance with Rotational Transfer Policy for CSSS personnel issued vide this Department's O.M. No. 13/1/2009-CS.II dated 15.07.2011.

4. Cadre Units are also requested to ensure that the officers concerned are relieved within 45 days from the date of issue of this O.M. to take up the new posting in the cadre unit allocated failing which their nomination order shall be cancelled by this Department. While issuing order in this regard, it is to be ensured that the information pertaining to the officer in the web based system is complete and accurate. In case an officer nominated refuses regular promotion, cadre unit concerned may initiate action in terms of this Department's O.M. No. 5/1/2008-CS.I(S) dated 08.04.2011 under intimation to this Department.

5. This O.M. is available on the website of this Department viz www.persmin.nic.in → Central Services → CS Division → CSSS → Promotion (Regular) → Steno. Gr. 'C' to 'A&B' (Merged).


19/11/14
(Kameshwar Mishra)

Under Secretary to the Government of India
Tel. No.24623157

To,

All concerned cadre units of CSSS.

Sl. No.	CSL No.	Name of the officer	Date of Birth	Cat.	SL Year in PA grade	Cadre where Working	Cadre where nominated
1	1712	Bhagwat prasad	16/10/1972	SC	2006	Coal	Coal
2	1278	Dilip Pal	02/11/1958	Gen	2003	Civil Avi.	Civil Avi.
3	1295	P.Lalitha Dinesh	21/08/1957	Gen	2004	MHA	P&NG
4	1297	Chitra Puri	24/08/1957	Gen	2004	I&B	Agriculture
5	1306	Tara Arora	20/08/1973	Gen	2004	MHA	Food &PD
6	1316	Kartika Chandra Sahoo	02/07/1971	Gen	2004	Power	Power
7	1325	Poonam Chug	02/02/1962	Gen	2004	IP&P	IP&P
8	1331	Anita Sharma	14/07/1957	Gen	2004	H & FW	H & FW
9	1359	R K Malhotra	06/04/1958	Gen	2005	I&B	Expenditure
10	1375	Harish Kumar Nandwani	25/12/1962	Gen	2005	Water Res.	I&B
11	1379	Vinita Chawla	02/08/1960	Gen	2005	Power	Power
12	1385	Manju Datta	28/03/1960	Gen	2005	Science &Tech.	Science &Tech.
13	1386	Booma Sekar	22/06/1975	Gen	2005	Fertilizers	Urban Dev.
14	1387	Anita Kathpalia	05/02/1960	Gen	2005	Power	Power
15	1389	Chitra Chandna	24/10/1961	Gen	2005	Telecom.	Telecom.
16	1390	V.Subramanian	17/07/1973	Gen	2005	RT&H	RT&H
17	1391	Anita Kalra	25/07/1962	Gen	2005	MHA	Expenditure
18	1393	R N Sahai	25/12/1961	Gen	2005	Civil Avi.	Civil Avi.
19	1397	Sneh Anand	14/01/1959	Gen.	2005	MHA	Textiles
20	1399	Parminder Kaur	02/02/1959	Gen	2005	MHA	Rural Dev.
21	1403	Daisy Man	04/10/1961	Gen	2005	Telecom.	Telecom.
22	1415	Brij Bala Jindal	21/08/1957	Gen	2005	Fertilizers	Fertilizers
23	1421	Ramesh kumar Arora	13/04/1960	Gen	2005	Power	HRD
24	1427	Manohar Lal	13/12/1957	Gen	2005	Rural Dev.	Rural Dev.
25	1429	Indira Mohan Kartike	04/08/1961	Gen	2005	Food & PD	Civil Avi.
26	1430	Jatinder Nagpal	23/03/1974	Gen	2005	Env. & Forests	Env. & Forests
27	1432	Desh Deepak Sharma	08/07/1972	Gen	2005	RT&H	RT&H

Done
9/11/2014
901 (CS-II/A)