

No.4/9/2014-CS.II(A)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
3rd Floor, Lok Nayak Bhavan, New Delhi-110003.
Dated: the 10th June, 2014.

OFFICE MEMORANDUM

Subject:- Fixation of range of seniority for promotion from PA to PS Grade of CSSS-Select List Year 2013 – Reg.

The undersigned is directed to say that it has been decided to fix the range of seniority (zone of consideration) for making addition to the Select List of PS Grade (Seniority Quota) of CSSS for the Select List Year 2013 as follows:-

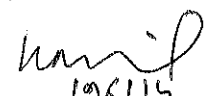
UR	All unabsorbed and eligible PAs of previous zones and the PAs up to CSL No. 1702 (Select List Year 2006) of Common Seniority List of PAs issued by this Department's O.M. No. 4/7/2011-CS.II (A) dated 13.07.2012 who have completed 5 years of 'Approved service' as on 01.07.2013.
SC & ST	All unabsorbed and eligible PAs of previous zones and PAs who have completed 5 years of 'Approved service' as on 1.7.2013.

2. All the Cadre Units of CSSS are requested to place the cases of the eligible PAs of CSSS who are covered within the 'zone' prescribed and who have not yet been included in the Select List of PS Grade of CSSS, before the Departmental Promotion Committee, to assess their fitness or otherwise for promotion to the PS Grade of CSSS. The recommendations of the Departmental Promotion Committee, along with vigilance clearance in respect of the eligible officer(s) concerned who are working in their cadres, including those who have been transferred from other cadres to their cadre, on their ad-hoc promotion to PS Grade of CSSS, be furnished by the Cadre Units to this Department in the prescribed proforma **(Annexure-I, II & III)**.

3. Cadre Units are also requested to furnish a list of officers, if any, figuring in the 'zone' who has already been promoted/debarred through earlier Select List(s), as in **Annexure-IV**. They may also ensure that data in respect of these officers in the Web based Cadre Management System is updated.

4. Incumbency position in the PS grade and options of posting, as per the provisions of RTP issued vide this Department's O.M NO. 13/1/2009-CS.II Dated 15.07.2011, also be furnished to this Department in the **Annexure-V & VI** respectively. In case, no option for preference for posting is received from the official, the nomination/transfer shall be made keeping in view the number of vacancies in Cadre Units of CSSS.

5. The above information be furnished to this Department in the prescribed proforma latest by **30.06.2014**.


(Kameshwar Mishra)
Under Secretary to the Government of India
Tel.No. 24623157

Encl: **As above**

To

All the Cadre Units of CSSS.
US (Admn) by name

Copy to :-

1. Hindi Section, DOPT, North Block, New Delhi (for Hindi version)
2. NIC Cell, DoP&T, Lok Nayak Bhavan, Khan Market, New Delhi.

ANNEXURE-I TO O.M.NO. 4/9/2014-CS.II (A) DATED 10-06-2014

PARTICULARS OF PA BELONGING TO GENERAL CATEGORY FOR MAKING ADDITIONS TO THE SELECT LIST OF PS OF CSSS THROUGH SENIORITY QUOTA FOR THE YEAR 2013.

Sl. No.	Name of the officer	Date of Birth	Select List year of the PA of CSSS	CSL No. in the in OM No.4/7/2011-CS.II (A) dated 13/7/2012	Whether considered suitable for inclusion in the Select List of PS of CSSS	Whether clear from Vigilance angle	Period of stay (In years) in the present cadre	Parent Cadre of transferred Officer(s), wherever applicable
1	2	3	4	5	6.	7.	8.	9.

Signature of Under Secretary:

Name:

Stamp:

ANNEXURE-II TO O.M. NO. 4/9/2014-CS.II (A) DATED 10-06-2014

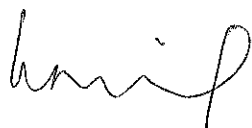
PARTICULARS OF PA BELONGING TO SC CATEGORY FOR MAKING ADDITIONS TO THE SELECT LIST OF PS OF CSSS THROUGH SENIORITY QUOTA FOR THE YEAR 2013.

Sl. No.	Name of the officer	Date of Birth	Select List year of the PA of CSSS	CSL No. in the in OM No.4/7/2011-CS.II (A) dated 13.7.2012	Whether considered suitable for inclusion in the Select List of PS of CSSS	Whether clear from Vigilance angle	Period of stay (in years) in the present cadre	Parent Cadre of transferred Officer(s), wherever applicable
1	2	3	4	5	6.	7.	8.	9.

Signature of Under Secretary:

Name :

Stamp :



ANNEXURE III TO O.M.NO.4/9/2014-CS.II (A) DATED 10-06-2014

PARTICULARS OF PA OF CSSS BELONGING TO ST CATEGORY FOR MAKING ADDITIONS TO THE SELECT LIST OF PS OF CSSS THROUGH SENIORITY QUOTA FOR THE YEAR 2013.

Sl. No	Name of the officer	Date of Birth	Select List year of the PA of CSSS	S. No. in the in OM No.4/7/2011-CS.II (A) dated 13.7.2012	Whether considered suitable for inclusion in the Select List of PS of CSSS	Whether clear from Vigilance angle	Period of stay (in years) in the present cadre	Parent Cadre of transferred Officer(s), wherever applicable
1	2	3	4	5	6.	7.	8.	9.

Signature of Under Secretary:

Name :

Stamp :

ANNEXURE -IV TO O.M. NO.4/9/2014-CS.II (A) DATED 10-06-2014

LIST OF OFFICERS FIGURING IN THE EARLIER ZONES BUT COULD NOT BE PROMOTED

S.No.	Name of the Officer	Year of Select List (SQ/DE to be specified)	Reasons (debarred, non relieving etc.)

Signature of Under Secretary:

Name :

Stamp:

Annexure V to O.M. No. 4/9/2014-CS.II (A) dated 10-06-2014

INCUMBENCY POSITION OF PSs AS ON DATE OF FILLING UP OF ANNEXURE

S.No.	Subject	Number of Posts
1	Sanctioned strength of PS as fixed vide DOPT's O.M. No. 20/51/2009-CS.II (A) (Vo.II) dated 25.2.2011	
2.	Number of Posts en-cadred in CSSS with the approval of DOPT subsequent to O.M. dated 25.2.2011 (encl copy of DOP&T approval)	
3.	Number of PS working on regular basis	
4.	Number of PAs working as PS on adhoc basis in the Cadre Unit .	

hmf

ANNEXURE-VI TO O.M. NO. 4/9/2014-CS-II(A) DATED 10-06-2014

PERSONAL INFORMATION FOR OPTIONS OF POSTING

TO BE FILLED BY THE CONCERNED OFFICIAL

CSL No. in OM No.4/7/2011-CS.II (A) dated 13.7.2012

SL YEAR:

1	Name	
2	Designation	
3	Date of Birth	
4	Present Cadre Unit with office address	
5	Name/Designation/Contact No. of the officer with whom posted at present	
6	Contact No./Mobile No.	
7	Educational Qualification	
8	Residential Address	

9 Previous posting(s)

Grade	Cadre Unit	Period		No. of Years
		From	To	
Steno 'D'				
PA				
PA(ad-hoc)				
Ad-hoc PS				

10 Preferences for posting without repetition (with reasons thereon)

S.No.	Cadre Unit	Reason(s)
(i)		
(ii)		
(iii)		

Signature

Name of the official:



Signature of US(Admn.)

Stamp