

No.5/2/2012-CS.I (U)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

Lok Nayak Bhavan, Khan Market,
New Delhi-110003

Dated the 09th April, 2012

OFFICE MEMORANDUM

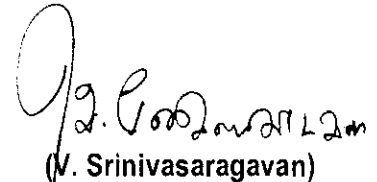
Subject: Filling up of posts in the Regional Passport Offices/ Passport Offices from amongst officers of the All India Services/ Central Secretariat Service in the Ministries/ Departments of the Government of India on deputation basis.

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Ministry of External Affairs' vide their Circular No.V.IV/575/04/12 dated 05.03.2012 (copy enclosed) sought applications from willing officers of Central Secretariat Service for being considered for the subject mentioned posts. The last date of receipt of applications has now been extended upto 30.4.2012. Willing CSS officers may submit their applications complete in all respect through proper channel to Ministry of External Affairs at the following address:

Shri K. Raghu Ram,
Deputy Secretary (PVA),
Ministry of External Affairs (CPV Division),
Patiala House Annexe,
New Delhi – 110001.

2. USs of CSS should, however, obtain cadre clearance from CS.I Division prior to submitting their applications.


(V. Srinivasaragavan)

Under Secretary to the Government of India
Tele:-24629412

To

All Ministries/Departments of Govt. of India

**Ministry of External Affairs
CPV Division
Patiala House Annexe,
New Delhi-110001**

No. V.IV/575/04/12

Dated: 05 March 2012

CIRCULAR

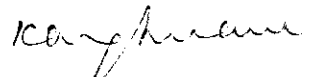
The Ministry of External Affairs (CPV Division) intends to fill following posts in Regional Passport Offices/Passport Offices at stations indicated below from amongst officers of All India services/Central Secretariat Service in the Ministries/ Departments of the Government of India, on deputation basis:-

post	Number of Posts & Stations	Scale of Pay	Eligibility
Deputy Passport Officer (DPO)	Fourteen (14). One Post each at Bangalore, Bhopal, Coimbatore, Dehradun, Ghaziabad, Jaipur, Kolkata, Lucknow, Nagpur, Panaji, Pune, Raipur, Ranchi, Delhi(Hqrs).	Pre-revised scale of Rs. 10,000-325- 15,200(revised Pay Band of Rs. 15,600-39,100 - Grade Pay Rs.6,600-).	Officers under the central Government including officers of All India Services: (a) (i) holding analogous Posts on regular basis in the parent cadre or department; or (ii) with five years' service in the Grade rendered after appointment thereto on a regular basis in posts in Pay Band-3 (Rs. 15,600-39,100) and grade Pay of Rs. 5,400 or equivalent in the Parent cadre or Department; and (b) Possessing the following educational qualification and experience: (i) Bachelor's degree from a recognized University in India or Association of Indian Universities recognized degrees of foreign Universities; (ii) One year experience in passport or Consular or Emigration or Administration or Finance or Accounts or Vigilance work.
Assistant Passport Officer (APO)	Sixteen (16) Bhubaneshwar (1 Post), Guwahati (5 Posts), Jaipur (1 Post), Jammu (1 Post), Kolkata (1 Post), Patna (1 Post), Srinagar (1 Post), Visakhapatnam (1 Post), Delhi (Hqrs) (1 Post).	Pre-revised scale of Rs. 8,000-275- 13,500(revised Pay Band of Rs. 15,600-39,100 - Grade Pay Rs. 4,000 -).	Officers under the central Government including officers of All India Services: (a) (i) holding analogous Post on regular basis in the parent cadre or department; or (ii) with two years' service in the Grade rendered after appointment thereto on a regular basis in posts in Pay Band-2 (Rs. 8,000-275-13,500) and grade Pay of Rs. 4,800 or equivalent in the Parent cadre or Department; or (iii) with three years' service in the Grade rendered after appointment thereto on a regular basis in posts in Pay Band-2 (Rs. 8,000-275-13,500) and Grade Pay of Rs. 4,000 or equivalent in the Parent cadre or Department.

			(b) Possessing the following educational qualification and experience: (i) Bachelor's degree from a recognized University in India or Association of Indian Universities recognized degrees of foreign Universities; (ii) One year experience in passport or Consular or Emigration or Administration or Vigilance work.
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2. The selected officer will be on deputation for a period of two years initially which can be curtailed or extended further, depending upon the requirement, and with the consent of the officer and approval of the lending department. The usual deputation terms will apply.

3. All Ministries/Department of Government of India are requested to circulate the above Posts among the officers All India Services/CCs working with them and forward the application of eligible and interested officers, alongwith their dossiers and a certificate to the effect that they are clear from vigilance angle, to the undersigned, latest by 04 April 2012.



(K. Raghu Ram)

Deputy Secretary (PVA)

05 March 2012

To.

1. All Ministries/ Department of Government of India
2. All Chief Secretaries to the State Governments.

Copy to:-

1. Director (MM), Department of Personnel & Training, North Block, New Delhi.
2. The Resident Commissioner, Govt. of (all relevant states) for circulation among the interested officers of the state.
3. Director (XP) - with the request to upload this circular on the website of the MEA.
4. All RPOs/POs.
5. Ministry of External Affairs, New Delhi - Kind attention: JS (Admin).
6. Branch Secretariat at Chennai, Kolkata, Guwahati, Hyderabad.
7. Spokesman, JCM, MEA, New Delhi.