

No.4/2/2018-CS.II (A)
Government of India
Ministry of Personnel, P.G. and Pensions
Department of Personnel and Training
(CS.II Division)

Lok Nayak Bhawan, New Delhi-110003
Dated the 28th December, 2018

OFFICE MEMORANDUM

Subject:- Promotion of Personal Assistants (PAs) of CSSS to Private Secretaries (PSs) of CSSS on ad-hoc basis:-regarding

The undersigned is directed to refer to this Department's OM of even No. dated 27.11.2018 on the above mentioned subject. All the cadre units were requested to conduct DPCs of the eligible PAs of CSSS as shown in the Annexure-I to the OM of even no. dated 27.11.2018 to assess suitability for ad-hoc promotion to the grade of PS for a period upto 30.06.2019.

2. The Cadre Units were also requested to complete the exercise of conducting the DPC meeting within one month and send duly filled option form to this Department as per Annexure-II of OM dated 27.11.2018.

3. Based on the information received from the Cadre Units, the Competent Authority has decided to nominate the PAs whose names appear in Annexure-I of this OM to post them to the Cadre Units indicated against their names for their promotion to the Grade of PS of CSSS purely on ad-hoc basis and after having been found 'fit' by the DPC and clear from vigilance angle.

4. The ad-hoc appointment of 63 PAs shall take place with effect from the date they assume charge of the post of PS in the allocated Cadre Units. The ad-hoc appointment shall not confer on the appointees any right to continue in the grade indefinitely or for inclusion in the Select List of PS for regular appointment or to claim seniority in the PS Grade of CSSS. The period of ad-hoc promotion would be upto 30.06.2019 or till the regular PSs become available, whichever is earlier.

5. If any of the officers shown in the list is on deputation, he/she may be given the option to revert within one month with a view to avail of the Promotion. The ad-hoc promotion is subject to the conditions mentioned in para 3 of this Department's OM of even number dated 27.11.2018.

6. The notification/order for promotion should be issued by allocated Cadre Units of officers after the due process is completed and a copy of such orders should invariably be endorsed to this Department for records. The fact that the appointment of the officer(s) would be subject to further orders which may be passed by Hon'ble Courts in the cases mentioned in para 3 (vi), (vii), (viii) and (ix) of OM dated 27.11.2018 and references to that extant in the connected court matters, should be clearly mentioned in the promotion order/notification.

7. Web Based Cadre Management System: Promotion of officers may be reflected in Web Based Cadre Management System. This is the responsibility of the nodal officers of all cadre units concerned.


(Chirabrata Sarkar)
Under Secretary to the Government of India

Encls.: As above.

