

F.No.21/01/2021-CS.I (Coord.)
Ministry of Personnel, Public Grievances & Pension
Department of Personnel & Training
(CS.I Division)

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2nd Floor, A Wing,
Lok Nayak Bhavan
Khan Market, New Delhi.
Dated 02nd November, 2021.

OFFICE MEMORANDUM

Subject:- Filling up vacancies in the Protectorate of Emigrants offices on deputation basis -reg.

The undersigned is directed to circulate the Communication No. Q/PG/575/03/2021 dated 26.10.2021 (along with enclosures) received from M/o External Affairs, regarding filling up vacancies in the Protectorate of Emigrants offices on deputation basis. **The last date of submission of application is 30.11.2021**

2. The circular is hereby uploaded only for eligible CSS Officers in terms of OM No. 2/2/2010-CS.I (U) dated 18th August 2010 and 7/10/2016-CS.I (A) dated 13th April, 2018. **In case of any further clarification, applicants are requested to contact the concerned Ministry/Department which has advertised the circular.**

3. It may be noted that cadre clearance from CS.I Division will be required in case of Under Secretary and above level officers of CSS applying for deputation.


(Zachariah Thomas)
Under Secretary to the Govt. of India
Tel.No.24629412

To :

All Ministries/ Departments (through DOPT's website)

No. Q/PG/575/03/2021
Ministry of External Affairs
(PG Section)

Dated 26th October, 2021

To

All Ministries and Departments of Government of India

SUBJECT: Administrative Meeting of Protectorate of Emigrants (POE) Establishment Board.

It has been decided to fill up immediate vacancies in the Protectorate of Emigrants offices located in the following cities on deputation basis:

(i) Mumbai (ii) Hyderabad (iii) Kolkata (iv) Jaipur (v) Guwahati
(vi) Kochi (vii) Raebareli

2. The vacancies to be filled up in the POE offices are in the grades of Deputy Secretary/Under Secretary (minimum pay level-11), Section Officer (minimum pay level-08) and Assistant Section Officers (pay level-07). The details of the vacancies in each POE office are mentioned in **Annexure-I**. The tenure in the POE offices will be for a minimum period of **two years** on deputation basis, which can be further extended as per rules.

3. Applications, in the attached proforma, are invited from officers holding analogous post on a regular basis in the Central Government for the above vacancies through proper channel with cadre clearance. An advance copy may also be sent by the applicants directly for this Ministry's information. **The applicant should be clear from Vigilance angle.** The extant guidelines of DOPT related to deputation will be applicable for deployment of the official in PoE offices.

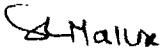
4. The completely filled in applications along with Vigilance and Cadre Clearance should reach US (PF & PG), Ministry of External Affairs, New Delhi, latest by **30th November, 2021**. Applications should be sent to the emails mentioned below and hard copies of the applications may be sent by Regd. Post to the following address:

US (PF&PG)
R.No.4071, Jawaharlal Nehru Bhawan,
Ministry of External Affairs, New Delhi
E-mail: aopg@mea.gov.in

5. **Representations received after due date will not be considered.** The officers/officials would not be allowed to withdraw their candidature after expiry of the last date of submission of application.

6. Officers must ensure timely submission of the requisite APARs, Annual Property Returns and details of minor/major penalty imposed, if any, on the officer by the competent authority, as these will be taken into consideration for posting to POE offices.

7. Officers applying in response to this circular are reminded of Rule 20 of the Central Civil Service (Conduct) Rules, 1964.


Under Secretary (PF&PG)
Convener, POEEB

**Ministry of External Affairs
(Administration Division)**

Representation Proforma for officials seeking transfer to POE Offices

(Tick whichever is applicable)

- Protector of Emigrants (DS/US) - Head of Office
- Section Officer
- Assistant Section Officer

1. Personal Particulars:

a	Full name and designation	
b	Level of Pay and Basic Pay	
c	Post applied for	
d	Date of birth	
e	Educational qualification	
f	Present deployment & place of posting	
g	Details of leave availed (type and duration) during the last two years	
h	Details of previous postings abroad, if applicable, and within India	
h	In case of individuals from Ministries other than MEA applying as deputation official, the Cadre to which you belong / Parent Ministry	

2. Details of Previous Postings abroad and in India, if applicable :

Hqrs/Station	Classification	Period of stay with dates

3. Details of Recall/Disciplinary proceedings if any-with reasons for recall and date of recall :

4. Preferences for Cities , with reasons if any :

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5. Date of submission of APAR 2020-21.....

6. Name of Reporting and Reviewing officer.....

7. Date of submission of Annual Property Return for 2020.....

Signature of the applicant

Signature of the HOD

I am fully aware of the working conditions at the Protector of Emigrants. I am willing to be deployed in any POE office, even that has not been indicated as my choice in the application on initial transfer or either during the duration of my tenure in a POE office. I understand that transfer to POE offices is being decided in public interest and, as per Ministry's own administrative and functional needs. I agree to abide by the decision and will not ask for review of the decision.

Date.....

Place.....

Signature of Applicant

Mobile No..... e-mail.....

Recommendation of HOD

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Signature of HOD

Ministry of External Affairs
(Administration Division)

Current Vacancies in PoE Offices for PoE Administrative Board

PoE Office	DS/US	Section Officer	ASO	Total
Mumbai	1	0	2	3
Hyderabad	1	0	0	1
Kolkata	0	1	0	1
Jaipur	0	1	0	1
Guwahati	0	0	1	1
Kochi	0	0	1	1
Raebareli	0	0	1	1
Total	2	2	5	09