

IMMEDIATE

No. 21/1/2012-CS-II
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

Lok Nayak Bhawan, New Delhi – 110 003.
Dated the 28th August 2012

OFFICE MEMORANDUM

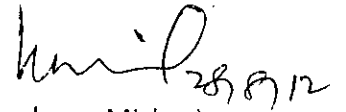
Subject:- PAR Level-II Training Programme from 17th September 2012 to 28th September 2012 (Two Weeks) for Personal Assistants who are presently working as PS(ad-hoc)-reg.

The undersigned is directed to say that PS(adhoc) whose names are given in the Annexure-I have been nominated to participate in the Level-II Training Programme being conducted by the ISTM from 17/9/2012 to 28/9/2012. It is requested that these officers may please be relieved of their duties with the direction to report to the course coordinator, Shri Sandeep Mukherjee, Deputy Director, ISTM Administrative Block, JNU Campus (Old), Olaf Palme Marg, New Delhi-110067 at 9 am on 17/9/2012 .

2. Cadre Authorities are requested to :

- i) ensure that the officers nominated for the above training programme are relieved in time.
- ii) officers nominated above may be advised to draw necessary TA/DA advance Rs. 20,000/- (Rupees twenty thousand only) each for study tour.
- iii) forward the Confirmation with regard to the participation of officers along with their Curriculam Vitae of each participants specifically indicating their gender in prescribed proforma given in the annexure-II to the course coordinator.

3. If any of the officers shown in the Annexure-I has already undergone similar refresher course conducted by ISTM , he/she may not be relieved/considered again for the above mentioned training programme and details of such officers may be forwarded to this Division.



(Kameshwar Mishra)

Under Secretary to the Govt. of India

Tel.No. 24653157

All Cadre Units concerned of CSSS

Copy forwarded to :-

ISTM (Shri Sandeep Mukherjee, Deputy Director), ISTM Administrative Block, JNU Campus (Old), Olaf Palme Marg, New Delhi-110067.

**Nomination for Level-II Programme to be held at ISTM
(17/09/2012 to 28/09/2012)**

S.No.	Name	Date of Birth	Cadre
1	Rajni Vij	27-12-1958	Youth & Sports Aff.
2	Brij Mohan	07-10-1963	DOPT
3	Harish Kumar	16-08-1970	DOPT
4	Dharmander Singh	19-04-1968	DOPT
5	Baljeet Singh	01-08-1970	MHA
6	Indra Joshi	25-03-1956	MHA
7	Mahesh Chand Sharma	02-07-1955	MHA
8	Shakti Singh	12-02-1956	MHA
9	R K Rajpal	30-10-1958	DOPT
10	Veena Monga	11-07-1956	DOPT
11	Ratan Kumar Dureja	13-02-1961	MHA
12	Inderjeet Bhatia	08-08-1958	MHA
13	Tejpal Chohan	15-06-1958	Water Res.
14	B.D. Belwal	15-06-1956	Env. & Forests
15	Rajinder Choudhary	01-07-1958	Legal Affairs
16	Y.K.Kapoor	16-04-1960	Legal Affairs
17	L. Muthukrishnan	22-05-1957	S J & E
18	Madhu Bhutani	18-01-1960	Minority Affairs
19	Kavita Sandhu	13-08-1969	S J & E
20	Kiran Birdi	06-11-1972	Rural Dev.
21	Reeta Tandon	02-07-1962	Expenditure
22	Kamla Devi Garg	28-03-1957	Mines
23	Beena Rani	17-12-1959	Water Res.
24	P.K.Madan	28-10-1956	Posts
25	Saroj Taneja	01-09-1960	Supply
26	Dinesh Kumar	25-05-1959	Telecom.
27	P. Sita Rama	03-09-1969	Telecom.
28	Rajiv Puri	19-07-1972	Water Res.
29	Uma Bassi	04-01-1962	Agriculture
30	P.K. Nagar	24-04-1960	Water Res.
31	R.K. Sharma	01-12-1960	I&B
32	Harmeet K. Bagga	03-01-1960	I&B
33	Suman Ahuja	13-11-1959	I&B
34	R.C.Kapur	03-03-1960	S J & E
35	Sunita Chhabra	10-02-1961	Science & Tech.