

No.4/8/2013-CS-II (A)(Part-I)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

3rd Floor, Lok Nayak Bhavan, New Delhi-110003
Dated the 29th December, 2014.

OFFICE MEMORANDUM

Subject: Nomination of Personal Assistant for appointment to the grade of Private Secretary of CSSS for the select list year 2011 & 2012(extended) on regular basis under the Zoning Scheme for Seniority Quota - reg.

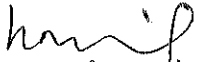
The undersigned is directed to refer to this Department's O.M. of even number dated 27.05.2014 on the subject mentioned above and to say that on the basis of information furnished by the cadre units, it has been decided to nominate the Personal Assistants whose names are covered under the zone prescribed against existing vacancy for appointment/promotion to the PS grade of CSSS on regular basis under the Zoning Scheme on their inclusion in the Select List Year 2011 and 2012(extended).

2. As per this Department's OM No. 20/28/2010-CS.II(A) dated 31.07.2014, Level-II training programme under CTP is mandatory. Accordingly, the officials, who have successfully completed the level-II training, have been included in the list for promotion as PS on regular basis. Cadre units are requested to take urgent action to appoint/promote these officers to Private Secretary grade of CSSS against the Select List Year 2011 and 2012(extended) provided they are clear from vigilance angle. A copy of the appointment/promotion order issued in this regard by the cadre unit, duly indicating the CSL number of the officers, be forwarded to this Department immediately. *Requisite entry is the web based date be also made at www.cscms.nic.in.*

3. Shri Bhagwat Prasad, PA of SLY 2006, belonging to SC Category was eligible for promotion to the Grade of PS against SLY 2011 but due to non-receiving of DPC recommendation from his Cadre Unit i.e. M/o Coal, he could not be promoted as PS against SLY 2011. The name of Shri Bhagwat Prasad had been recommended for promotion to PS Grade against SLY 2012(extended) vide M/o Coal's OM No.A-12025/1/2011-Estt. dated 30.06.2014. Hence, he was promoted as PS Grade against SLY 2012(extended) vide this Department's OM dated 19.11.2014. Subsequently, Shri Bhagwat Prasad had been recommended for promotion to PS Grade against SLY 2011 vide M/o Coal's OM No. A-12025/4/2014-Estt. dated 26.11.2014. Shri Bhagwat Prasad may, therefore, be promoted to PS Grade in SLY 2011 against the vacancies available under SC Category.

4. Cadre Units are also requested to ensure that the officers concerned are relieved within 45 days from the date of issue of this O.M. to take up the new charge failing which the nomination order shall be cancelled by this Department. *While issuing order in this regard, it is to be ensured that the information pertaining to the officer in the web based system is complete and accurate.* In case an officer refuses regular promotion, cadre unit concerned may initiate action in terms of this Department's O.M. No. 5/1/2008-CS.I(S) dated 08.04.2011 under intimation to this Department.

5. This O.M. is available on the website of this Department viz. www.persmin.nic.in → Central Services → CS Division → CSSS → Promotion (Regular) → Steno. Gr. 'C' to 'A&B' (Merged).


29/11/14
(Kameshwar Mishra)

Under Secretary to the Government of India
Tel. No.24623157

To,

- i. All concerned cadre units of CSSS.
- ii. NIC, DoPT, LNB, Khan Market, New Delhi
- iii. Hindi Unit with a request to furnish the Hindi translation of the OM.
- iv. Guard File

Annexure to OM No. 4/08/2013-CS.II(A) dated 29.12.2014

Nomination of PA of CSSS for appointment to PS Grade for SLY 2011:-

S. No.	Name of the officer	Date of Birth	Cat.	SL Year in PA grade	Cadre where Working	Cadre where nominated
1	Shri Bhagwat prasad	16/10/1972	SC	2006	Coal	Coal

Nomination of PA of CSSS for appointment to PS Grade for SLY 2012 (extended) :-

S. No.	Name of the officer (Shri/Smt/ Ms.)	Date of Birth	Cat.	SL Year in PA grade	Cadre where Working	Cadre where nominated
1.	Adarsh Khanna	09/12/1957	Gen.	2005	Labour	Labour
2.	Sathi Mohanan	29/12/1959	Gen.	2005	Legal Aff.	Legal Aff.