

No.21/3/2014-CS-I(D)
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

2nd Floor, Lok Nayak Bhavan, New Delhi-110003
The 8th May, 2014

OFFICE MEMORANDUM

Subject: Filling up of three posts of Project Managers and one post of Project Director in Ministry of Women & Child Development by transfer on deputation basis- regd.

Ministry of Women & Child Development (CPMU) have invited applications for filling up 3 posts of Project Manager and one post of Project Director by transfer on deputation basis. The detailed eligibility conditions, job requirement of the posts etc. are annexed.

2. Ministries/Departments are requested to give wide publicity to the above vacancies among CSS Officers and may forward duly signed applications, if any, to Under Secretary (WBP), Central Project Management Unit, Ministry of Women & Child Development, 1st Floor, Janpath Hotel, Janpath, New Delhi-110001 latest by 20-06-2014 under intimation to this Office.

3. Cadre Clearance from C S Division of DOP&T will be required for Under Secretaries and above of CSS.



(G C Rout)

Under Secretary to the Government of India

☎: 24629413

Deputy Secretary/Under Secretary (Administration/Estt.),
Ministry/Deptt, of-----,
(as per list)

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No. 1-9/2012-WBP
Government of India
Ministry of Women and Child Development
(Central Project Management Unit)

1st Floor, Janpath Hotel
Janpath, New Delhi 110 001

Dated: 6 May 2014

VACANCY CIRCULAR

Subject: Filling up of three positions of Project Managers in the Central Project Management Unit of Ministry of Women and Child Development by transfer on deputation basis – regarding.

The Government of India has received a credit (No. 5150-IN) from the International Development Association (the World Bank) towards the cost of implementation of the "ICDS Systems Strengthening and Nutrition Improvement Project (ISSNIP)". The Ministry of Women and Child Development is responsible for implementation of the project. The Central Project Management Unit (CPMU) established within the MWCD has the overall responsibility for providing project planning and management support as well as technical guidance to the eight project States and selected districts on various project activities, coordinating with the State Project Management Units (SPMUs), Technical Assistance Agency, the World Bank, Deptt. of Economic Affairs and CAA& A, and also conduct independent monitoring and evaluation of the project implementation to ensure that the project objectives are fully achieved. Details of the project may be found in www.wcd.nic.in/issnip/home.htm.

2. It is proposed to fill up three positions of the Project Managers in the CPMU by transfer on deputation basis from among the Officers of Central Group 'A' Services. The initial period of deputation will be for a period up to 31 December 2015 (end of Phase of the project). The pay of the Officers selected for the posts will be regulated in accordance with DoPT O.M. No. 6/08/2009-Estt. (Pay-II) dated 17.6.2010 and as amended from time to time.

3. Details of the posts along with the pay scales, eligibility criteria, responsibilities etc are given in the following table:

Name of the Post:	Project Manager
Group:	Group A of Central Services
Selection method:	By transfer on deputation
No. of posts:	03 (Three)
Scale of Pay and Grade:	PB-3, Rs. 15600-39100 + Grade Pay of Rs. 6600/-
Eligibility Criteria:	Holding analogous posts on regular basis in the Central Government/Public Sector Organisations/Autonomous Bodies; or with five years' regular service in the post in the scale of pay Rs. 15600-39100 and Grade Pay of Rs. 5400.

Preference will be given to the persons having:


- i. 3-4 years' experience of handling administrative matters/ financial management/ procurement etc;
- ii. Working on any externally aided project;
- iii. Professional qualifications and training;
- iv. Capacity to working in a multi-disciplinary team;
- v. Knowledge of health and nutrition sector.

Responsibility:

Project Managers will be in charge of some of the core functions of the project, viz project management, monitoring and evaluation, financial management and procurement.

4. The maximum age limit for appointment by transfer on deputation shall be not exceeding 56 years as on the closing date of receipt of the applications.

