

F.No.21/01/2021-CS.I (Coord.)
Ministry of Personnel, Public Grievances & Pension
Department of Personnel & Training
(CS.I Division)

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2nd Floor, A Wing,
Lok Nayak Bhavan
Khan Market, New Delhi.
Dated 29th March, 2022.

OFFICE MEMORANDUM

Subject:- Engagement of Consultant-Research in National Commission for Women on contract basis-reg.

The undersigned is directed to circulate the letter no.1/2 (55)/2021-NCW (A) dated 25.03.2022 (along with enclosures) received from National Commission for Women regarding engagement of Consultant-Research in National Commission for Women on contract basis. **The last date of receipt of application is 30 days from the date of publication of this circular in the Employment News.**

2. The circular is hereby uploaded for eligible CSS Officers in terms of OM No. 2/2/2010-CS.I (U) dated 18th August 2010. **In case of any further clarification, applicants are requested to contact the concerned Ministry/Department which has advertised the circular.**

3. It may be noted that cadre clearance from CS.I Division will be required for Under Secretary and above level officers of CSS applying for deputation.



(R.Chakrapani)

Under Secretary to the Govt. of India
Tel.No.24629412

To :

All Ministries/ Departments (through DOPT's website)

F.No.1/2(55)/2021-NGW(A)
National Commission for Women
Plot No. 21, Jasola Institutional Area
New Delhi - 110 025.

25 March, 2022

To
The Director (CS),
Department of Personnel & Training
Lok Nayak Bhawan
New Delhi 110003.

Sub: Engagement of Consultant -Research in National Commission for Women on contract basis-reg.


Sir,

National Commission for Women has been established as a Statutory Commission for dealing with matters relating to constitutional and legal safeguards provided for women, to review the existing legislations and suggest amendments thereto, to look into the complaints involving deprivation of the rights of women and monitor proper implementation of all legislations enacted to protect the rights of women to enable them to achieve equality in all spheres of life and equal participation in the developmental process

2. The Commission proposes to engage **Consultant -Research** who is capable of working independently to carry out Research studies/work and bring out well documented data and analysis. The candidate should have an emphasis on to safeguard and promote the rights and interest of women and any other research task in the domain of NCW.
3. Applications may be sent to the Under Secretary, National Commission for Women, Plot No. 21, Jasola Institutional Area, New Delhi ,110025.
4. Application as per the proforma (may be downloaded from website) may be sent to **Under Secretary, National Commission for Women, Plot No. 21, Jasola Institutional Area, New Delhi 110025**. Last date for receiving application is within 30 days from the date of publication in the Employment News.
5. A copy of Eligibility criteria and format of application is enclosed as Annexure I & II.
6. You are requested to upload the advertisement on the website of DoPT for wider circulation of vacancy among eligible candidates.

Encl: As above

Yours faithfully,


(Barnali Shome)
Under Secretary
011-2694890

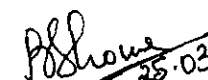
F.No.1/2(2)/2021-Consultant (Research)
National Commission for Women
Plot No. 21 Jasola Institutional Area
New Delhi 110025.

25th March, 2022

Sub: Inviting applications for engaging as Consultant –Research in National Commission for Women.

National Commission for Women proposes to engage Consultant- Research, who is capable of working independently to carry out Research studies/work and bring out well documented data and analysis. The candidate should have exposure/interest on the topics related to safeguard and promote the rights and interest of women. The engagement of candidate as **Consultant –Research** is initially for a period of one year from the date of engagement which may be extended/curtailed as per the requirement of the Commission. The details are given below:

| | | |
|-----|--------------------------------------|---|
| 1. | Name of the post | Consultant - Research |
| 2. | Total number of posts | 01 |
| 3. | Period of engagement | The period of engagement will be initially for a period of one year from the date of engagement which may be extended/ curtailed as per requirement/performance of the individual. |
| 4. | Job Location | National Commission for Women, Plot No. 21 Jasola Institutional Area, New Delhi 110025. |
| 5. | Educational Qualification | Post graduate degree - MA/MSc./MSW/LLM/M.Phil/MBA/Ph.D or equivalent from any recognized University /Institution. |
| 6. | Experience | Having experience of Eight years after completion of Post Graduation study and Candidates having Ph.D degree with vast experience in their respective field for Four years. Preference will be given to the candidates having working experience in the relevant field. Possess. |
| 7. | Age Eligibility | Not exceeding 60 years on the last date of submission of application |
| 8. | Remuneration | Rs.60,000/- per month |
| 9. | Working hours | Normal office timings from 9.00 am to 5.30 pm. Marking biometric attendance is mandatory. May also have to devote more time than usual to meet the exigencies of work. |
| 10. | Term of engagement | Will be engaged initially for a period of one year and tenure may be extended subject to requirement and performance. |
| 11. | How to apply | The advance application in the prescribed format (complete in all respects) along with requisite documents i.e. copy of Educational Qualification/Professional/Experience Certificates, copy of PPO (for retired Govt. officers) , Last Pay Certificate, Bank details, Aadhar Card & PAN number at the following address: The Under Secretary National Commission for Women, Plot No. 21 Jasola institutional Area, New Delhi 110025. The applications may also be submitted through email to jsncw-wcd@nic.in |
| 12. | Last date for receipt of application | 30 days from the date of publication of advertisement in the Employment News paper |


 (Barnali Shome)
 Under Secretary

**APPLICATION FORM FOR THE POST OF
ON CONTRACT BASIS**

Paste here
firmly recently
passport size
photograph

1. Post applied for : _____
2. Name of the Candidate
(As per matriculation certificate) : _____
3. Father's Name : _____
4. Date of Birth
(As per matriculation certificate) : _____
5. Age as on the last date of receipt
of application : _____
6. Gender (Male/Female) : _____
7. Postal Address for correspondence : _____

_____ Pincode _____
8. Permanent Address : _____

_____ Pincode _____
9. Mobile No. : _____
10. Email-ID : _____
11. Educational/Professional qualifications (In case of insufficient space, please
attach separate sheet duly signed by the applicant):

| Sl. No. | Exam/Degree Passed | School/college/ University | Subject taken | Year of passing | Class/Division & %age |
|------------|-----------------------|-------------------------------|------------------|--------------------|--------------------------|
| | | | | | |
| | | | | | |

12. Experience (In case of insufficient space, please attach separate sheet duly signed by the applicant)

| Name of the Employer/ Organisation | Post Held Start from the post last held | Period From | Period To | Nature of duties (in brief) |
|------------------------------------|---|-------------|-----------|-----------------------------|
| | | | | |
| | | | | |

13. PPO No. & dated(in case of retired Govt. Officers): _____

14. Last Pay drawn : _____

15. Any other information : _____

(Signature of the candidate)

DECLARATAION

- i. I hereby declare that I fulfil all the conditions of eligibility regarding age limits, educational qualifications and experience etc, prescribed to the post on contractual appointment.
- ii. I further declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after the interview, my candidature is able to be cancelled

Place:

Date:

(Signature of the candidate)
(unsigned application will be rejected)

Note:-

The application without any supporting documents pertaining to educational/professional qualification (s)/ Experience Certificate shall liable to be rejected.