

No.6/12/2022-CS.I(S)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training

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2<sup>nd</sup> Floor, Lok Nayak Bhavan, Khan Market,  
New Delhi-110003, dated the 7<sup>th</sup> June, 2022

**OFFICE MEMORANDUM**

**Subject: Zone of consideration for inclusion in Select List of Section Officers' Grade of CSS for the years 2021 against Seniority Quota (SQ) - regarding**

The undersigned is directed to convey the approval of the competent authority for issue of zone of consideration for inclusion in the Select List (Seniority Quota) of 2021 in the Section Officers' Grade of CSS, on the basis of the judgment dated 28.01.2022 of Hon'ble Supreme Court in Civil Appeal No.629 of 2022 and this Department's OM No.36012/16/2019-Estt.(Res) dated 12.04.2022 as follows -

|      |  |
|------|--|
| UR   | All the unabsorbed and eligible ASOs of <b>previous zones</b> as well as all the remaining eligible ASOs (both DR and promotee) belonging to the <b>ASO CSL 2011 upto CSL No.21</b> , who were in service as on 01.07.2021 and who have completed 8 years of approved service as on 01.07.2021 as well as other prescribed eligibility conditions as stated in following paras.  |
| SC   | All the unabsorbed and eligible ASOs of <b>previous zones</b> as well as all the remaining eligible ASOs (both DR and promotee) belonging to the <b>ASO CSL 2012 upto CSL No.29</b> , who were in service as on 01.07.2021 and who have completed 8 years of approved service as on 01.07.2021 as well as other prescribed eligibility conditions as stated in following paras.  |
| ST   | All the unabsorbed and eligible ASOs of <b>previous zones</b> as well as all the remaining eligible ASOs (both DR and promotee) belonging to the <b>ASO CSL 2011 upto CSL No.315</b> , who were in service as on 01.07.2021 and who have completed 8 years of approved service as on 01.07.2021 as well as other prescribed eligibility conditions as stated in following paras. |
| PwBD | All the ASOs (both DR and Promotee) belonging to the <b>ASO CSL upto 2012</b> , who were in service as on 01.07.2021 and who have completed 8 years of approved service as on 01.07.2021 as well as other prescribed eligibility conditions as stated in following paras.  |

2. The Common Seniority Lists (CSL) for Assistant Section Officers of CSS (ASOs) for 2010 to 2012 were issued vide this Department's OMs as mentioned below and are also available on DoPT web-site -

- (i) **ASO CSL 2010** - No. 7/04/2016-CS.I(A)(Pt.) dated 09.09.2021
- (ii) **ASO CSL 2011**- No.7/9/2017-CS-I(S) dated 28.10.2021
- (iii) **ASO CSL 2012-7/17/2017-CS-I(S)** dated 02.11.2021

2.1 Previously, zone for SO SL 2020(SQ) issued vide OM dated 26.05.2022, had covered the DR & Promotee ASOs upto ASO CSL No.2010/524 under General category, upto ASO CSL No.2010/1124 under SC category and DR & Promotee ASOs of ASO CSL 2010 & promotee ASOs of ASO CSL 2011 under ST category (as per zone for SO SL 2019(SQ)). **It may further be noted that the unabsorbed ASOs of previous zones, only upto the CSL number covered in the present zone for SO SL 2021(SQ), as mentioned in para 1 above are to be considered for 2021.**

*R. Chakraborty*

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3. The zone has been prepared in terms of CSS Rules, 2009 read with CSS (preparation of Select Lists for the Section Officers' and Assistants' Grades) Regulations, 2013. The vacancies against which the officers have been included in the zone of consideration for Select List 2021 relate to the period from 01.07.2021 to 30.06.2021. The size of the Select List 2021 (SQ) shall be as under:

|                | Gen | SC | ST | Total | PwBD |    |    |    | Total |
|----------------|-----|----|----|-------|------|----|----|----|-------|
|                |     |    |    |       | VH   | HH | OH | MD |       |
| SO SL 2021(SQ) | 287 | 49 | 02 | 338   | 04   | 04 | 03 | 03 | 14    |