5 Applications of the willing and eligible Officers, who can be spared immediately, may be forwarded through proper channel in the enclosed proforma to the **Under Secretary (WBP), Central Project Management Unit, Ministry of Women and Child Development, 1st Floor, Janpath Hotel, Janpath, New Delhi 110 001**, within **45 days** from the date of issue of this circular, together with the integrity certificate, vigilance clearance certificate, details of punishment awarded (if any), in the last 10 years and up-to-date ACR/APR dossier of the applicants or clear photocopies of the same for the last five years duly attested by a Group 'A' Officer. Applications received after the last date or incomplete in any respect are liable to be rejected.



(Rajesh Sharma)

Under Secretary to the Govt. of India

Tel: 2336 8202/2376

Email: issnip.mwcd@gmail.com

To

1. All Ministries/Departments of Government of India
2. All Officers holding the post of Deputy Secretary/Under Secretary or equivalent in MWCD
3. Director (Technical), NIC, MWCD for uploading the circular on Ministry's website.
4. US [CS.I (P)], Deptt. of Personnel & Training, Room No.208, Lok Nayak Bhawan, Khan Market, New Delhi-110003 – *with a request to kindly upload this circular on DoPT website immediately.*

Copy to: US (Admn), MWCD

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IDA assisted ICDS Systems Strengthening & Nutrition Improvement Project (ISSNIP)
Ministry of Women and Child Development

PROFORMA
Application for the post of Project Manager

Paste a recent
passport size
photograph with
signature across the
photo

1. Name and address (in block letters) :
 2. Date of Birth (in Christian era) :
 3. Date of retirement as per Government rules :
 4. Educational Qualifications :
 5. Experience possessed :
 6. Professional Training:
 7. Please indicate the following particulars of the present post held
 - a) Present post held with date :
 - b) Whether regular/ad-hoc :
 - c) Scale of Pay with grade pay :
 - d) Present basic pay with grade pay :
 8. Details of previous employments (To be indicated in chronological order with following details)
- | Name of office/
Organisation
where employed | Post held and
Service/Cadre to
which it belongs | From | To | Scale | Nature of
Duties |
|--|--|-------------|-----------|--------------|-----------------------------|
| (1) | (2) | (3) | (4) | (5) | (6) |
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| | | | | | |
| | | | | | |
9. Whether the applicant belongs to SC/ST :
 10. Additional information, if any which you would like to mention in support of your Application for the post.

(Signature of the candidate)

Tel:
Email:

(To be filled by the Employer)

- i. Certified that the particulars furnished by the applicant have been checked from available records and found correct.
- ii. Certified that no disciplinary proceedings are either pending or contemplated against the officer.
- iii. List of Punishment awarded, if any, during last 10 years attached
- iv. Integrity certificate is attached.
- v. In the event of selection, s/he will be relieved of her/his duties immediately.

Signature_____

**Name & Designation of the
Forwarding Officer with seal**

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No. 1-9/2012-WBP
Government of India
Ministry of Women and Child Development
(Central Project Management Unit)

1st Floor, Janpath Hotel
Janpath, New Delhi 110 001

Dated: 6 May 2014

VACANCY CIRCULAR

Subject: Filling up of the post of Project Director by transfer on deputation basis for the IDA assisted "ICDS Systems Strengthening and Nutrition Improvement Project (ISSNIP)" in the Ministry of Women and Child Development- regarding.

The Government of India has received a credit (No. 5150-IN) from the International Development Association (the World Bank) towards the cost of implementation of the "ICDS Systems Strengthening and Nutrition Improvement Project (ISSNIP)". The Ministry of Women and Child Development is responsible for implementation of the project. The Central Project Management Unit (CPMU) established within the MWCD has the overall responsibility for providing project planning and management support as well as technical guidance to the eight project States and selected districts on various project activities, coordinating with the State Project Management Units (SPMUs), Technical Assistance Agency, the World Bank, Deptt. of Economic Affairs and CAA& A, and also conduct independent monitoring and evaluation of the project implementation to ensure that the project objectives are fully achieved. Details of the project may be found in www.wcd.nic.in/issnip/home.htm.

