

MOST IMMEDIATE

No.4/9/2014-CS-II (A)(Part-III)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

3rd Floor, Lok Nayak Bhavan, New Delhi-110003
Dated the 17th July, 2015.

OFFICE MEMORANDUM

Subject: Nomination of Personal Assistant for appointment to the grade of Private Secretary of CSSS for the select list year 2013(extended) on regular basis under the Zoning Scheme for Seniority Quota - reg.

The undersigned is directed to refer to this Department's O.M.s of even number dated 27.02.2015 & 14.05.2015 on the subject mentioned above and to say that on the basis of information furnished by the cadre units, it has been decided to nominate the Personal Assistants, whose names are covered under the zone prescribed against existing vacancy for appointment/promotion to the PS grade of CSSS on regular basis under the Zoning Scheme on their inclusion in the Select List Year 2013(extended).

2. In addition, some officials, who were not promoted in PS grade in the earlier zones due to various reasons, have now been declared fit for promotion as PS for the SLY 2013(extended) and hence they have been included for nomination for promotion to the Private Secretary Grade. Further, 12 officials prescribed in the said zones have retired on superannuation/expired as on date. Their names have also been included in this promotion order as they were in the service as on 01.07.2013. However, they may not be actually promoted as they will not be able to join the promoted post.

3. As per this Department's OM No. 20/28/2010-CS.II(A) dated 31.07.2014, Level-II training programme is mandatory. Accordingly, the officials, who have successfully completed the level-II training, have been included in the list for promotion as PS on regular basis. Cadre units are requested to take urgent action to appoint/promote these officers to Private Secretary grade of CSSS against the Select List Year 2013(extended) provided they are clear from vigilance angle. A copy of the appointment/promotion order issued in this regard by the cadre unit, duly indicating the CSL number of the officers, be forwarded to this Department immediately.

4. No request for retention will be entertained as cadre allocation has been made on the basis of vacancies reported under seniority quota by the respective cadre units and in accordance with revised Rotational Transfer Policy applicable for CSSS personnel.

5. **Cadre Units are also requested to ensure that the officers concerned are relieved by 20.07.2015 to take up the new posting in the cadre unit allocated.** While issuing order in this regard, it is to be ensured that the information pertaining to the officer in the web based system is complete and accurate. In case an officer nominated refuses regular promotion, cadre unit concerned may initiate action in terms of this Department's O.M. No. 5/1/2008-CS.I(S) dated 08.04.2011 under intimation to this Department.

6. This O.M. is available on the website of this Department viz www.persmin.nic.in → Central Services → CS Division → CSSS → Promotion (Regular) → Steno. Gr. 'C' to 'A&B' (Merged).



(Kameshwar Mishra)

Under Secretary to the Government of India

Tel. No.24623157

To,

- (i) Concerned cadre units of CSSS.
- (ii) NIC, DoP&T, Lok Nayak Bhavan, Khan Market, New Delhi.
- (iii) Hindi Unit, DoP&T, North Block, New Delhi with a request to furnish the Hindi translation of the OM.
- (iv) Guard file.