To

1. Deputy Secretary / Director (Admn./Estt.) of all the concerned CSSS Cadre Units.

S.No	CSL No.	Name (Shri/Smt. /Ms.)	Date of Birth	S.LY in PA Grade Year	Cadre Unit where working	Cadre Unit where transferred
1	2844	Venkata Sujata V.	10-12-1969	2010	I & B	I & B
2	2845	Kiran Gautam	21-08-1970	2010	IP & P	P&NG
3	2846	Gopi Nath	17-12-1966	2010	DOPT	DOPT
4	2847	Mrityunjaya	23-07-1968	2010	DOPT	DOPT
5	2849	Santosh Khurana	18-07-1969	2010	Agri. & Coopn.	Agri. & Coopn.
6	2850	P.R. Mishra	21-05-1968	2010	MSME	EF&CC
7	2851	Indu Rekha	24-05-1969	2010	Posts	Posts
8	2852	Shalini Saxena	22-11-1969	2010	Defence	EF&CC
9	2853	Anju Arora	05-05-1967	2010	Posts	Posts
10	2854	Tejinder Kaur	03-09-1966	2010	Labour	Labour
11	2855	Poonam Mulwani	20-07-1966	2010	I & B	I & B
12	2856	V. Thulasi Ramasubramanian	28-07-1969	2010	Commerce	Commerce
13	2857	Mukta Manglani	09-12-1971	2010	Agri. & Coopn.	Agri. & Coopn.
14	2859	Satish Chander Sharma	15-06-1964	2010	Civil Aviation	Housing & UA
15	2860	Rajni Goyal	18-11-1968	2010	Water Res.	Water Res.
16	2861	Leela Dhar	26-10-1969	2010	Legal Affairs	Legal Affairs
17	2862	Jai Bhagwan	03-01-1969	2010	I & B	I & B
18	2863	A.K. Verma	03-09-1960	2010	DOPT	DOPT
19	2864	Prabha Jain	11-03-1969	2010	Home Affairs	Home Affairs
20	2866	Rajesh Kumar Bassi	08-08-1968	2010	Home Affairs (DONER)	Home Affairs
21	2867	Surindra Yadav	01-09-1967	2010	FPI	FPI
22	2868	Geeta Jain	11-06-1971	2010	Health & FW	Health & FW
23	2869	Bimla Mathpal	28-06-1971	2010	Health & FW	Housing & UA
24	2870	Pratima	15-06-1971	2010	MSME	EF&CC
25	2871	U.Radhakrishnan	05-01-1967	2010	S&T	S&T
26	2872	N.S.Negi	17-06-1968	2010	Home Affairs	Panchayati Raj
27	2873	Sunita Ahuja	24-07-1967	2010	Home Affairs	Home Affairs
28	2874	Vimal Kumar Shukla	30-06-1970	2010	Home Affairs	Home Affairs
29	2876	Anilatha S.	14-05-1968	2010	IP & P	Housing & UA
30	2877	D. Vasavi	10-06-1968	2010	Agri. & Coopn.	Agri. & Coopn.
31	2878	Shakti Bala Rawat	06-11-1969	2010	Home Affairs (Cab. Sec.)	Home Affairs
32	2879	S. Malathy	02-05-1970	2010	Water Res.	Power
33	2880	Prakash Chandra	02-08-1972	2010	Expenditure	Expenditure
34	2881	Umesh Kumar Mishra	21-01-1969	2010	DOPT	DOPT
35	2882	Rajni Nagpal	19-07-1970	2010	Home Affairs	Expenditure
36	2883	Prèm Sharma	24-09-1971	2010	Expenditure	Expenditure
37	2884	Amita Arora	06-10-1970	2010	Coal	Housing & UA
38	2885	Vikas Malhotra	05-09-1970	2010	Water Res.	Housing & UA
39	2886	Deepti Sachar	26-11-1970	2010	IP & P	EF&CC
40	2887	S. Rajeswari	26-04-1971	2010	Labour	Labour



41	2888	Harish Sharma	08-03-1968	2010	Health & FW	Health & FW
42	2889	T.G. Chandra Sekhar	22-06-1968	2010	Home Affairs	Home Affairs
43	2890	Rajesh Rawat	25-06-1971	2010	Health & FW	Health & FW
44	2891	Naresh Kumar Saini	10-08-1970	2010	Home Affairs (Cab. Sec.)	Home Affairs (Cab. Sec.)
45	2892	Vijaya Lakshmi S.	28-07-1972	2010	Home Affairs	Home Affairs
46	2893	Rajinder Singh	14-03-1970	2010	Power	Power
47	2894	Kalawati	06-12-1968	2010	DoNER	Home Affairs
48	2895	P.S. Bist	01-10-1960	2010	Defence	S&T
49	2896	Manoj Kumar	23-10-1969	2010	Agri. & Coopn.	Agri. & Coopn.
50	2897	Bhawani Narayanan	14-06-1970	2010	Expenditure	Expenditure
51	2898	Deepa Joshi	06-07-1969	2010	Supply	Tribal Affairs
52	2899	Samay Singh	07-07-1962	2010	Home Affairs	Telecom
53	2900	U. Krishna Kutty	24-05-1961	2010	DoNER	DoNER
54	2901	C.Suriyanarayanan	28-01-1969	2010	Water Res.	Housing & UA
55	2902	B. Neela Mohana Rao	10-06-1971	2010	Health & FW	Housing & UA
56	2903	Praveen Kumar Goswami	08-12-1972	2010	Housing & UA	Housing & UA
57	2904	M.K. Wadhwa	24-02-1967	2010	DOPT	S&T
58	2905	Asha Rani Sharma	12-09-1966	2010	Heavy Ind.	Housing & UA
59	2906	Raghu Nath Deb	30-11-1959	2010	Agri. & Coopn.	Agri. & Coopn.
60	2907	Smitha Viju	12-05-1968	2010	Commerce	Commerce
61	2909	S.B. Mridula Sanjeevan	25-02-1962	2010	Agri. & Coopn.	Power
62	2910	D.C. Pant	17-06-1965	2010	Expenditure	EF&CC
63	2911	Gaurav Burman	05-12-1968	2010	MSME	EF&CC

