

OFFICE MEMORANDUM

Subject: Nomination of Personal Assistant/Private Secretaries (ad-hoc) for appointment to the grade of Private Secretary of CSSS for the select list year 2011 on regular basis under the Zoning Scheme for Seniority Quota - reg.

The undersigned is directed to refer to this Department's O.M. of even number dated 28.03.2013 on the subject mentioned above and to say that on the basis of information furnished by the cadre units, it has been decided to nominate the Personal Assistants/ Private Secretaries (ad-hoc) whose names appear in the Annexure to this O.M. for appointment/promotion to the PS grade of CSSS on regular basis under the Zoning Scheme on their inclusion in the Select List Year 2011.

2. It is requested that urgent action may be taken to appoint/promote these officers to Private Secretary grade of CSSS against the Select List Year 2011 provided they are clear from vigilance angle. A copy of the appointment/promotion order issued in this regard by the cadre unit duly indicating the CSL number of the officers may be forwarded to this Department immediately.

3. No request for retention will be entertained as cadre allocation has been made on the basis of vacancies reported under seniority quota by the respective cadre units and in accordance with Rotational Transfer Policy for CSSS personnel issued vide this Department's O.M. No. 13/1/2009-CS.II dated 15.07.2011.

4. Cadre Units are also requested to ensure that the officers concerned are relieved within 45 days from the date of issue of this O.M. to take up the new posting in the cadre unit allocated failing which their nomination order shall be cancelled by this Department. While issuing order in this regard, it is to be ensured that the information pertaining to the officer in the web based system is complete and accurate. In case an officer nominated refuses regular promotion, cadre unit concerned may initiate action in terms of this Department's O.M. No. 5/1/2008-CS.I(S) dated 8.4.2011 under intimation to this Department.

5. In some cases, DPC recommendation from the Cadre Units has not been received. These cases will be taken up as and when the necessary DPC recommendation is received from the Cadre. The unfilled vacancies of reserved categories may be carried forward to the Select List Year 2012 since sufficient number of candidates belonging to reserved categories are not available in the zone of promotion for Select List Year 2011.

6. This O.M. is available on the website of this Department viz www.persmin.nic.in → Central Services Wing → CS Division → CSSS → Promotion (Regular) → Steno. Gr. 'C' to 'A&B' (Merged).


10/9/13

(Kameshwar Mishra)

Under Secretary to the Government of India
Tel. No.24623157

To,

All Cadre Units of CSSS.

Annexure to OM No.4/4/2013-CSII(A) dated 10/09/2013.

