

No. 4/17/2015-CS.II (A)
Government of India
Ministry of Personnel, Public Grievances & Pensions
(Department of Personnel & Training)

3rd Floor, Lok Nayak Bhawan
Khan Market, New Delhi-110003
Dated: 03rd February, 2016.

OFFICE MEMORANDUM

Subject: Rotational transfer of PS of CSSS- Furnishing of personal information thereof - reg.

The undersigned is directed to say that as per this Department's OM No. dt. 22.07.2015, the rotational transfer under RTP in the PS grade is to be undertaken once in a year. It has, therefore, been decided to carry out transfer in the PS grade of CSSS keeping in view the following parameters:

- (i) Ministries/ Departments are categorized into **Group 'A'** and **Group 'B'** for posting/ transfer.
- (ii) The proposed RTP provides tenure of eight years for PS in a Ministry/ Department, if an officer has served his tenure in List 'A', he/ she will be mandatorily transferred to List 'B' and vice versa.
- (iii) In List 'A', certain Ministries qualify for a reduced tenure by one year.
- (iv) An officer on transfer shall ordinarily be posted from List 'A' → List 'B' and List 'B' → List 'A', if they have completed the prescribed tenure. However, the officers presently posted in List 'A' Ministries/ Departments may opt for posting in the same List. In that case on posting to Ministry/ Department in List 'A' the tenure will be counted afresh. However, this option will not be available to officers currently posted in List 'B' to remain in List 'B'.
- (v) An officer who is to be transferred out from the current Ministry/ Department on completion of prescribed tenure may also be allowed option for posting in a Ministry/ Department where he earlier served subject to the condition that there is a gap of period which is equal to tenure prescribed for the post.
- (vi) Officers who are within two years of superannuation will be exempted from rotational transfers.
- (vii) For calculation of residency in a Ministry/ Department, the cut-off date has been taken as 01.07.2015.
- (viii) The Placement Committee will recommend posting of officers under RTP keeping in view relevant factors viz., vacancies, past experience, seniority, specialized training done, preference for posting etc.

2. List wise distribution of Ministries/ Departments is at Annexure-I. The list of brief details of officers who are likely to be considered for rotational transfer is at Annexure-II. The information relating to vacancies is at Annexure-III.
3. All the Ministries/ Departments are requested to verify the list of officers (Annexure-II) and any addition or deletion, if required, may kindly be brought to the notice of this Department without any delay.
4. The officers listed at Annexure-II are requested to exercise their options for further posting in the Ministries/ Departments in the other Group or as the case may be as per the RTP latest by **05.02.2016** in the format at Annexure-IV to Under Secretary (CS.II), Department of Personnel and Training through fax. Hard copies of the same may also be furnished immediately. Maximum three choices within the available vacancies may be exercised. If option is not received by 05.02.2016, it will be presumed that the officer has no specific choice and posting will be decided by the Placement Committee accordingly.


(Rajesh Sarawat)

Under Secretary to the Govt. of India

Tel: 24654020

Fax:-24623157

To

All the concerned Ministries/ Departments of CSSS.

Annexure- I

Group - A

S.No.	Ministry / Department
1	Animal Husbandry, Dairying & Fisheries
2	Agriculture & Cooperation
3	Culture
4	Defence
5	Personnel & Training
6	Earth Science
7	Food & Public Distribution
8	Home Affairs
9	Higher Education
10	Legal Affairs
11	Minority Affairs
12	Micro, Small and Medium Enterprises
13	Niti Ayog
14	Posts
15	Rural Development
16	Social Justice & Empowerment
17	Supply Division
18	Tribal Affairs
19	Union Public Service Commission
20	Urban Development
21	Women & Child Development

Group - B

S.No.	Ministry / Department
1	Civil Aviation
2	Coal
3	Commerce
4	Consumer Affairs
5	Corporate Affairs
6	Environment, Forests & Climate Change
7	Expenditure
8	Fertilizers
9	Health & Family Welfare
10	Information & Broadcasting
11	Industrial Policy & Promotion
12	Labour & Employment
13	Mines
14	New & Renewable Energy
15	Petroleum & Natural Gas
16	Power
17	Road Transport & Highways
18	Science & Technology
19	Shipping
20	Steel
21	Telecom
22	Textiles
23	Water Resources, River Development and Ganga Rejuvenation
24	Youth Affairs & Sports

13

**Ministries/Departments for reduced tenure of posting by one
year**

S.No.	Ministry / Department
1	Personnel & Training
2	Defence
3	Expenditure
4	Home Affairs
5	Legal Affairs

Officials of Group 'A' who may be transferred under the RTP applicable to PS as on 01.07.2015

