

No.5/1/2016-CS.I(U)
Government of India
Ministry Personnel, P.G. and Pensions
(Department of Personnel & Training)

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2nd Floor, Khan Market,
Lok Nayak Bhavan, New Delhi – 110003.

Dated the 24th May, 2016.

OFFICE MEMORANDU

Subject: Filling up of one post of Under Secretary of CSS in Department of Directorate of Marketing & Inspection, Faridabad – regarding.

The undersigned is directed to say that one post of Under Secretary of CSS in Department of Directorate of Marketing & Inspection, Faridabad will fall vacant w.e.f. 01.06.2016. The post is to be filled up in terms of RTP. It is requested that Under Secretaries of CSS willing to be considered to the aforesaid post may submit their application in the attached format latest **by 31st May, 2016** through proper channel.

2. While forwarding the application, the vigilance status of the officer concerned may also be intimated. It should also be ensured that the data in respect of officer applying for the post is complete in all respects in the web based cadre management system at cscms.nic.in.

3. Substitute in place of selected officer will be provided after his/her relieving.



(Raju Saraswat)

Under Secretary to the Government of India

Tele: 24629412

To

All Ministries/Departments of Govt. of India

Copy for information to :

Department of Agriculture, Cooperation & Farmers Welfare (Shri Brajesh Godra, Under Secretary), Krishi Bhavan, New Delhi, w.r.t. their O.M. No.22012/01/2016-E.I dated 13.05.2016.

PROFORMA

1.	Name CSL No.	
2.	Designation	
3.	Date of Birth	
4.	Present Ministry/Department	
5.	Personal Contact Number	

6. Experience (including deputation details) :

S. No.	Grade	Ministry/Department	Period	Subject dealt (in brief)
(a)	Assistant/ PA			
(b)	Section Officer			
(c)	Under Secretary			

7. Reasons for seeking posting in Department of Directorate of Marketing & Inspection, Faridabad :

8. Data in respect of the undersigned in the web based cadre management system is complete in all respect.

Date: _____

(Signature of the applicant)