

F.No.21/01/2021-CS.I (Coord.)
Ministry of Personnel, Public Grievances & Pension
Department of Personnel & Training
(CS.I Division)

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2nd Floor, A Wing,
Lok Nayak Bhavan
Khan Market, New Delhi.
Dated 31st December, 2021.

OFFICE MEMORANDUM

Subject:- Engagement of Consultant cum Spl. Rapporteur in National Commission for Women on Contract basis-reg.

The undersigned is directed to circulate the letter No. 1/2(55)/2021-NCW(A) dated 16th December, 2021 (along with enclosures) received from National Commission for Women regarding engagement of Consultant cum Spl. Rapporteur in National Commission for Women from retired government officials on contractual basis. **The last date of receipt of application is within 30 days from the date of issue of this letter.**

2. In case of any further clarification, applicants are requested to contact the concerned Ministry/Department which has advertised the circular.


(R.Chakrapani)

Under Secretary to the Govt. of India
Tel.No.24629412

To :

All Ministries/ Departments (through DOPT's website)

F.No.1/2(55)/2021-NCW(A)
National Commission for Women
Plot No. 21, Jasola Institutional Area
New Delhi - 110 025.

16 December, 2021

To
The Director (CS),
Department of Personnel & Training
Lok Nayak Bhawan
New Delhi 110003.

**Sub: Engagement of Consultant cum Spl. Rapporteur in National Commission
for Women on contract basis -reg.**

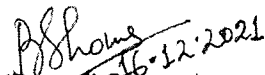
Sir,

The National Commission for Women has been established as a statutory Commission for dealing with matters relating to constitutional and legal safeguards provided for women, to review the existing legislations and suggest amendments thereto, to look into the complaints involving deprivation of the rights of women and monitor proper implementation of all legislations enacted to protect the rights of women to enable them to achieve equality in all spheres of life and equal participation in the developmental process

2. The Commission proposes to engage Consultant cum Spl. Rapporteur for monitoring condition of women in Psychiatric Institution PAN India/ Capacity Building programs of NCW and any other task in the domain of NCW.
3. Applications may be sent to the Under Secretary, National Commission for Women, Plot No. 21, Jasola Institutional Area, New Delhi, 110025.
4. Application as per the proforma (may be downloaded from website) may be sent to **Under Secretary, National Commission for Women, Plot No. 21, Jasola Institutional Area, New Delhi 110025. Last date for receiving application is within 30 days from the date of publication in the Employment News.**
5. A copy of Eligibility criteria and format of application is enclosed as Annexure I & II.
6. You are requested to upload the advertisement on the website of DoPT for wider circulation of vacancy among eligible candidates.

Encl: As above

Yours faithfully,


(Barnali Shome)
Under Secretary
011-2694890

Annexure-I

Eligibility Criteria & remuneration for engaging Consultant cum Spl. Rapporteur is as under:

Sl. No.	Name of the Post	No. of Post	Eligibility Criteria
1	Consultant cum Spl. Rapporteur	01	<p>1. Essential Qualifications: <u>Retired Central/ State Govt. officer of the level not below Deputy Secretary/Director in Govt. of India</u> who has knowledge and practical experience in matters relating to gender issues human rights, policy framing, Administrative functioning of Govt. or a domain expert, shall be eligible for appointment.</p> <p style="text-align: center;">OR</p> <p>Private Candidates having B.E./B. Tech/MA/MSc./ M.Phil/MBA/MBBS degree from a reputed University, having vast experience in their respective field for 8 years after the degree and for candidates having Ph.D degree having vast experience in their respective field for 5 years after the degree.</p> <p>2. Tenure:- Initial for a period of one year and extendable depending on requirement.</p> <p>3. Age:- (i) For Retired Central/State Govt. Officers: <u>not more than 62 years.</u> (ii) For Pvt. Candidates: not more than 55 years.</p> <p>4. Remuneration:- (i) For Retired Central Govt. : Last Pay Drawn - Pension + TA at last pay drawn. (ii) For Private candidate: A consolidated amount Rs. 70,000/- Per Month.</p>

Objective:-

The Primary responsibility of the Consultant cum Special Rapporteur is to co-ordinate different capacity building programs for women with a view to their empowerment. In addition, the consultant would examine, monitor, evaluate and report on all matters relating to Psychiatric homes/custodial home and women safety matters. The engagement of Consultant cum Special Rapporteur will be governed by the following general conditions:

Contd...p/2

Terms of Reference for Consultant cum Special Rapporteurs

- a) To Monitor the Programme of Capacity Building of Women entrepreneurs engaged in dairy farming.
- b) Monitoring of Soft Skill Development Programme for Capacity Building of College Students being conducted through State/Central Universities/ Colleges.
- c) All matters relating to Psychiatric Homes/Custodial Homes.
- d) All Matters related to Women safety.
- e) To advice on framing women centric policies so as to empower them socially, politically and economically.
- f) To undertake tours/visits as and when required after obtaining approval of the Competent Authority.
- g) Any other task in the domain of NCW assigned by the Commission from time to time.

Annexure-II

Application Proforma

Affix latest
passport size
photograph

1. Name :
2. Postal Address with Telephone Nos. :
3. Date of Birth :
4. Educational Qualifications :
5. Special Qualification, if any :
6. Working knowledge in Computer :
7. Details of past services with Scale of Pay :
(Start from the post last held) **From** **To**
 - (i) Name of the post and employer
 - (ii) Nature of appointment
 - (iii) Scale of pay
 - (iv) Nature of duties performed (in brief)
8. Remarks (if any)

Place

Date

(Signature of the candidate)