

**IMMEDIATE**  
**1st Reminder**

**F. No. 25/2/2022-CS.II(B)**  
**Government of India**  
**Ministry of Personnel, Public Grievances & Pensions**  
**Department of Personnel & Training**  
**CS.II(B) Section**

**3<sup>rd</sup> Floor, Lok Nayak Bhawan**  
**Khan Market, New Delhi-110003**  
**Dated: - 31<sup>st</sup> January, 2022**

**OFFICE MEMORANDUM**

**Subject: - Seeking data for implementation of Rotational Transfer Policy in respect of ASOs-reg.**

The undersigned is directed to refer to this Department's OM of even number dated 06.01.2022 vide which all the cadre units of CSCS were requested to provide data in respect of SSAs of SL-2003 to 2008 and earlier who are presently working as Assistant Section Officers on ad-hoc basis as per the given format latest by 31.01.2022. However, as on date, out of 42 cadre units of CSCS, only 13 cadre units have successfully forwarded the requisite data.

2. The remaining 29(42-13) cadre units of CSCS are once again requested to forward the above information as per the enclosed proforma latest by **15.02.2022** positively.



**(P. Bairagi Sahu)**  
**Deputy Secretary to the Govt. of India**  
**Telefax No. 24622365**  
**Email: - [pb.sahu@nic.in](mailto:pb.sahu@nic.in)**

**To,**

**The cadre units of CSCS**  
**(As per list enclosed)**

**Proforma to DoP&T's O.M. No. 25/2/2022-CS.II(B) dated 31.01.2022**

<b>S. No.</b>	<b>Name of the Officials</b>	<b>Date of Birth</b>	<b>Category</b>	<b>Select List Year of SSA</b> [2003, 2003 (Ext.), 2004, 2005, 2006, 2007, 2008]	<b>Date of joining in the cadre in any capacity.</b>	<b>Date from which working as ASO on ad-hoc basis</b>

## List for communication address

S. No.	Communication address
1	<b>US</b> (Admn.), D/o Agriculture, Cooperation & FW, Krishi Bhavan, New Delhi.
2	<b>US</b> (Admn.), M/o Civil Aviation, Rajiv Gandhi Bhavan, New Delhi.
3	<b>US</b> (Admn.), M/o Commerce & Industry, Udyog Bhavan, New Delhi.
4	<b>US</b> (Admn.), D/o Culture, Shastri Bhavan, New Delhi.
5	<b>US</b> (Admn.), M/o Defence, 'B' Wing, Sena Bhavan, New Delhi.
6	<b>US</b> (Admn.), DoP&T, North Block, New Delhi.
7	<b>US</b> (Admn.), DPIIT, Udyog Bhavan, New Delhi.
8	<b>US</b> (Admn.), M/o Earth Sciences, Prithvi Bhavan, New Delhi.
9	<b>US</b> (Admn.), D/o Education, Shastri Bhavan, New Delhi.
10	<b>US</b> (Admn.), M/o Env. & Forests, Indira Paryavaran Bhavan, New Delhi.
11	<b>US</b> (Admn.), D/o Expenditure, North Block, New Delhi.
12	<b>US</b> (Admn.). D/o Fertilizers, Shastri Bhavan, New Delhi.
13	<b>US</b> (Admn.), M/o Health & Family Welfare, Nirman Bhavan, New Delhi.
14	<b>US</b> (Admn.), M/o Home Affairs, North Block, New Delhi.
15	<b>US</b> (Admn.), M/o Information & Broadcasting, Shastri Bhavan, New Delhi.
16	<b>US</b> (Admn.), M/o Jal Shakti, D/o Water Resources, RD & GR, Shram Shakti Bhavan, New Delhi
17	<b>US</b> (Admn.), M/o Labour, Shram Shakti Bhavan, New Delhi.
18	<b>US</b> (Admn.), M/o Petroleum & Natural Gas, Shastri Bhavan, New Delhi
19	<b>US</b> (Admn.), M/o Ports, Shipping & Waterways, Transport Bhavan, I-Parliament Street, New Delhi-I 10001
20	<b>ADG</b> (Admn.), D/o Posts, Dak Bhavan, Sansad Marg, New Delhi.
21	<b>US</b> (Admn.), M/o Power, Shram Shakti Bhavan, New Delhi.
22	<b>US</b> (Admn.), M/o Rural Development, Krishi Bhavan, New Delhi.
23	<b>US</b> (Admn.), D/o Science & Technology, Technology Bhavan, New Delhi.
24	<b>US</b> (Admn.), M/o Skill Development & Entrepreneurship, Shivaji Stadium Annexe Building, Shaheed Bhagat Singh Marg, New Delhi-I 10001
25	<b>US</b> (Admn.), M/o Social Justice & Empowerment, Shastri Bhavan, New Delhi.
26	<b>US</b> (Admn.), M/o Statistics & Programme Implementation, Sardar Patel Bhavan, Sansad Marg, New Delhi-I 10001
27	<b>US</b> (Admn.), D/o Telecommunication, Sanchar Bhavan, New Delhi.
28	<b>US</b> (Admn.), UPSC., Dholpur House, Shahjahan Road, New Delhi
29	<b>US</b> (Admn.), M/o Women & Child Development, Shastri Bhavan, New Delhi
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