

F.No.21/01/2021-CS.I (Coord.)
Ministry of Personnel, Public Grievances & Pension
Department of Personnel & Training
(CS.I Division)

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2nd Floor, A Wing,
Lok Nayak Bhavan
Khan Market, New Delhi.
Dated 9th September, 2021.

OFFICE MEMORANDUM

Subject:– Engagement of Retired Government Officers on contract basis at the level of Section Officer and Assistant Section Officer in the Directorate General of Health Services –reg.

The undersigned is directed to circulate the Circular No. F. No-A. 15019/04/2021-Admn.I dated 02nd September, 2021(along with enclosures) received from Ministry of Health and Family Welfare, Director General of Health Services, who proposed to invite applications from Retired Government Officers on contract basis at the level of Section Officer and Assistant Section Officer in the Directorate General of Health Services–reg. **The last date of submission of application is 30.09.2021**

2. In case of any further clarification, applicants are requested to contact the concerned Ministry/Department who has advertised the circular.


(Zachariah Thomas)

Under Secretary to the Govt. of India
Tel.No.24629412

To:

All Ministries/ Departments (through DOPT's website)

भारत सरकार

स्वास्थ्य एवं परिवार कल्याण मंत्रालय

स्वास्थ्य सेवा महानिदेशालय

(प्रशासन-1 अनुभाग)

निर्माण भवन नई दिल्ली

दिनांक: 2nd September, 2021.

परिपत्र

विषय: - Engagement of Retired Government Officers on contract basis at the level of Section Officer and Assistant Section Officer in the Directorate General of Health Services.

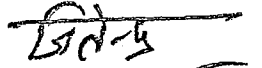
In continuation of this Directorate's Circular of even number dated 20.07.2021, Directorate General of Health Services invites application from retired Section Officer or higher level (CSS Cadre) and retired Assistant Section Officer or higher level (CSS Cadre) from Central Secretariat Service cadre, well versed with Establishment/Administration Rules and procedure and who have served in Central Secretariat, for engagement as Consultant on contract basis initially for a period of one year or till further order whichever is earlier. The consultant will be deployed in Dte.GHS (HQ) as well as other subordinate offices located in New Delhi. Detailed terms and conditions for engagement of consultants are Annexed. The eligibility criteria and other details are as follows:

1	No. of consultants to be engaged on contract basis	(i) 2 (Two) at the level of SO (ii) 11 (Eleven) at the level of ASO (above number may vary)
2	Maximum Age limit	63 years on the date of application
3	Place of assignment	Directorate General of Health Services and its subordinate offices located in New Delhi
4	Assignments	1. Framing and Amendments of Recruitment Rules. 2. Handling of Court Cases; and 3. Other administrative & establishment matter.

2. Interested persons who will also retire in the month of September, 2021 on attaining the age of superannuation and possess good health, and are in a position to join immediately may submit their particulars in the enclosed format along with relevant documents to the Section Officer, Administration-I Section, Directorate General of Health Services, Ministry of Health & Family Welfare, Room No. 553 A-wing, Nirman Bhawan, New Delhi on or before 30th September, 2021.

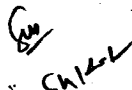
3. Ministries/Departments may also give this circular a wide publicity among their staff and bring it to the notice of their attached offices.

संलग्न:- यथोपरी


(जितेन्द्र सिंह)

उप निदेशक (प्रशासन)

टेलीफोन संख्या-23062814

सेवा में:- 

1. All Ministries/Departments of the Government of India.
2. Notice Board/All Sections of Dte. GHS.

प्रतिलिपि:-

1. Sr. PPS to DGHS.
2. Under Secretary, CS.I Section, DoP&T, Lok Nayak Bhawan, Khan Market, New Delhi-11003 with the request to upload this circular on the website of DoP&T (By Speed Post).
3. Under Secretary, Department of Pension and Pensioners' Welfare, DoP&T, Lok Nayak Bhawan, Khan Market, New Delhi-11003 with the request to upload this circular on the website of Pension and Pensioners Welfare (By Speed Post).
4. DD (GA) for uploading this Circular on the website of Dte.GHS.

Terms and Conditions for engagement as Consultant in the Directorate General of Health Services.

1. The consultant shall perform the services as assigned to him/her by his/her controlling officer/Administration Division.
2. The normal working hours would be from 9.30 a.m. to 6.00 p.m. with a lunch break of 30 minutes from 1.30 p.m. to 2.00 p.m. from Monday to Friday. The consultant will mark his/her attendance in Aadhar Enabled Biometric Attendance System.
3. In special circumstances, the Consultant could be called for services on holidays or beyond normal working hours for which no compensatory leave will be granted.
4. The consultancy will start from the date he/she join initially for a period of one year.
5. The consultant shall be paid a remuneration as per the formula of last pay drawn minus pension plus TA at the rate the retired Govt. servant drew at the time of retirement. Mandatory deduction, if any, will be made. The remuneration for services rendered in a month shall be payable in subsequent month.
6. Directorate General of Health Services shall have the right to examine/ review the services provided by him/her at any time.
7. The consultant shall perform his/her obligations under his/her consultancy with all necessary skills, diligence, efficiency and economy.
8. No other facility whatsoever except remuneration shall be provided to him/her by the Directorate General of Health Services in his/her capacity as Consultant.
9. The Directorate shall not be responsible for any loss, accident, damages/injury suffered by him/her whatsoever arising in or out of the execution of his/her work, including travel.
10. During the terms of the consultancy, he/she shall not be engaged in any private business or professional activity which could conflict with the interest of the Government.
11. The Consultant shall treat all official information as confidential and use the same only for purpose of the performance of the services.
12. The consultancy can be terminated by either side by giving at least 15 days prior notice.
13. He/She will be allowed 1.5 day's absence per month with remuneration. If this is not availed in a particular month the same shall be carried forward and can be availed in the next or subsequent month, but not more than three days' absence in a single spell shall be allowed.
14. No typing assistance shall be provided.

**APPLICATION FORMAT FOR ENGAGEMENT AS CONSULTANT AT SECTION OFFICER LEVEL
AND ASSISTANT SECTION OFFICER LEVEL IN THE DIRECTORATE GENERAL OF HEALTH
SERVICES**

Application applied for

Name

Father's Name

Date of Birth

Date of Retirement

Office where last worked

Designation last held

Cadre from which belong

Last pay/pension drawn

Aadhar Number

Mobile Number

E-mail ID

Correspondence Address

Permanent Address

Educational Qualification

Work Experience (Add separate sheet if required)



Organization/Institute	Post held	Period		Nature of work	Remarks
		From	To		

Place

Date

(Signature)