Annexure to OM No. 4/9/2014-CS.II(A)(Part-III)dated 17.07.2015

Sl. No.	CSL No.	Name of the officer (shri/Smt/Ms.)	Date of Birth	Catego ry	SL Year in PA	Cadre where Working	Cadre where nominated
1	318	Jacob V George	10-05-1956	Gen	1997	Telecom	Telecom
2	662	Sharda Baloo	07-01-1965	SC	1990	Labour	Urban Dev.
3	753	Nishi Hari	02-07-1956	Gen	1995	Power	Power
4	1600	P K Bhaskar	04-12-1956	Gen	2006	IP&P	IP&P
5	1665	Sudha Bhardwaj	22-11-1974	Gen	2006	I&B	I&B
6	1667	Anju Sethi	08-07-1977	Gen	2006	Health & FW	Urban Dev.
7	1668	Jagdish Prasad	01-06-1957	Gen	2006	Food & PD	Food & PD
8	1670	Rajendra Dutt	10-05-1955	Gen	2006	I&B	Retired
9	1671	Neeta Thapiyal	11-05-1975	Gen	2006	Defence	Health & FW
10	1672	Vinod Jogta	20-08-1954	Gen	2006	I&B	Retired
11	1674	Usha Monga	18-07-1953	Gen	2006	I&B	Retired
12	1675	Manoj Kumar	01-07-1973	Gen	2006	MHA	MHA
13	1676	Indra Sethi	16-12-1957	Gen	2006	IP&P	IP&P
14	1678	Neelam Agarwal	09-09-1957	Gen	2006	I&B	I&B
15	1679	Deepa Rajesh	30-05-1976	Gen	2006	I&B	I&B
16	1680	A.S. Bedi	31-12-1954	Gen	2006	I&B	Retired
17	1682	Harish Kumar	12-12-1954	Gen	2006	I&B	Retired
18	1684	Baldev Singh	21-08-1958	Gen	2006	RT&H	RT&H
19	1686	A.P.Dwivedi	20-03-1958	Gen	2006	Defence	Defence
20	1688	Urmil Vaid	16-12-1957	Gen	2006	Supply	Supply
21	1690	Navneet Hingorani	17-12-1955	Gen	2006	UPSC	UPSC
22	1692	Devender Kaur	07-10-1953	Gen	2006	Fertilizers	Retired
23	1694	Shiney Thomas	30-06-1959	Gen	2006	Telecom	Telecom
24	1698	Indu Aggarwal	15-12-1956	Gen	2006	Commerce	Commerce
25	1702	Kamlesh Puri	01-04-1956	Gen	2006	RT&H	RT&H
26	1708	Mukesh Lata Vij	09-07-1955	Gen	2006	RT&H	RT&H
27	1733	Jamohan Kaur Vohra	12-02-1957	Gen	2007	Agriculture	Agriculture
28	1735	Baljeet Johar	07-09-1961	Gen	2007	Agriculture	Agriculture
29	1737	Sharda Khanna	08-03-1957	Gen	2007	Posts	Posts
30	1741	D.K. Makhjani	24-11-1958	Gen	2007	SJ&E	SJ&E
31	1744	Amit Kumar	09-07-1976	Gen	2007	Agriculture	Corporate Aff.
32	1747	Adarsh Bala Kapoor	11-02-1957	Gen	2007	Fertilizers	Fertilizers
33	1749	Devender Kumar jain	26-10-1957	Gen	2007	SJ&E	SJ&E

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Sl. No.	CSL No.	Name of the officer (shri/Smt/Ms.)	Date of Birth	Category	SL Year in PA	Cadre where Working	Cadre where nominated
34	1753	Ritika Nandi	19-08-1955	Gen	2007	Posts	Posts
35	1755	Alok P.Mathur	24-01-1956	Gen	2007	DoP&T	DoP&T
36	1759	V.K. Sharma	09-03-1955	Gen	2007	Commerce	Retired
37	1763	D. James Issac	08-10-1955	Gen	2007	NITI AAYOG	Expired
38	1765	Mira Sharma	01-01-1958	Gen	2007	DoP&T	DoP&T
39	1766	P.Vijaya	30-08-1964	Gen	2007	Labour	Health & FW
40	1767	Manju	11-08-1958	Gen	2007	Telecom	Telecom
41	1773	Prem Kumar Kapoor	11-01-1957	Gen	2007	Steel	Steel
42	1775	M.M. Dhingra	13-07-1953	Gen	2007	Fertilizers	Retired
43	1777	M.Mohandass	22-12-1957	Gen	2007	Corporate Aff.	Corporate Aff.
44	1779	D.K.Kapoor	11-08-1954	Gen	2007	Labour	Retired
45	1780	Reema	12-07-1973	Gen	2007	Env. & Forests	Culture
46	1785	Mukta Sharma	03-10-1955	Gen	2007	MHA	MHA
47	1801	Kanwar Singh	01-03-1954	Gen	2008	Commerce	Retired
48	1802	Preeti Shah	16-12-1968	Gen	2008	Culture	Culture
49	1803	Shakuntala Taneja	15-05-1954	Gen	2008	S&T	Retired
50	1811	Maradani Pushpalatha	01-04-1973	Gen	2008	UPSC	UPSC
51	1812	Saroj Kumar	03-06-1957	Gen	2008	MSME	MSME
52	1814	K.R. Sathvika	01-09-1958	Gen	2008	S&T	Defence
53	1815	Sanjeev Kapoor	14-08-1969	Gen	2008	DoP&T	DoP&T
54	1816	S. Mohanavalli	29-05-1956	Gen	2008	S&T	Culture
55	1817	R. Usha	10-07-1971	Gen	2008	MSME	MSME

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