

F.No.21/01/2021-CS.I (Coord.)
Ministry of Personnel, Public Grievances & Pension
Department of Personnel & Training
(CS.I Division)

2nd Floor, A Wing,
Lok Nayak Bhavan
Khan Market, New Delhi.
Dated 23rd June, 2022.

OFFICE MEMORANDUM

Subject:-Engagement of two (02) consultants for Rajbhasha related work on contract basis in the Ministry of Fisheries, Animal Husbandry and Dairying (Department of Animal Husbandry and Dairying)-amongst retired central govt./state govt./attached/subordinate office.

The undersigned is directed to circulate the OM No. A-12026/01/2021-Admn.I(E.18780) dated 13.06.2022 (along with enclosures) received from M/o ~~FISHERIES~~ ^{FISHERIES} regarding engagement of two (02) consultants for Rajbhasha related work in the Ministry of Fisheries, Animal Husbandry and Dairying (Department of Animal Husbandry and Dairying)-amongst retired central govt./state govt./attached/subordinate office on contract basis. **The last date of receipt of application is 30.06.2022.**

2. In case of any further clarification, applicants are requested to contact the concerned Ministry/Department which has advertised the vacancy.


(R. Chakrapani)

Under Secretary to the Govt. of India
Tel.No.24629412

To :

All Ministries/ Departments (through DOPT's website)

No. A-12026/01/2021-Admn.I (E.18780)
Ministry of Fisheries, Animal Husbandry and Dairying
Department of Animal Husbandry and Dairying
Establishment (Hqrs.)

Krishi Bhawan, New Delhi - 110 001

Date: 13th June, 2022

OFFICE MEMORANDUM

Subject: Engagement of two (02) consultants for Rajbhasha related work on contract basis in the Ministry of Fisheries, Animal Husbandry and Dairying (Department of Animal Husbandry and Dairying) – amongst retired central govt./state govt./attached/subordinate office.

The undersigned is directed to say that the Ministry of Fisheries, Animal Husbandry & Dairying (Department of Animal Husbandry and Dairying) proposes to engage two (02) Consultants for Rajbhasha related work on contract basis amongst persons retired from Government of India, State Governments, Attached/Sub-ordinate offices of the Government of India previously holding the posts related to translation work from Hindi to English and vice-versa. The details of the posts are enclosed as **Annexure-I**. The short-listed candidates will be considered for engagement as per the requirement of the Ministry.

2. Interested and eligible applicants may submit their particulars “strictly in the enclosed format (**Annexure-II**) along with CV and relevant documents” to Establishment (Hqrs.) Section, Department of Animal Husbandry and Dairying, Room No. 435-A, Krishi Bhawan, New Delhi-110001 latest by **30th June, 2022**.

3. The Department of Animal Husbandry and Dairying reserves the right to accept or reject any application without assigning any reason.

Encls: As above.

Dharm Prakash

(Dharm Prakash)

Under Secretary to the Government of India

Tele: 011 – 2338 2779

To,

i. All Ministries/Departments of Government of India.

ii. ✓ Director (CS division), Department of Personnel and Training, LokNayak Bhawan, New Delhi - with a request to upload the same on DOPT's website.

iii. NIC with a request to upload this circular on the website of this Department.

Wd Coord

*Ref
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ANNEXURE - I

ADVERTISEMENT FOR THE POST OF CONSULTANT (RAJBHASHA)

1	No. of consultants to be engaged on contract basis	As per requirement
2	Period of engagement	Initially for a period of one year from the date of joining the assignment, which may further be extended on year to year basis, subject to functional requirements and also subject to appraisal of the performance.
3	Age limit	Should not be more than 64 years of age on the last date for receipt of application.
4	Remuneration and entitlement	As per the guidelines of the Department of Expenditure issued vide O.M. No.3-25/2020-E.IIIA, dated 09.12.2020 and as at Annexure III.
5	Place of work	Department of Animal Husbandry and Dairying, Ministry of Fisheries, Animal Husbandry and Dairying, KrishiBhawan, New Delhi.
6	Eligibility	<ol style="list-style-type: none">Must have retired from central government/state government/PSUs/Autonomous bodies/statutory bodies as Deputy Director (OL)/Assistant Director (OL) or equivalent level. Retired Senior Translation Officer with five years experience will also be considered.Must be well acquainted with the functioning of government/ministeries.Having experience of translation from Hindi to English and vice-versa.The maximum age limit for all categories of Consultant will be 64 years.
	Desirable	<ul style="list-style-type: none">Persons having basic knowledge of computer will be given preference.

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ANNEXURE - II

APPLICATION FORM FOR THE POST OF CONSULTANT (RAJBHASHA) ON CONTRACT BASIS IN THE MINISTRY OF FISHERIES, ANIMAL HUSBANDRY AND DAIRYING (DEPARTMENT OF ANIMAL HUSBANDRY AND DAIRYING)

I. Personal Details:

1	Post applied for	
2	Name of the applicant (Block Letters)	
3	Father's / Husband's name	
4	Date of birth (DOB)	
5	Nationality	
6	Permanent address	
7	Mobile & E-mail (block letters)	
8	Last post held in government service prior to retirement along with the name of organisation (with PPO)	
9	Pay level/ Grade Pay of the last post held	

II. Educational Qualifications (Please attach self-attested copies):

S. No.	Degree/ Diploma

III. Professional experience (Please attach self-attested copies):

S. No.	Name of the Organization	Post Held (prior to retirement)	Period of Service

I solemnly affirm that the above declaration is true and I understand that in the event of the declaration being found to be incorrect after my appointment, my services are liable to be terminated.



Signature with date