S.No	Name (Shri/Smt./Ms.)	Date of Birth	SLY in the PS Grade	Cadre Unit where working
1	Anil Kumar	07/05/1971	2009	Defence
2	E Nagarajan	17/05/1966	2009	Legal Affairs
3	Harinder Sethi	01/09/1975	2009	Rural Dev.
4	Brij Lal	10/04/1974	2010	Agri. & Coop.
5	D N Lamghare	17/04/1964	2010	Agri. & Coop.
6	Harbans Lal	07/04/1967	2010	Defence
7	Rajvir Singh Dabas	26/09/1966	2010	Defence
8	S.P. Bhatnagar	26/08/1961	2010	Defence
9	Ajay Kumar Gupta	01/01/1973	2010	DoPT
10	Sanjeev Singh	10/04/1974	2010	DoPT
11	Arun Kamal Khalkho	03/05/1970	2010	HRD
12	Kiran Malik	30/12/1975	2010	Legal Affairs
13	Anita	27/06/1962	2010	Legal Affairs
14	Netra Pal Singh	25/01/1960	2010	Legal Affairs
15	Rajender Kumar	02/03/1963	2010	Legal Affairs
16	Rajender Kumar	17/08/1973	2010	Legal Affairs
17	Ashok Vashisht	26/01/1970	2010	MHA
18	Deepak Ramwani	13/06/1960	2010	MHA
19	Navneet Sarpal	06/08/1978	2010	MHA
20	Om Prakash	10/09/1967	2010	MHA
21	Raj Kumar	12/04/1965	2010	MHA
22	Ramesh Kumar Joshia	02/05/1961	2010	MHA
23	Satyavan	17/04/1961	2010	MHA
24	V M Patait	03/04/1961	2010	MHA
25	V. Chidambaram	19/05/1963	2010	MHA
26	Madhu Bhutani	18/01/1960	2010	Minority Aff.
27	Shalini Sharma	11/08/1971	2010	MSME
28	Shripal Singh	16/11/1970	2010	NITI Aayog
29	Shri Chand	04/03/1971	2010	NITI Aayog
30	Pinki Arora	22/07/1977	2010	NITI Aayog

S.No	Name (Shri/Smt./Ms.)	Date of Birth	SLY in the PS Grade	Cadre Unit where working
31	Kavita Agnihotri	24/08/1973	2010	Rural Dev.
32	Shailja Sharma	01/05/1976	2010	Rural Dev.
33	Rameshwari	25/10/1979	2010	Supply
34	Narender Lal Saini	14/02/1973	2010	UPSC
35	Sanjeev Gandhi	13/06/1970	2010	UPSC
36	Sheela Yadav	14/07/1974	2010	Urban Dev.
37	Jiju Raj	19/05/1971	2011	UPSC
38	Indu Lakhina	05/11/1977	2011	UPSC
39	M K Gaur	24/10/1970	2012	Agri. & Coop.
40	Chanchal Kumar	30/03/1958	2012	Defence
41	Bharat Bala Arora	14/04/1960	2012	Food & PD
42	Jimmy Mathew	11/08/1976	2012	Legal Affairs
43	Ashutosh	17/10/1972	2012	MHA
44	D R Sharma	01/08/1959	2012	MHA
45	B Pasupathy	27/06/1959	2012	Posts
46	Mohinder Singh Thakur	03/09/1959	2012	UPSC
47	Surinder Kaur	12/04/1959	2012	Urban Dev.
48	Neelam Patni	30/09/1958	2012	Urban Dev.
49	Anita Bhutani	27/03/1966	2013	Legal Affairs
50	Yashpal	21/07/1975	2013	UPSC

**Officials of Group 'B' who may be transferred under the provisions applicable to PS Grade as on
01.07.2015**

S.No	Name (Shri/Smt./Ms.)	Date of Birth	SLY in the PS Grade	Cadre Unit where working
1	Gopal Rangra	10/12/1960	1996	Science & Tech.
2	Saibal Bhattacharjee	01/03/1963	2009	Corp. Aff.
3	Rajnish	23/10/1976	2009	Env. & Forests
4	K D Dwivedi	09/04/1967	2009	Expenditure
5	Ajay Mishra	01/08/1959	2010	Civil Aviation
6	Mamta	11/11/1971	2010	Commerce
7	Hemant	14/08/1977	2010	Env. & Forests
8	Bhagwat Prasad	01/01/1967	2010	Env. & Forests
9	Mannu Ram Tudu	01/01/1967	2010	Expenditure
10	Kanta Kumar	15/09/1969	2010	Expenditure
11	Jasoda	03/08/1974	2010	Expenditure
12	Jaya Satish Kumar	05/10/1971	2010	Expenditure
13	Lallan Manjhi	30/01/1961	2010	Expenditure
14	Dharmendra Kumar	02/07/1978	2010	Expenditure
15	Savita	12/07/1977	2010	Fertilizers
16	Jitender Kumar	29/12/1968	2010	IP & P
17	Chand Veer	05/04/1974	2010	IP & P
18	A Hari Krishna Sharma	21/01/1972	2010	Power
19	Ravinder Kumar	28/04/1971	2010	Power
20	Ritu Dhawan	26/11/1996	2010	Power
21	Rajeev Kumar	09/12/1969	2010	Power
22	Parveen Verma	04/04/1981	2010	RT&H
23	Vijaapu Triyambaka Rao	24/06/1975	2010	RT&H
24	Nethi Rajeswara Rao	26/06/1969	2010	RT&H
25	Lalit Kumar	05/05/1972	2010	RT&H
26	Siddarth Gautam	13/07/1977	2010	RT&H
27	Anita Kumari	08/03/1972	2010	Science & Tech.
28	Surjeet Nair	18/02/1972	2010	Science & Tech.
29	Madan Lal	10/06/1972	2010	Science & Tech.
30	Sushil Kumar	01/11/1976	2010	Science & Tech.