4. One of the conditions as per CSS Rules, 2009 and regulations issued there-under for inclusion in the Select List for a particular year is that the officer should have undergone and successfully completed such mandatory training programmes as may be prescribed by the Government. Successful completion of level 'B' Training is necessary for promotion to the grade of Section Officer. The following officers, have exhausted all the available three/two nominations, as the case may be and is not eligible for further nomination. They are, therefore, to be excluded from consideration:

| Sl. No. | ASO CSL   | Name of the officer | DOB      | Cat. | Cadre Unit | Batch No of nominated courses |
|---------|-----------|---------------------|----------|------|------------|-------------------------------|
| 1       | 2010/584  | Rajinder Gupta      | 01.04.63 | Gen  | MSME       | 76,79,85                      |
| 2       | 2010/1265 | Neeraj Chadha       | 14.10.68 | Gen  | Commerce   | 84,95,99                      |

4.1 If these officers have anything to represent against their exclusion from consideration, they may do so, through proper channel, within 15 days from the date of issue of this OM. Any representation received after the due date will not be considered.

5. Extended zone of consideration in respect of 36 officers for inclusion in the Select List 2021 has been included in para 1 above, in lieu of those 36 officers who are covered in the zone of consideration but retiring on superannuation/retired voluntarily etc. within the same Select List Year 2021, in terms of this Department's O.M. No.22011/18/87-Estt(D) dated 09.04.1996 as per the details given below:

| TOTAL | GEN | SC | ST |
|-------|-----|----|----|
| 36    | 35  | 01 | 00 |

6. Any discrepancy with regard to details of officers falling in the zone as available in the ASO CSLs for 2010 to 2012 w.r.t. their seniority, date of birth, place of posting etc., may be intimated to this Department for rectification at the earliest, **latest by 10.06.2022.**

6.1 In case any official covered in the zone has left CSS prior to 01.07.2021 (i.e. the crucial date for promotion) for any reason viz. voluntary retirement, resignation, death etc, the DPC in respect of them should not be held and the same should also be intimated to CS.I Division.

7. The cadre unit authorities are requested to take immediate action for conducting DPC as per Regulation 5 of CSS (preparation of Select Lists for the Section Officers' and Assistants' Grades) Regulations, 2013 in respect of -

- (i) all the officials included in the zone (including persons retired/expired on or after 1.7.2021);
- (ii) the officials covered in previous zones (upto Select List 2020) in whose cases DPC recommendations have been kept in sealed cover on earlier occasions as per DPC guidelines, who were found 'unfit' and those who had refused promotion/were not meeting the eligibility conditions earlier, subject to fulfillment of debarment conditions/lien conditions.

*R. Chakrapani*

7.1 The DPCs in respect of the above mentioned officers may be conducted subject to:

- i) the official concerned being clear from vigilance angle in terms of this Department's O.M. No.22034/4/2012-Estt.(D) dated 02.11.2012 and other relevant instructions on the subject;
- ii) the official is meeting the minimum qualifying service even after deducting the non-qualifying service, if any, such as **period spent outside the cadre in another Department on lien** after submitting technical resignation etc. In this connection para 2.6 of this Department's OM No.28020/1/2010-Estt.(C) dated 17.08.2016 is referred.
- iii) the official having successfully completed Level 'B' Training or exempted (age 58+) in terms of Cadre Training Policy 2016. The training status of the officer may be got verified from service records. Further officers may be granted benefit of exemption in terms of CTP only if they have not exhausted the maximum nominations (3 prior to 04.07.16 and 2 w.e.f. 04.07.2016) for Level B Training.

8. The following officers covered in the zone have not yet completed the Level B Training successfully but have not exhausted the maximum nominations allowed under CTP for CSS Officers as per the information available in this Department:-