S.No.	Name (Shri/Smt. /Ms.)	Date of Birth	Category	Cadre where Working	Cadre where nominated
1	Sulochana Gogia	04-12-1953	Gen.	Health & FW	Health & FW
2	Rita Rani	12-06-1955	Gen.	Expenditure	Expenditure
3	Dinesh Kumar	25-05-1959	Gen.	Telecom	I & B
4	P.Sita Ramakrishna	03-09-1969	Gen.	Telecom	Defence
5	Rajiv Puri	19-07-1972	Gen.	Water Res.	Labour
6	Uma Bassi	04-01-1962	Gen.	Agriculture	Posts
7	P.K. Nagar	24-04-1960	Gen.	Water Res.	IP&P
8	R.K. Sharma	01-12-1960	Gen.	I & B	Home Affairs
9	Harmeet Kaur	03-01-1960	Gen.	I & B	Tribal Affairs
10	Suman Ahuja	13-11-1959	Gen.	I & B	Expenditure
11	R.C.Kapur	03-03-1960	Gen.	SJ&E	Telecom
12	Sunita Chabbra	10-02-1961	Gen.	Science & Tech.	Env & Forests
13	K.R.S.Rawat	05-10-1959	Gen.	Commerce	Legal Affairs
14	D.Chakraborty	05-04-1956	Gen.	Legal Affairs	Legal Affairs
15	Narendra Kumar Sharma	12-06-1956	Gen.	Telecom	Mines
16	Neelam Uppal	27-04-1959	Gen.	Fertilizers	Home Affairs
17	Manjula Mathur	03-08-1959	Gen.	Health & FW	Planning Comm.
18	Anil Kumar Sharma	30-01-1960	Gen.	Health & FW	UPSC
19	C.Bhaskar	24-05-1961	Gen.	Health & FW	Expenditure
20	Mukta Agarwal	16-12-1962	Gen.	Posts	Planning Comm.
21	Seema Gupta	05-01-1962	Gen.	Posts	Urban Dev.
22	A.K. Malhotra	05-12-1956	Gen.	Agriculture	Rural Dev.
23	Satinder Kaur Ahluwalia	03-07-1974	Gen.	Agriculture	Power
24	Hari Chand	10-11-1957	Gen.	Civil Aviation	WCD
25	Jagdish Chand	14-04-1958	Gen.	Telecom	DoP&T
26	Meena Vallecha	20-10-1957	Gen.	Home Affairs	Power
27	S.Sundararajan	18-04-1957	Gen.	Minority Affairs.	Commerce
28	Durgesh Nandani	22-10-1958	Gen.	Corporate Affairs	Home Affairs
29	Madhurika Kapoor	04-09-1961	Gen.	Agriculture	Food & PD
30	Kawaljeet Lamba	20-12-1958	Gen.	Shipping	Defence
31	N.M. Sreenivasan	05-12-1965	Gen.	WCD	Mines
32	Surinder Kaur Bedi	24-01-1958	Gen.	Planning Comm.	Shipping
33	Neelam Parwani	25-04-1959	Gen.	Planning Comm.	Urban Dev.
34	Pramila Bhalla	05-05-1962	Gen.	Agriculture	I & B
35	Suresh Gautam	17-07-1957	Gen.	Health & FW	UPSC
36	Rakesh Bala	13-03-1962	Gen.	Health & FW	Agriculture
37	Usha Khanna	03-09-1959	Gen.	Health & FW	MSME
38	Sucharita Mukherjee	25-08-1958	Gen.	RT&H	Home Affairs

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39	S.K.Lamba	06-12-1954	Gen.	Civil Aviation	Expenditure
40	Nishi Sharma	04-12-1957	Gen.	Home Affairs	Power
41	R S Rawat	28-12-1956	Gen.	DoP&T	P&NG
42	R.S. Sangwan	15-10-1960	Gen.	Agriculture	Urban Dev.
43	Sukhvinder Kaur	10-05-1974	Gen.	Science & Tech.	Water Res.
44	Sunita	05-11-1980	SC	Labour	I & B
45	Sudhir	17-07-1975	SC	DoP&T	DoP&T
46	DavinderKumar	05-11-1977	SC	Agriculture	Agriculture
47	Rosika	02-10-1976	SC	Expenditure	Home Affairs
48	Hemlata	02-02-1977	SC	HRD	HRD
49	Jaipal Singh	14-12-1977	SC	Telecom	DoP&T
50	Sunil Kumar	10-03-1974	SC	Science & Tech.	S&T
51	Vandana Sagar	09-12-1972	SC	I & B	I & B
52	Subhash Chander	20-04-1970	SC	HRD	HRD
53	E.Jotheeswaran	10-06-1973	SC	Food & PD	Planning Comm.
54	Anand Prakash	07-03-1976	SC	IP&P	Defence
55	Bhargao Gulab Gaurkhede	02-10-1965	SC	Civil Aviation	Home Affairs
56	Raman kumar	30-05-1968	SC	DoP&T	DoP&T
57	Anil Kumar Verma	10-02-1976	SC	Supply	Supply
58	T. Navaneetha Krishnan	24-05-1974	SC	IP&P	IP&P
59	RaghunathTudu	05-07-1975	ST	HRD	HRD
60	Kuldeep Kumar	03-04-1968	SC	I & B	I & B
61	S.N. Lamhor	24-01-1970	SC	I & B	I & B

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