

F. No. 7/6/2021-CS-I (A)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel and Training
CS-I (A) Section

2nd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi
Dated the 16th August, 2021

OFFICE MEMORANDUM

Subject:- Filling up of outstation vacant posts of ASOs in CSS Cadre-reg.


The vacancies in the Assistant Section Officer's Grade (CSS) in the following offices are proposed to be filled up in terms of guidelines laid down in DOPT's OM No. 21/2/2009-CS. I (P) dated 16.07.2015:

- | | | | |
|-------|---|---|-----------|
| (i) | SSC (CR), Chennai, M/o Personnel, PG & Pensions | - | 04 (Four) |
| (ii) | DGLB, Chandigarh, M/o Labour & Employment | - | 02 (two) |
| (iii) | DGFASALI, Mumbai, M/o Labour & Employment | - | 06 (Six) |

2. All eligible (Regular/Ad-hoc) Assistant Section Officers (ASOs) of CSS who are clear from vigilance angle may forward their application along with their personal particulars in the enclosed format through their Cadre Controlling Authorities by **10th September, 2021.** Since the posts are of CSS, officers belonging to other services need not to apply.

3. The applications should be forwarded taking in view the following points:

- a) Vigilance status of the officer should be indicated by the Cadre Units. Cadre Units should also certify that the officer concerned would be relieved without substitute in the event of his selection.
- b) Assistant Section Officers who apply for the post will not be allowed to withdraw their nomination subsequently.
- c) Applications received after the last date from the Cadre Controlling Authorities or otherwise found incomplete will not be considered.
- d) The applicants should provide their spouse I'd card and CGHS card of the dependent for the purpose of transfer on spouse basis as well as on medical basis (parents/others) respectively.


(George D. Toppe)
Under Secretary to the Govt. of India
Tel No. 24642705

To

All Ministries/Departments of Government of India (Through website of DOPT)

Annexure

Request for posting to:

1. Personal Information

1.	Name of Officer	
2.	Designation	
3.	Date of Birth	
4.	Select List Year/DR year (with AIR)	
5.	Present Ministry/Department	
6.	Educational Qualification	
7.	Contact Number	
8.	e-Mail	

2. Experience (Including deputation details)

Sl. No.	Grade	Ministry/Dept	Period (Give dates)	Subject dealt (in brief)
1..				
2.				
3.				
4.				

3. Reason for posting: (please tick wherever applicable)

- a. Medical Grounds ☐
- Self (please attach documents in case of self) ☐
- Parents ☐
- Others ☐
- b. Spouse Grounds (please attach proof) ☐
- c. Others ☐

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Certified that i have verified the data in respect of me in the web based cadre management system and the data available therein is correct and up to date. And the data available herein is correct and up to date.

Date:

(Signature of Applicant)