

F.No.21/01/2021-CS.I (Coord.)  
Ministry of Personnel, Public Grievances & Pension  
Department of Personnel & Training  
(CS.I Division)

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2nd Floor, A Wing,  
Lok Nayak Bhavan  
Khan Market, New Delhi.  
Dated 17<sup>th</sup> June, 2022.

**OFFICE MEMORANDUM**

**Subject:- Filling up to vacancy in the post of Director in National Council for Vocational Education and Training (NCVET), on deputation basis.**

The undersigned is directed to circulate the Vacancy Circular No. 11001/26/2020/NCVET/ dated 10.06.2022 (along with enclosures) received from M/o Skill Development & Entrepreneurship regarding filling up to vacancy in the post of Director in National Council for Vocational Education and Training (NCVET) by deputation basis. **The last date of receipt of application is 04.07.2022.**

2. The circular is hereby uploaded for eligible CSS Officers in terms of OM No. 2/2/2010-CS.I (U) dated 18th August 2010. **In case of any further clarification, applicants are requested to contact the concerned Ministry/Department which has advertised the circular.**

3. It may be noted that cadre clearance from CS.I Division will be required for Under Secretary and above level officers of CSS applying for deputation.



(R. Chakrapani)

Under Secretary to the Govt. of India

Tel.No.24629412

To :

All Ministries/ Departments (through DOPT's website)

File No. 11001/ 26/ 2020/ NCVET/  
Government of India  
Ministry of Skill Development & Entrepreneurship  
National Council for Vocational Education & Training

Kaushal Bhawan  
B-2, Pusa Road, Karol Bagh  
New Delhi : 110 005  
Dated 10-06-2022

**VACANCY CIRCULAR**

Subject: Filling up to vacancy in the post of Director in National Council for Vocational Education and Training (NCVET), on deputation basis.

Applications are invited for filling up the post of Director in National Council for Vocational Education and Training (NCVET, erstwhile NSDA) under Ministry of Skill Development Entrepreneurship, Government of India, New Delhi on deputation on "FOREIGN SERVICE" terms.

2) The details of the posts along with eligibility criteria, educational qualification/ experience etc. required for the post Director along with the period of initial deputation are enclosed follows:

Sl. No.	Name of the post & Pay Band level	Qualification Requirements	No. of posts/ (Period of deputation)
1.	Director Level-13 (Rs. 1,23,100 – 2,15,900) / (PB-4+GP Rs.8700)  (corresponding to pre-revised pay scale in PB-4 + GP Rs.8700)	<p><b>Essential:</b></p> <p>1) Officers of the All India Services or Central Civil Services Group 'A' or State Government or Autonomous Organizations or regulatory authorities or Universities or Academic or Research Institutions etc. and</p> <p>2)</p> <p>a) Working on analogous post or grade on regular basis in parent cadre or department; or</p> <p>b) having three years' experience in Grade pay of Rs. 7600 or</p> <p>c) Six years' combined service in Grade Pay of Rs. 7600 and Grade Pay of Rs. 6600, of which at least two years' service in Grade Pay of Rs. 7600; or</p> <p>d) Ten years' service in GP Rs.6600/- or equivalent; and</p> <p><b>Desirable:</b></p> <p>1) Bachelor's degree in Engineering/ Technology/ Law/ Economics/ Commerce/ Business Administration with finance &amp; accounts/ CA/ CS/ Cost Accountant or MBA or any equivalent UG/ PG degree considered useful by the Selection Committee.</p> <p>2) Having experience of skilling/ training/ vocational education or understanding of the skill eco-system.</p> <p>3) Having experience of Human Resource Development or Administration and Finance.</p>	<p>1 (One) Post which may be increased.</p> <p>Initially for a period of 1 year which may be extended from time to time depending upon the requirement of NCVET.</p>

		<p>4) Should possess exceptional communication and presentation skills, both written &amp; oral and have working knowledge of computers.</p> <p>5) Passionate, talented, innovative and dynamic Govt. officers who desire to be part of the team that is scripting the exciting transformation story in the skill eco system which is unfolding in India today.</p>	
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**NOTE :** For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 01-01-2016 ( the date from which the revised pay structure based on the 7<sup>th</sup> Central Pay Commission recommendations has been extended) shall be deemed to be service rendered in the correspondence grade pay or pay scale extended based on the recommendations of the Commission except where there has been merger of more than one pre- revised scale of pay into one grade with a common grade pay or pay, and where this benefit will extend only for the post(s) which that grade pay or pay scale is the normal replacement grade without any upgradation.

3) Applicants must be employees of Central or State Governments, Government Companies or Autonomous Bodies or Regulatory Authorities or Universities or Academic or Research or Judicial Institutions etc. of Central/State Governments. The maximum age limit for appointment to the posts on deputation basis shall not exceed 56 years as on the closing date of receipt of applications by NCVET.

4) The appointment on deputation basis in NCVET will be governed by the instructions issued by the Department of Personnel and Training vide O.M. No. 6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time to time. The Council reserves the right not to fill up any or all the above vacancies.

