

No.4/2/2012-CS-II(A)  
Government of India  
Ministry of Personnel, P.G. and Pensions  
Department of Personnel and Training

3<sup>rd</sup> Floor, Lok Nayak Bhavan,  
New Delhi – 110003.

Dated : 21<sup>st</sup> March, 2013.

OFFICE MEMORANDUM

Subject : Nomination of Personal Assistant/Private Secretaries (Ad-hoc) for appointment to the Private Secretary Grade of CSSS for the Select List year 2010 (extended) on regular basis under the zoning scheme for Seniority Quota – reg.

The undersigned is directed to refer to this Department's OM of even number dated 23.11.2012 and subsequent reminder dated 07.02.2013 on the above mentioned subject and to say that cadre units were requested to furnish the recommendations of the DPC, along with vigilance clearance of all the eligible PAs of Select list year 2003 to 2005 belonging to SC category, in the prescribed proforma. However, despite a lapse of considerable time, the DPC recommendations in respect of some of the officers (list enclosed) are yet to be furnished by the cadre units.

The defaulting cadre units are, therefore, requested to expedite the requisite information to enable this Department to finalize the central panel of eligible officers for appointment/promotion to PS of CSSS for the select list year 2010 (extended).

*Vandana Sharma*

(Vandana Sharma)  
Director (CS-II)  
☎ : 24622365

(Director/Deputy Secretary (Admn.) of the concerned Ministry/Department.  
(as per the list attached)

**Annexure to OM No.4/2/2012-CS-II(A) dated 21.3.2013**

S.No	Name (Shri/Ms.)	Cadre Unit	Date of Birth	SL Year
1	Savita	Fertilizers	12/07/1977	2005
2	Madhubala	Food & PD	04/04/1969	2005
3	Madurima	HRD	15/02/1968	2005
4	Rajender Kumar	Legal Affairs	17/08/1973	2005
5	Suman Lata	Legal Affairs	19/03/1971	2005
6	Kailash Kumar	MHA	07/01/1972	2004
7	Raj Kumar	MHA	04/12/1965	2004
8	Anita Patrick	MHA	14/10/1967	2005
9	Shyam Sunder	MHA	01/06/1976	2005
10	Aparna	Power	28/07/1967	2005
11	Surender Kumar	Power	16/03/1980	2005
12	V Giridharan	UPSC	05/12/1968	2005

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