

No.4/9/2014-CS-II (A)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training

3<sup>rd</sup> Floor, Lok Nayak Bhavan, New Delhi-110003  
Dated the 29<sup>th</sup> December, 2014.

**OFFICE MEMORANDUM**

Subject: Nomination of Personal Assistant for appointment to the grade of Private Secretary of CSSS for the select list year 2013 on regular basis under the Zoning Scheme for Seniority Quota - reg.

The undersigned is directed to refer to this Department's O.M. of even number dated 10.06.2014 on the subject mentioned above and to say that on the basis of information furnished by the Cadre Units, it has been decided to nominate the Personal Assistants whose names are covered under the zone prescribed against existing vacancy, for appointment/promotion to the PS grade of CSSS on regular basis under the Zoning Scheme on their inclusion in the Select List Year 2013.

2. As per this Department's OM No. 20/28/2010-CS.II(A) dated 31.07.2014, Level-II training programme under CTP is mandatory. Accordingly, the officials, who have successfully completed the level-II training, have been included in the list for promotion as PS on regular basis. Officials who have less than 2 years left to superannuate, are exempted from Level- II mandatory training programme as per the provision of the CTP and are included for promotion to the Grade of PS of SLY 2013.

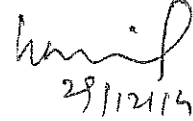
3. Name of PAs who have superannuated have also been included in the Annexure to this OM. However, promotion order in their cases need not be notified as retired persons would not be available to avail the actual promotion from a prospective date.

4. Cadre Units are requested to take urgent action to appoint/promote these officers to Private Secretary grade of CSSS against the Select List Year 2013 provided they are clear from vigilance angle. A copy of the appointment/promotion order issued in this regard by the cadre Units, duly indicating the CSL number of the officers, be forwarded to this Department immediately. The necessary entry should also be made in the Web based data available at [cscms.nic.in](http://cscms.nic.in).

5. No request for retention will be entertained as cadre allocation has been made on the basis of vacancies reported under seniority quota by the respective Cadre Units and in accordance with Rotational Transfer Policy for CSSS personnel issued vide this Department's O.M. No. 13/1/2009-CS.II dated 15.07.2011.

6. Cadre Units are also requested to ensure that the officers concerned are relieved within 45 days from the date of issue of this O.M. to take up the new posting in the Cadre Unit allocated failing which their nomination order shall be cancelled by this Department. While issuing order in this regard, it is to be ensured that the information pertaining to the officer in the web based system is complete and accurate. In case an officer nominated refuses regular promotion, cadre unit concerned may initiate action in terms of this Department's O.M. No. 5/1/2008-CS.I(S) dated 08.04.2011 under intimation to this Department.

7. This O.M. is available on the website of this Department viz [www.persmin.nic.in](http://www.persmin.nic.in) → Central Services → CS Division → CSSS → Promotion (Regular) → Steno. Gr. 'C' to 'A&B' (Merged).



(Kameshwar Mishra)

Under Secretary to the Government of India

Tel. No.24623157

To,

- (i) All concerned Cadre Units of CSSS.
- (ii) NIC, DoP&T, Khan Market, LNB, New Delhi.
- (iii) Hindi Unit for furnishing of Hindi translation.
- (iv) Guard file.

**Annexure to OM No. 04/09/2014-CS.II(A) Dated 29.12.2014**

Sl. No.	PA CSL No.	Name of the Officers (Shri/Smt/Ms.)	DOB	Category	PA in SLY	Cadre where Working	Cadre where nominated
1	1438	Subhash Chand	20/12/1972	Gen.	2005	Supply	Supply
2	1439	Rama Chhabra	29/03/1957	Gen.	2005	UPSC	Expired on 03.08.2014
3	1440	Mahesh Kumar Gour	24/10/1970	Gen.	2005	Agriculture	Commerce
4	1441	Radha Sikri	02/01/1958	Gen.	2005	Agriculture	Agriculture
5	1442	Anshu Sharma	13/11/1973	Gen.	2005	IP&P	Defence
6	1449	Neeraj Jaitly	08/01/1962	Gen.	2005	IP&P	Civil Avi.
7	1451	Meena Bagga	07/02/1957	Gen.	2005	S&T	S&T
8	1453	Manoj Gaur	28/07/1962	Gen.	2005	P& NG	P&NG
9	1455	Rita Devnani	31/01/1962	Gen.	2005	Planning Comm.	Planning Comm.
10	1457	S Kalyanaraman	19/03/1958	Gen.	2005	Planning Comm.	Planning Comm.
11	1459	Chander Kanta Negi	06/01/1961	Gen.	2005	MHA	Youth Affairs & Sports
12	1461	Dinesh Kumar	23/05/1958	Gen.	2005	Legal Affairs	Legal Affairs
13	1463	S D Mudgil	30/07/1956	Gen.	2005	Power	Power
14	1465	Naresh Kumar Bhatia	03/12/1962	Gen.	2005	S&T	S&T
15	1467	D K Saha	09/12/1956	Gen.	2005	Legal Affairs	Legal Affairs
16	1469	Narender Kumar Rustogi	17/08/1953	Gen.	2005	IP&P	retired on 31.08.2013
17	1471	Manjeet Saini	09/08/1958	Gen.	2005	Fertilizers	Fertilizers
18	1472	K. Venkata Rama	29/08/1973	Gen.	2005	IP&P	IP&P
19	1473	Rajendera Kumar	21/01/1957	Gen.	2005	Steel	Steel
20	1479	Jagdish Kumar	09/06/1954	Gen.	2005	Supply	retired on 30.06.2014
21	1487	Kamlesh Thakur	21/06/1956	Gen.	2005	Telecom	Telecom
22	1489	Jiti Kumai Arora	05/08/1959	Gen.	2005	Power	Power
23	1490	Yogesh Kashyap	15/05/1976	Gen.	2005	Water Res.	Earth Science
24	1491	Nirmala Pandey	19/02/1959	Gen.	2005	Power	Power
25	1493	Kanika Pandya	18/04/1959	Gen.	2005	Labour	Labour
26	1495	A K Verma	09/07/1958	Gen.	2005	Power	DOPT
27	1497	Usha Varma	01/03/1961	Gen.	2005	S&T	S&T
28	1499	Sunil Kumar Mehta	15/06/1962	Gen.	2005	UPSC	UPSC
29	1501	D B Pushkarna	30/07/1958	Gen.	2005	S&T	S&T
30	1503	Madhubala	01/12/1957	Gen.	2005	Power	Power

*29/12/2014*  
*20 (CS-II A)*

Sl. No.	PA CSL No.	Name of the Officers (Shri/Smt/Ms.)	DOB	Category	PA in SLY	Cadre where Working	Cadre where nominated
31	1557	Veena Dhingra	15/11/1956	Gen.	2006	Agriculture	Agriculture
32	1570	Satish Chandra Sharma	21/06/1954	Gen.	2006	Defence	retired on 30.06.2014
33	1580	Asha Rani	05/05/1956	Gen.	2006	I&B	I&B
34	1594	T.K Kunhikannan	28/05/1956	Gen.	2006	Posts	Posts
35	1598	Baldev Singh	30/05/1955	Gen.	2006	Health & FW	Health & FW
36	1612	Sushila Kataria	07/05/1956	Gen.	2006	Tribal Aff.	Tribal Aff.
37	1614	Aziz Khan	10/01/1954	Gen.	2006	Water Res.	retired on 31.01.2014
38	1616	A.K Mahajan	07/09/1956	Gen.	2006	IP&P	IP&P
39	1621	Anadi Sharma	08/12/1954	Gen.	2006	S&T	S&T
40	1626	Rakesh Kumar	19/04/1956	Gen.	2006	Labour	Labour
41	1628	V.Krishnaswamy	28/04/1956	Gen.	2006	UPSC	UPSC
42	1634	B.M. Sharma	08/12/1954	Gen.	2006	Rural Dev.	Rural Dev.
43	1636	Raja Ram	14/11/1955	Gen.	2006	S&T	S&T
44	1640	R.K. Malhotra	19/12/1954	Gen.	2006	S&T	S&T
45	1642	Ved Prakash Kakkar	12/07/1955	Gen.	2006	HRD	HRD
46	1646	I.C Arora	12/06/1955	Gen.	2006	SJ&E	SJ&E
47	1652	R.D. Sharma	12/07/1955	Gen.	2006	SJ&E	SJ&E
48	1654	Ishwar Chander	01/10/1954	Gen.	2006	Fertilizers	retired on 31.10.2014
49	1662	Surinder Kumar Bajaj	10/12/1954	Gen.	2006	SJ&E	SJ&E
50	1923	Pawan Kumar	01/05/1978	SC	2008	Legal Affairs	Legal Affairs
51	1925	Sanjiv Anand	11/03/1979	SC	2008	Agriculture	P&NG
52	1927	Prahlad Kumar	26/04/1980	SC	2008	Posts	Supply
53	1928	Tara Wati	01/07/1973	SC	2008	Power	Power
54	1929	Brij Mohan	08/07/1979	SC	2008	Expenditure	Expenditure
55	1930	Shyodan Singh	12/02/1965	SC	2008	Expenditure	Expenditure
56	1933	Renu Gangarh	17/02/1974	SC	2008	Fertilizers	Fertilizers
57	1934	Bhupinder Pal Singh	14/10/1972	SC	2008	Expenditure	Expenditure
58	1935	Mahesh Kumar	06/04/1972	SC	2008	Power	Power
59	1937	Gulshan	09/02/1975	SC	2008	IP&P	IP&P
60	1938	Mithlesh Kumari	28/01/1969	SC	2008	Youth Affairs & Sports	Youth Affairs & Sports
61	1939	Rakesh Kumar	17/11/1975	SC	2008	Fertilizers	Fertilizers
62	1940	Poonam Dogra	20/11/1972	SC	2008	MHA	MHA
63	1941	D. Hoshaiah	09/06/1974	SC	2008	MHA	MHA
64	1945	Ashok Kumar Jainth	23/09/1970	SC	2008	I&B	I&B

*Done*  
29/12/2014  
80/15-11 A)

Sl. No.	PA CSL No.	Name of the Officers (Shri/Smt/Ms.)	DOB	Category	PA in SLY	Cadre where Working	Cadre where nominated
65	1946	Poonam	02/11/1972	SC	2008	Power	Power
66	1947	Rajesh Choudhary(H)	28/12/1974	SC	2008	MSME	MSME
67	1948	Anita	05/04/1973	SC	2008	Fertilizers	Fertilizers
68	1950	Sarita Peghwal	20/12/1969	SC	2008	Steel	Steel

*Done*  
29/12/2014  
80(CS-II A)