S.No	Name (Shri/Smt./Ms.)	Date of Birth	SLY in the PS Grade	Cadre Unit where working
31	H C Bhatt	02/06/1968	2010	Steel
32	Ashok Kumar Das	18/04/1971	2011	Fertilizers
33	Sanjay Gairola	04/05/1971	2011	Health & FW
34	Suman	15/04/1973	2011	I&B
35	Sunil Kumar	10/03/1974	2011	Science & Tech.
36	Gurbachan Singh	03/05/1971	2011	Science & Tech.
37	Dilip Pal	02/11/1958	2012	Civil Aviation
38	Navreet Gaba	13/12/1977	2012	Cons. Affirs
39	Durga Rani Batra	02/04/1958	2012	Env. & Forests
40	Meena Bhutani	09/04/1960	2012	Env. & Forests
41	Jai Kishan	06/07/1962	2012	Env. & Forests
42	Urmila Chawla	05/04/1958	2012	IP & P
43	Rakesh Mahajan	03/08/1960	2012	MNRE
44	Alka Saxena	06/04/1960	2012	Power
45	Kartika Chandra Sahoo	02/07/1971	2012	Power
46	Desh Deepak Sharma	08/07/1972	2012	RT&H
47	Rekha Pant	29/11/1975	2012	Shipping
48	Rajan Gupta	27/11/1960	2012	Telecom
49	R K Gupta	17/10/1961	2013	L&E
50	Jitendra	01/05/1973	2013	Power

Vacancy position in Group-A in the Grade of PS of CSSS

	Ministry/Department	Slots
1	Animal Husbandry, Dairying & fisheries	0
2	Agriculture & Cooperation	3
3	Culture	0
4	Defence	5
5	Personnel & Training	2
6	Earth Science	0
7	Food & Public Distribution	1
8	Home Affairs	11
9	Higher Education	1
10	Legal Affairs	8
11	Minority Affairs	1
12	Micro, Small and Medium Enterprises	1
13	Niti Ayog	3
14	Posts	1
15	Rural Development	3
16	Social Justice & Empowerment	0
17	Supply Division	1
18	Tribal Affairs	0
19	Union Public Service Commission	6
20	Urban Development	3
21	Women & Child Development	0
	Total	50

Vacancy position in Group-B in the Grade of PS of CSSS

	Ministry/Department	Slots
1	Civil Aviation	2
2	Coal	0
3	Commerce	1
4	Consumer Affairs	1
5	Corporate Affairs	1
6	Environment Forests & Climate Change	6
7	Expenditure	7
8	Fertilizers	2
9	Health & Family Welfare	1
10	Information & Broadcasting	1
11	Industrial Policy & Promotion	3
12	Labour & Employment	1
13	Mines	0
14	New & Renewable Energy	1
15	Petroleum & Natural Gas	0
16	Power	7
17	Road Transport & Highways	6
18	Science & Technology	7
19	Shipping	1
20	Steel	1
21	Telecom	1
22	Textiles	0
23	Water Resources, River Development and Ganga Rejuvenation	0
24	Youth Affairs & Sports	0
	Total	50

Proforma for filling up option

1.	Name	
2.	Designation	
3.	Ministry/Department	
4.	Date of Birth	
5.	Contact No./Mobile No.	
6.	Educational Qualification	
7.	Residential Address	
8.	Name/Designation/Contact No. of the officer with whom posted at present	

9. Previous posting (s)

	Grade	Ministry/ Department	Period		No. of Years
			From	To	
(i)	Stenographer Grade 'D'				
(ii)	Personal Assistant				
(iii)	Private Secretary (Ad-hoc)				

10. Preferences for posting (with reasons)

	Ministry/Department	Reason(s)
(i)		
(ii)		
(iii)		

Signature of officer -----

Signature of US (Admn.)/Estt. -----