

No.5/13/2009-CS.II
Government of India
Ministry of Personnel, P.G. and Pensions
Department of Personnel and Training

3rd Floor, Lok Nayak Bhavan, New Delhi-110003.
Dated: 9th October 2009.

OFFICE MEMORANDUM

Subject:- Fixation of range of seniority for promotion from Steno Gr. 'C' to Steno Gr. 'A&B' (Merged) of CSSS - Select List Year - 2007 -regarding.

The undersigned is directed to say that the nomination of Stenos Grade 'C' for appointment as Stenos Grade 'A&B'(Merged) of CSSS against the Seniority Quota vacancies for the Select List Year 2006 has already been made vide this Department's O.M. No. 5/12/2008-CS-II dated 3.9.2009. On the basis of the relevant data as furnished to this Department by the Cadres authorities, it has been decided that the following will be the 'range of seniority' (zone of promotion) for making additions to the Select List for the year 2007:-

(a)	General :	All unabsorbed Stenos Grade 'C' of previous zone and Stenos Grade 'C' upto S.No.425 in the Common Seniority List-1989 of Steno Gr. C of CSSS upto 1990 issued by this Department vide O.M. No.20/33/2005-CS-II dated 10.5.2006.
(b)	SC :	All unabsorbed Stenos Gr 'C' of previous zone and Stenos Grade 'C' upto S.No. 750 whose names figure in the Common Seniority List of Steno Gr. 'C' of CSSS upto 1990 issued vide O.M. No.20/33/2005-CS-II dated 10.5.2006.
(c)	ST :	All Stenos Grade 'C' who have completed 8 years of 'approved service' as on 1.7.2007.

2. All the cadre controlling authorities of CSSS are requested to place the cases of all the eligible Stenographers Grade 'C' who are covered within the 'zone' prescribed and who have not yet been included in the Select List of Steno Grade 'A&B'(Merged) of CSSS, before the Departmental Promotion Committee to assess their suitability or otherwise for promotion to the Steno Grade 'A&B'(Merged) of CSSS. It is further requested that the recommendations of the Departmental Promotion Committee alongwith vigilance clearance in respect of all the eligible officer(s) concerned who are working in their cadres including those who have been transferred from other cadres to their cadre on their adhoc promotion to Steno Grade 'A&B'(Merged) of CSSS, may be furnished to this Department in the prescribed proforma (**Annexures-I, II, III**) latest by **13.11.2009.**

3. Cadres are also requested to furnish a list of officers, if any figuring in the 'zone' who have already been promoted/debarred through earlier Select List(s), as in **Annexure-IV.**

4. This O.M. is available on the website of this Department viz www.persmin.nic.in → CS Wing → CS Division → CSSS → Zone of Promotions → Steno Gr. 'C' to Gr. 'A&B' (Merged).

Encl: **As above**



(J.Minz)

Under Secretary to the Government of India

To

All the Cadre Controlling Authorities of CSSS.

Copy to :-

Guard file.

ANNEXURE-I TO O.M.NO. 5/13/2009-CS.II DATED 9.10.2009

NAME OF THE CADRE:

**PARTICULARS OF STENO GR. 'C' BELONGING TO GENERAL CATEGORY FOR MAKING
ADDITIONS TO THE SELECT LIST OF STENO GR. 'A&B' (MERGED) OF CSSS THROUGH
SENIORITY QUOTA FOR THE YEAR 2007.**

Sl. No.	Name of the officer	Date of Birth	Select List year of the Steno Gr. 'C' Of CSSS	S. No. in the Common Seniority List of Steno Gr. 'C'	Whether considered suitable for inclusion in the Select List of Steno Gr. 'A&B' (Merged) of CSSS	Whether clear from Vigilance angle	Period of stay in the present cadre	Parent Cadre of transferred Officer(s), wherever applicable
1	2	3	4	5	6.	7.	8.	9.

: Signature of Under Secretary:

Name :

Stamp:

ANNEXURE-II TO O.M. NO. 5/13/2009-CS-II DATED 9.10.2009

NAME OF THE CADRE:

**PARTICULARS OF STENO GR. 'C' BELONGING TO SC CATEGORY FOR MAKING
ADDITIONS TO THE SELECT LIST OF STENO GR. 'A&B' (MERGED) OF CSSS THROUGH
SENIORITY QUOTA FOR THE YEAR 2007.**

Sl. No.	Name of the officer	Date of Birth	Select List year of the Steno Gr. 'C' of CSSS	S. No. in the Common Seniority List of Steno Gr. 'C'	Whether considered suitable for inclusion in the Select List of Steno Gr. 'A&B' (Merged) of CSSS	Whether clear from Vigilance angle	Period of stay in the present cadre	Parent Cadre of transferred Officer(s), wherever applicable
1	2	3	4	5	6.	7.	8.	9.

Signature of Under Secretary:

Name :

Stamp:

ANNEXURE III TO O.M.NO.5/13/2009-CS-II DATED 9.10. 2009

NAME OF THE CADRE:

**PARTICULARS OF STENO GR.. 'C' OF CSSS BELONGING TO ST CATEGORY FOR
MAKING ADDITIONS TO THE SELECT LIST OF STENO GR. 'A&B' (MERGED) OF CSSS
THROUGH SENIORITY QUOTA FOR THE YEAR 2007.**

Sl. No.	Name of the officer	Date of Birth	Select List year in the Steno Gr. 'C' of CSSS and date of Regular Appointment	S.No. in the Common Seniority List of Steno Gr. 'C'	Whether considered suitable for inclusion in the Select List of Steno Gr. 'A&B' (Merged) of CSSS	Whether clear from Vigilance angle	Period of stay in the present cadre	Parent Cadre of transferred Officer(s), wherever applicable
1	2	3	4	5	6.	7.	8.	9.

Signature of Under Secretary:

Name :

Stamp:

ANNEXURE IV TO O.M. NO.5/13/2009-CS.II DATED 9.10.2009

**LIST OF OFFICERS FIGURING IN THE ZONE WHO HAVE ALREADY BEEN PROMOTED/DEBARRED THROUGH
EARLIER SELECT LIST**

S.No.	Name of the Officer	S. No. in the CSL of Steno Gr. 'C'	Year of Select List (SQ/DE to be specified)	Present cadre of the officer	Remarks

Signature of Under Secretary:

Name :

Stamp: