

No. 21/1/2012-CS-II(A)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

Lok Nayak Bhawan, New Delhi – 110 003.
Dated the 1st July, 2015.

OFFICE MEMORANDUM

Subject:- Level-II Training Programme from 27.07.2015 to 07.08.2015 for PAs of CSSS -reg.

The undersigned is directed to say that PAs of CSSS, whose names are given in the Annexure - I to this OM, have been nominated to participate in the Level-II Training Programme being conducted by the ISTM from 27.07.2015 to 07.08.2015.

2. Cadre units are requested to ensure that the officers nominated to the above training programme are relieved in time. **The officials at from S.No. 1 to 3 have been nominated for third (last) time. The officials at S.No. 5 to 8 have been nominated for Second time.**

3. **It may be noted that Level-II training programme is mandatory in nature and officials who participate and successfully complete the said training programme shall only be considered for promotion to the grade of PS under the seniority quota.** It may also be noted that the officials who do not attend the mandatory training programme even after three documented nomination by this Department, shall be debarred for future training programme under the Cadre Training Plan and subsequent promotion.

4. As part of the training programme, the participants would be taken on a study tour. In order to meet the expenditure for the study tour, all the administrative Ministries/ Departments are required to sanction an advance of Rs. 20,000/- (Rupees twenty thousand only) as T.A. advance for each participant along with their relieving order.

5. It is requested that these officers be relieved of their duties with the direction to report to Shri Pramod Kumar Jaiswal, Under Secretary, ISTM Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. on 27.07.2015.

6. Cadre authorities are also requested to forward Curriculum Vitae of each participant, specifically indicating their gender and medium of stenography (English/Hindi) in prescribed proforma given in the Annexure-II, to Shri Pramod Kumar Jaiswal, Under Secretary & Course Coordinator, ISTM, New Delhi.



(Kameshwar Mishra)

Under Secretary to the Govt. of India
Tel.No. 24623157

Under Secretaries (Admn.) of all the concerned cadre units.

Copy to:-

- (i) Shri Pramod Kumar Jaiswal, Under Secretary & Course Coordinator, ISTM along with a copy of the list of participants.
- (ii) Guard file.
- (iii) Hindi Unit, DoP&T, North Block, New Delhi with a request to furnish the Hindi translation of the said OM.



(Kameshwar Mishra)

Under Secretary to the Govt. of India

Tel.No. 24623157

Annexure to OM No. 21/1/2012-CS.II (A) dated 01.07.2015

S. No	CSL No.	Name (Shri/Smt. /Ms.)	Date of Birth	S.L Year	Cadre Unit
1	1834	Harish Pal Singh @	06/01/1975	2008	MHA/PMO
2	1873	V.S. Rawat @	12/02/1962	2008	IP&P
3	1959	Sheena Santhosh @	23/05/1970	2009	Commerce
4	1964	S K Giridhar	28/04/1961	2009	IP&P
5	1972	Dinesh Chandra Sharma #	09/07/1964	2009	Rural Dev.
6	1974	R. Ravindran #	20/12/1960	2009	Env. & Forests
7	1981	Sukhdeep Kaur #	23/05/1971	2009	Env. & Forests
8	1987	Santanu Kumar Sandiyal #	05/07/1976	2009	Water Res.
9	2011	Jagpal	01/01/1973	2009	Fertilizers
10	2012	Aruna Ramchandani	22/05/1963	2009	Health & FW
11	2014	Arvind Chauhan	15/06/1963	2009	Env. & Forests
12	2015	Sudhir Panwar	05/01/1973	2009	IP&P
13	2016	Savita Kapahi	04/12/1962	2009	Water Res.
14	2018	Anil Jaswal	29/09/1961	2009	Defence
15	2019	Shashi Bhushan Prasad	17/08/1971	2009	IP&P
16	2020	Kamal Singh	28/11/1962	2009	Agriculture
17	2022	Sunita Gogna	04/10/1964	2009	WCD
18	2023	Sonika Cheba	04/07/1974	2009	Fertilizers
19	2025	Harish Bedi	22/06/1970	2009	NITI AAYOG
20	2026	R.K. Kushwaha	20/10/1962	2009	Env. & Forests
21	2027	Harpreet Kaur	20/01/1973	2009	Rural Dev.
22	2028	L. Chandra	11/06/1965	2009	UPSC
23	2029	Bimal Kapoor	05/10/1966	2009	IP&P
24	2030	Rajani Devgan	03/06/1962	2009	Water Res.
25	2032	Hema Chugh	23/01/1965	2009	NITI AAYOG
26	2033	Priyavart	12/07/1977	2009	Env. & Forests
27	2034	Mahendra Srivastava	01/02/1963	2009	Commerce
28	2035	Ajay Handa	24/09/1964	2009	Commerce
29	2036	Sylvia. G	17/11/1962	2009	DOPT
30	2037	Rekha Manral	14/07/1970	2009	MHA
31	2038	Poonam Rani	24/07/1963	2009	Youth & Sports
32	2039	Anil Kumar Sehjpal	14/05/1969	2009	Fertilizers
33	2040	S.K. Trehan	03/12/1964	2009	Consumer Affairs
34	2041	Nalini Ranjan Jena	07/06/1977	2009	Env. & Forests
35	2042	Arjun Singh	10/03/1962	2009	Expenditure
36	2043	Dileep Kumar T	20/05/1975	2009	Rural Dev.
37	2044	Tara Kapoor	18/04/1962	2009	Agriculture
38	2045	N. Nagarajan	25/03/1967	2009	MSME
39	2046	Pravesh Sachdeva	11/04/1962	2009	Water Res.
40	2047	Amit Sareen	12/10/1976	2009	Agriculture

41	2048	M.P. Kotnala	06/11/1962	2009	Env. & Forests
42	2050	Ram Chandra Chauhan	06/12/1961	2009	MHA
43	2051	Pawan Kumar	09/11/1977	2009	Rural Dev.
44	2052	Sushmita Sengupta	15/09/1962	2009	Commerce
45	2053	G.V. Subrahmanyam	11/06/1971	2009	Commerce
46	2054	M.R. Srinath	02/06/1959	2009	Urban Dev.
47	2055	T. Sudha Rani	03/07/1971	2009	Expenditure
48	2056	Harpal Shah	13/11/1962	2009	SJ&E
49	2058	Seema Gambhir	26/01/1964	2009	Rural Dev.
50	2060	Surender Kumar Dhawan	30/05/1961	2009	MHA

Remarks:-

- @ Officials nominated for third times/last chance
- # Officials nominated for second times

CURRICULAM VITAE

1. Name of the officer nominated _____
2. Date of Birth _____ Male/Female _____
3. Designation & Scale of Pay _____
4. Office in which employed _____
5. Whether Hindi/English Stenographers _____
6. Academic qualification _____
7. Date of joining as PS _____
Select List Year _____
8. Whether the nominee is a member Yes/No _____
of SC/ST if yes, please specify SC/ST _____
9. Previous Training undergone
(i) ISTM _____
(ii) Other Training Institute _____
10. (i) Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Office Tel. No. _____
Residential Address _____
Mobile/Tel. No. _____
e-mail _____

Signature