

No. 4/3/2015-CS.I(D) Pt. 1
Government of India
Ministry of Personnel, P.G. and Pensions
Department of Personnel & Training

2nd Floor, Lok Nayak Bhawan,
New Delhi – 110003.
Dated the 17th August, 2021

OFFICE MEMORANDUM

Subject:- Filling up of 2 vacant posts at the level of Deputy Secretary/Director in the zonal offices of Directorate General of Foreign Trade (DGFT), Department of Commerce, Ministry of Commerce and Industry.

The undersigned is directed to state that based on a request of Directorate General of Foreign Trade, Department of Commerce, it has been decided to fill up 02 vacant posts at the level of Deputy Secretary/Director in the zonal offices of the Directorate at Delhi and Kolkata by Central Secretariat Service (CSS) officers on transfer basis for a period of one year.

2. Ministries / Departments participating in CSS are requested to give wide publicity to the above vacancies from amongst eligible CSS officers and forward applications in this regard to this Department latest by 03.09.2021. The applications so made by an officer should, amongst other things, carry the following information:

- i. Name
- ii. Date of Birth
- iii. Educational Qualification
- iv. Posting History
- v. Experience
- vi. Accomplishments/awards/recognition/works that merit special mention
- vii. Reasons for applying

3. Vigilance clearance in respect of the officers may also be provided from the side of the Department concerned as well as from AVD.I, DoPT.


(Ravi Vazirani)

Under Secretary to the Government of India
Tele: 24629413

To:

All Ministries/Departments, participating in CSS, through the website of this Department.

Copy To,

Directorate General of Foreign Trade (Attn: Shri Arunoday Goswami, Joint Director General of Foreign Trade), Udyog Bhawan, New Delhi, w.r.t. O.M. No. A-32013/2/2012-HRD-I/421 dated 28.06.2021.