5) Apart from the pay the post carries DA, HRA and Transport Allowance etc. as per the rates applicable to Central Government employees from time to time. Medical reimbursement is admissible as per the prevailing CGHS/CS(MA) Rules.

6) **The NCVET is not an eligible office for allotment/ retention of Government Accommodation from General Pool.**

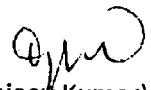
7) It is requested that the particulars of the eligible officers, who fulfil the required qualification and can be considered for appointment to the above posts and whose services could be spared immediately may be forwarded to this office in the pro-forma (**Annexure-I**), complete in all respects. The application may be sent to the undersigned at the address indicated below, through proper channel **latest by 04-07-2022.**

No penalty certificate for the last ten years and attested photocopies of ACR/ APAR for the last 5 years along with certificate of vigilance clearance and Integrity certificate may be sent alongwith the application.

8) The application complete in all respects shall be sent to :

Deputy Director (Admn)  
National Council for Vocational Education & Training  
Kaushal Bhawan, B-2, Pusa Road,  
Karol Bagh, New Delhi : 110 005  
Phone No. 011-25788008  
Email id : [ns.director.ncvet@gmail.com](mailto:ns.director.ncvet@gmail.com)

The last date for receipt of application in this office is **04-07-2022.**

  
(Rajeev Kumar)  
Deputy Director

**FORMAT OF APPLICATION**

COPY of  
Passport  
Photograph  
to be pasted

1.	Name in Full (IN BLOCK LETTERS)	
2.	Post applied for (Separate application are to be sent for different posts)	
3.	Date of Birth (DD/ MM/ YY)	
4.	Date of superannuation (DD/ MM/ YY)	
5.	Service to which you belong	
6.	Status of your present employment (pl. specify whether Central Govt./ State Govt./ Autonomous / Statutory Body/ PSU University/ Judicial Institution / Others)	
7.	Initial date of appointment in Govt. service	
8.	Office Address with telephone no.	
9.	Residential address with telephone no.	
10.	Present post held, along with Pay Level and Present Basic Pay/ Pay Scale/ Pay Band and Grade Pay of the Post held.	

Educational Qualification (Matric onwards)					
11	Exam Passed	Name of University/ Institute/ Board	Year of Passing	Duration of Course	Subjects
12	Please state clearly whether in the light of the entries made below , you met the requisite essential educational and other qualifications required for the post are satisfied ( if any qualification has been treated as equivalent to the one prescribed in the rule, state the authority for the same)				

Qualification/Experience required	
<b>Essential:</b>	
A)	Qualification
B)	Experience
<b>Desirable</b>	
A)	Qualification
B)	Experience

13. Details of employment in chronological order) if needed, enclose a separate sheet duly authenticated by your signature in the format given below):

SL NO	Name of Office/Instt./ Organisations	Post Held (Designation)	Period of Service		Nature of Appointment (Regular/ Ad-hoc/ Deputation)	Scale of Pay Level/ Pay Band and Grade Pay	Nature Of duties
			From	To			
14	Details of experience in chronological order, if any, of handling investigation/enforcement of any economic regulatory law dealing with regulation/investigation and experience in Competitive Law/Mention the name of the Economic Laws etc. & specify number of years of such experience).						
15.	Name of present employment i.e Permanent/Ad-hoc/Temporary)						
16.	In case the present employment is held on deputation, please state: a) The date of initial appointment b) Period of appointment with address						

	c) Name of the parent office/organization	
17.	Details of training undergone.	
18.	Details of proficiency in computer:	
19.	Any other information, applicant wants to furnish:	
20.	Please state briefly how you find yourself best suitable for the post for	

Applicants not holding the post in the new Pay Matrix Pay scales/Pay Band & Grade Pay pertaining to central Government should indicate the equivalence of their pay scale vis-a-vis the Central Government's pay scales and also furnish supporting documents in this regard.

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post. It is also certified that the information furnished above is correct and true to the best of my knowledge. In the event of my selection I shall abide by the terms and conditions of services attached to the post.

Place:

(Signature)

Date:

Name: \_\_\_\_\_

**(Certificate to be furnished by the Employer/Head of office/Forwarding authority)**

2. Certified that the information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in vacancy circular. If selected, he/she will be relieved immediately.

It is also certified:-

- (i) That there is no vigilance/disciplinary case or criminal case pending or contemplated against Shri/Smt. Ms. \_\_\_\_\_
- (ii) That his/her integrity is certified.
- (iii) That his/her CR/APAR dossier in original is enclosed/photo copies of the ACRs/APAR for the last five years duly attested by an officer of the rank of Under Secretary to the Govt. of India or above, are enclosed.
- (iv) That no major/minor penalty has been imposed on him/her during that last years or A list of major/minor penalties imposed on him/her during the last ten years is enclosed (as the case may be).
- (v) That the cadre controlling authority has no objection to the consideration of applicant for the post mentioned in this advertisement.

Signature \_\_\_\_\_

Name and Designation \_\_\_\_\_

Tele.No. \_\_\_\_\_

Official Seal

Place: \_\_\_\_\_

Date: \_\_\_\_\_

List of enclosures:

- 1.
- 2.
- 3.
- 4.