2. It is proposed to fill up one post of the Project Director in the CPMU by transfer on deputation basis from among the Officers of Central Group 'A' Services. The initial period of deputation will be for a period up to 31 December 2015 (end of Phase of the project). The pay of the Officers selected for the posts will be regulated in accordance with DoPT O.M. No. 6/08/2009-Estt. (Pay-II) dated 17.6.2010 and as amended from time to time.

3. Details of the post along with the pay scale, eligibility criteria, responsibilities etc., are given below:

Name of the Post:	Project Director
Group:	Group A of Central Services <i>preferably</i> from the Indian Administrative Service (IAS)
Selection method:	By transfer on deputation
Scale of Pay and Grade:	PB-4, Rs. 37400-67000 + Grade Pay of Rs. 8700/-
Eligibility Criteria:	Holding analogous posts on regular basis or with five years' regular service in the post in the scale of pay Rs. 15600-39100 and Grade Pay of Rs. 7600.

Preference will be given to the persons having:

- i) Experience of working in the State Governments;
- ii) Experience of handling large scale projects in social sector (health, nutrition, education etc)
- iii) Post graduate in social sciences
- iv) Professional training in the areas of project planning and management

Responsibility:

S/he will be responsible for overseeing planning, management, coordination with the project States, the World Bank and DEA/MoF; and overall supervision and monitoring of the project implementation.

4. The maximum age limit for appointment by transfer on deputation shall be not exceeding 56 years as on the closing date of receipt of the applications.

5 Applications of the willing and eligible Officers, who can be spared immediately, may be forwarded through proper channel in the enclosed proforma to the **Under Secretary (WBP), Central Project Management Unit, Ministry of Women and Child Development, 1st Floor, Janpath Hotel, Janpath, New Delhi 110 001**, within **45 days** from the date of issue of this circular, together with the integrity certificate, vigilance clearance certificate, details of punishment awarded (if any), in the last 10 years and up-to-date ACR/APR dossier of the applicants or clear photocopies of the same for the last five years duly attested by a Group 'A' Officer. Applications received after the last date or incomplete in any respect are liable to be rejected.



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Copy to: US (Admn), MWCD

IDA assisted ICDS Systems Strengthening & Nutrition Improvement Project (ISSNIP)
(Central Project Management Unit)
Ministry of Women and Child Development

PROFORMA
Application for the Post of Project Director

Paste a recent
passport size
photograph with
signature across the
photo

1. Name and address (in block letters) :
 2. Date of Birth (in Christian era) :
 3. Date of retirement as per Government rules :
 4. Educational Qualifications :
 5. Experience possessed :
 6. Professional Training :
 7. Please indicate the following particulars of the present post held
 - a) Present post held with date :
 - b) Whether regular/ad-hoc :
 - c) Scale of Pay with grade pay :
 - d) Present basic pay with grade pay :
 8. Details of previous employments (*to be indicated in chronological order with following details*)
- | Name of office/
Organisation
where employed | Post held and
Service/Cadre to
which it belongs | From | To | Scale | Nature of
Duties |
|---|---|------|-----|-------|---------------------|
| (1) | (2) | (3) | (4) | (5) | (6) |
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| | | | | | |
9. Whether the applicant belongs to SC/ST :
 10. Additional information, if any which you would like to mention in support of your application for the post.

(Signature of the candidate)

Tel:
Email:

(To be filled by the Employer)

- i. Certified that the particulars furnished by the applicant have been checked from available records and found correct.
- ii. Certified that no disciplinary proceedings are either pending or contemplated against the officer.
- iii. List of Punishment awarded, if any, during last 10 years attached
- iv. Integrity certificate is attached.
- v. In the event of selection, s/he will be relieved of her/his duties immediately.

Signature_____

**Name & Designation of the
Forwarding Officer with seal**