

No. 25/1/2014-CS.II(A)
Government of India
Ministry of Personnel, Public Grievances and Pension
Department of Personnel and Training

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi-110003
Dated: 29th March, 2016.

OFFICE MEMORANDUM

Subject: The Lokpal and Lokayuktas Act, 2013- Submission of declaration of assets and liabilities by the public servants belonging to CSSS & CSCS.

The undersigned is directed to refer to this Division's OM of even number dated 15.04.2015 followed by reminders 11.09.2015 and 12.10.2015 on the subject mentioned above. All CSSS and CSCS officers were requested to file the returns as required under the Lokpal and Lokayuktas Act, 2013 as on 01.08.2014 and for the year 2015 (as on 31.03.2015) online at cscms.nic.in. The last date for submission of the returns is **15.04.2016**. CSSS and CSCS officers who have not yet submitted the returns are requested to submit the same immediately without waiting for the last date. The returns are to be filed as per the following time line:

- (i) The first return as on **01.08.2014** under the Lokpal and Lokayuktas Act, 2013 should be filed **on or before the 15.04.2016**.
- (ii) The next return as on **31.03.2015** under the Lokpal and Lokayuktas Act, 2013 should be filed **on or before the 15.04.2016**.
- (iii) The annual return as on **31.03.2016** under the Lokpal and Lokayuktas Act, 2013 should be filed **on or before the 31.07.2016**.
- (iv) The annual return for subsequent years as on **31st March every year** should be filed **on or before the 31st July of that year**.

2. The officers in the grade of PPS and above levels of CSSS should also take a print out of the return filed online and submit the same to this Department duly signed.

3. Ministries/Departments are requested to circulate this OM to all CSSS and CSCS officers. They should also monitor to ensure that returns are submitted by all officers within the stipulated period through the web based cadre management system. In case of any technical assistance nodal officers may contact helpline at Telephone No. **24629890**.

कार्मिक एवं प्रशिक्षण विभाग, लोक नयक भवन
Dept. of Personnel & Trg., L. N. Bhawan
प्राप्ति और निर्गम अनुभाग
Receipt & Issued Section

30 MAR 2016

जारी किया / ISSUED

Kameshwar Mishra
29/3/16
(Kameshwar Mishra)
Under Secretary to the Govt. of India
Telefax: 24623157

To

1. All Ministries/Departments of CSSS and CSCS.
2. All CSSS and CSCS officers. *46 Cadres*
3. Hindi Dir, DOP, No. 16 Block. (for translation into Hindi)

