

F.No.5/4/2005-CS.I(S)  
Government of India  
Ministry of Personnel, PG & Pensions  
Department of Personnel & Training

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2<sup>nd</sup> Floor, Lok Nayak Bhawan, Khan Market  
New Delhi, the 21<sup>st</sup> April, 2014

OFFICE MEMORANDUM


Subject: Grant of Non-Functional Scale to Section Officers of CSS –  
Clarification on fixation of pay - regarding.

The undersigned is directed to refer to this Department's OM of even number dated 01.04.2014 on the subject mentioned above and to say that the clarification issued therein was about the manner of fixation of pay of Section Officers of CSS upon granting NFS only.

2. It is emphasized that as per the prevailing instructions, only 'regular' Section Officers of CSS with four years approved service would be considered for grant of NFS subject to DPC/Vigilance Clearance.

3. The situations and manner under which NFS may be granted are explained in the following illustrations:

<b>Illustration 1:</b> The case when the person was holding the post of Section Officer on ad-hoc basis as on the 1 <sup>st</sup> July of the year in which NFS become due	SL Year of SO (SQ/LDCE) – 2009 Date of regular promotion – 01.10.2013 Date of grant of NFS with – 01.07.2013 actual benefits
<b>Illustration 2:</b> The case when the person was holding the post of Assistant/PA/PS as on 1 <sup>st</sup> July of the year in which NFS become due	SL Year of SO (SQ/LDCE) – 2009 Date of regular promotion – 01.10.2013 Date of grant of NFS (i) on notional basis - 01.07.2013 (ii) with actual benefits - 01.10.2013

  
(G.C. Rout)

Under Secretary to the Govt. of India  
Ph:24629413

All Cadre Units participating in CSS  
Ministry/Department of.....  
(Director/Deputy Secretary (Admn./Estt.))