| Sl. No. | ASO CSL   | Name of the officer | DOB      | Cadre Unit     |
|---------|-----------|---------------------|----------|----------------|
| 1       | 2010/831  | Dharambir           | 20.07.64 | Commerce       |
| 2       | 2010/961  | Anil Kumar          | 15.05.66 | Civil Aviation |
| 3       | 2010/998  | Neelam Gupta        | 10.04.68 | DPIIT          |
| 4       | 2010/1004 | Paritosh Gupta      | 06.09.64 | Power          |
| 5       | 2010/1204 | Rajeshwary Shankar  | 28.02.67 | I&B            |
| 6       | 2010/1239 | Sushma Srivastava   | 15.07.65 | Telecom        |
| 7       | 2010/1277 | Jatinder Kumar      | 05.04.67 | Telecom        |
| 8       | 2010/1280 | C. Jagga Rao        | 07.10.65 | Education      |
| 9       | 2010/1293 | Shiv Charan         | 20.05.66 | Telecom        |
| 10      | 2010/1449 | Dharmendra Kumar    | 16.08.66 | Commerce       |
| 11      | 2011/77   | Sanjeev Kumar       | 13.09.65 | MHA            |
| 12      | 2010/1467 | Deepak Kumar        | 30.10.67 | Telecom        |
| 13      | 2010/1480 | Rajesh K Srivastava | 01.07.68 | DOPT           |
| 14      | 2010/1509 | Deepak Bhattacharya | 26.07.68 | Housing & UA   |
| 15      | 2011/3    | Vishesh Kumar       | 20.02.85 | Expenditure    |

8.1 **The DPC in respect of these officers and any officer who is similarly placed shall, therefore, be conducted by the respective cadre unit only after they complete the Level B Training successfully.** However, if any of these officers have left service prior to the crucial date i.e. 01.07.2021, the same may also be intimated to this Department.

9. The composition of DPC as per regulation 5 of CSS (preparation of Select Lists for the Section Officers' and Assistants' Grades) Regulations, 2013 shall be as under:

- i) Joint Secretary level officer -Chairperson
- ii) Three Directors or DS level officers-Members
- iii) Under Secretary-Member

10. Ministries/Departments, where the officials approved for inclusion in the zone for SOSL-2021 (SQ) are posted, are requested to conduct the DPCs immediately and forward the DPC recommendations in the format attached as **Annexure-I latest by 13.06.2022** along with vigilance clearance and status of Level B training of the officers, who have been declared fit along with a copy of the minutes of DPC duly approved by the Competent Authority. **On the basis of the DPC recommendations received from**

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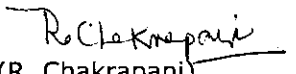
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**the cadre units, the promotion order will be issued centrally by this Department and Ministries/Department may notify appointment of the promoted officers only after issue of promotion orders by DOPT.**

**10.1 If any officer included in the zone is working in any cadre other than the one indicated against his/her name in the ASO CSL, the cadre unit, where he/she is presently posted may conduct DPC in respect of him/her, without referring the matter to this Department.**

11. The zone of consideration for SO SL 2021 against Seniority Quota has been issued in terms of OM dated 12.04.2022 and would be subject to the orders/outcome of the following court cases and also any other order by any Competent Court in any of the connected matters, apart from these:

- (i) Civil Appeal No.629/2022 in Hon'ble Supreme Court of India and connected matters (Jarnail Singh batch of cases).
- (ii) Matters relating to seniority, promotion etc in SO/ASO grade, if any, filed in any competent court till date

  
(R. Chakrapani)

Under Secretary to the Government of India  
Tele : 24624046

Encl: As above

To

1. Cadre authorities of CSS(DS/Director(Admn.))
2. General Secretary, CSS Section Officers' Association, Mezzanine Floor, Sanchar Bhavan, New Delhi.
3. US (CS.I-A)

Annexure-I to OM No.6/12/2022-CS.I(S) dated 7<sup>th</sup> June, 2022

Cadre Unit: \_\_\_\_\_

List containing the names of officers included in the zone, who have been found fit/not found fit for inclusion in the Grade of Section Officer against Select List year 2021 in pursuance of DoPTOM No.6/12/2022-CS.I(S) dated 7<sup>th</sup> June, 2022

| S.No. | ASO SL Year | ASO CSL.No in the zone of consideration | Name of the officer | Date of Birth | Whether found fit by the DPC or placed in sealed cover | Whether clear from vigilance angle | Level B training status | If PwBD, the disability category [VH, HH, OH or Multiple Disability(MD)] | If unfit, ineligible or the DPC not held, the reasons* thereof |
|-------|-------------|---|---------------------|---------------|--|------------------------------------|-------------------------|--|--|
|       |             |   |                     |               |  |                                    |                         |  |  |
|       |             |   |                     |               |  |                                    |                         |  |  |
|       |             |   |                     |               |  |                                    |                         |  |  |

\*VRS w.e.f..../Died on.../yet to qualify the mandatory training/left the cadre before the crucial date i.e. 01.07.2021 etc.

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