

F.No.21/01/2021-CSJ (Coord.)
Ministry of Personnel, Public Grievances & Pension
Department of Personnel & Training
(CS.I Division)

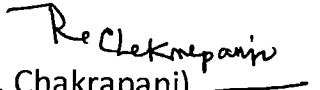
2nd Floor, A Wing,
Lok Nayak Bhavan
Khan Market, New Delhi.
Dated 11th July, 2022.

OFFICE MEMORANDUM

Subject:- Filling up post of Senior Administrative Officer, wireless Monitoring Organisation, Head Quarter, New Delhi, Department of Telecommunications in the level 11 of Pay Matrix (pre revised pay scale PB-3 of Rs. 15600-39100 plus the Grade Pay of Rs. 6600/-) on transfer on deputation.

The undersigned is directed to circulate the OM No. A-32013/09/2016-Admn.II dated 29.06.2022 (along with enclosures) received from M/o Communications, D/o Telecommunactions regarding filling up post of Senior Administrative Officer, wireless Monitoring Organisation, Head Quarter, New Delhi, Department of Telecommunications in the level 11 of Pay Matrix (pre revised pay scale PB-3 of Rs. 15600-39100 plus the Grade Pay of Rs. 6600/-) on transfer on deputation basis. **The last date of receipt of application is with a period of 45 days from the date of publication of the notice of vacancy Circular in the employment News/Rojgar Samachar.**

2. In case of any further clarification, applicants are requested to contact the concerned Ministry/Department which has advertised the vacancy.
3. It may be noted that cadre clearance from CS.I Division will be required for Under Secretary and above level officers of CSS applying for deputation.


(R. Chakrapani)

Under Secretary to the Govt. of India
Tel.No.24629412

To :

All Ministries/ Departments (through DOPT's website).

No.A.32013/09/2016-Admn.II
भारत सरकार / Government of India
संचार मंत्रालय / Ministry of Communications
दूरसंचार विभाग / Department of Telecommunications
415, संचार भवन, 20 अशोका रोड / 415, Sanchar Bhavan, 20 Ashoka Road,
नई दिल्ली / New Delhi-110001

Date: 29 June, 2022

OFFICE MEMORANDUM

Subject: Filling up post of Senior Administrative Officer, Wireless Monitoring Organisation, Head Quarter, New Delhi, Department of Telecommunications in the level 11 of Pay Matrix (pre revised pay scale PB-3 of Rs.15600-39100 plus the Grade Pay of Rs.6600/-) on transfer on deputation.

It is proposed to fill up one post of Senior Administrative Officer, Group 'A', Gazetted, Ministerial in the level 11 of Pay Matrix (pre revised pay scale PB-3 of Rs.15600-39100 plus the Grade Pay of Rs.6600/-) in Wireless Monitoring Organisation, Head Quarter, New Delhi a subordinate office of Department of Telecommunications by promotion/transfer on deputation basis.

2. The mode of appointment is by promotion/ transfer on deputation failing which by direct recruitment.

3. The eligibility criteria is as follows: -

I. Officers under the Central Government/ State Government:


- (a) (i) Holding analogous posts on regular basis; or
(ii) With 5 years' regular service in the posts in the Level 10 of Pay matrix or equivalent (Pay Band PB-3 of Rs.15600-39100 plus the Grade Pay of Rs.5400/- pre-revised pay scale); or
(iii) With 8 years' regular service in the posts in the Level 7 of Pay matrix Or equivalent Pay Band-2 of Grade Pay of Rs.4600/- as per pre revised pay scale); And
(b) Possessing experience of administration, establishment and accounts matters.

II. The departmental Administrative Officer of the Monitoring Organisation with 8 years of regular service will also apply for the post, however, in case of their selection for appointment to the post, the same shall be deemed to have been filled by promotion.

4. The pay and other terms and conditions of the officer selected on deputation basis will be regulated in accordance with the Ministry of Personnel Public Grievances & Pensions, Department of Personnel & Training OM No. 6/8/2009-Estt. (Pay II), dated 17th June, 2010, as amended from time to time.

Contd.....2.

5. Applications, in duplicate, in the prescribed format given in Annexure, of the interested officers who are eligible for consideration as per the requirements and can spared in the event of their selection, may be sent to the undersigned along with photocopies of the ACRs for the last five years duly attested by an officer not below the rank of Under Secretary, Vigilance Clearance, Integrity Certificate, Statement of Minor/Major Penalty, if any, imposed on the officer during the last ten years within a period of 45 days from the date of publication of the notice of vacancy circular in the employment News/Rojgar Samachar. Officer who volunteer for the post will not be permitted to withdraw their names later. Incomplete applications or the applications received after the last date shall not be considered.



(Anil Kumar Singh)
Under Secretary to the Government of India
Tele: 2303 6884

To

1. All Ministries/ Department of Government of India (Through DOPT website).
2. DOT's website (Through IT Wing).
3. All Sections/Units of Deptt. of Telecom (through e office)
4. Director (WMO), Pushpa Bhavan, New Delhi.

ANNEXURE**APPLICATION FORM**

POST APPLIED FOR	
1.	a) Name of the candidate b) Present Designation c) Full Office Address d) Residential Address e) Telephone/Fax No.: f) Mobile Number g) E-mail ID: h) Name, Address and Designation of Head of Office.
2.	i) Date of Birth (in Christian era)
3.	Date of retirement(as per existing rules of the employer)
4.	Educational Qualifications (photocopies of relevant certificates are to be attached).
5.	Experience required
	Experience possessed by the officer
1. 2. 3.	

Contd.....2.

6.	Details of employment, in chronological order. (Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.				
Office/Instt./Orgn.	Post Held	From	To	Scale of pay and basic pay (Pay in Pay Matrix or pay with Grade Pay.	Nature of duties
					(Use separate sheet if necessary)
7.	Nature of present employment, i.e. ad hoc or temporary or permanent or on deputation\.				
8.	In case the present employment is held on deputation/contract basis, please state (a) The date of initial appointment (b) Period of appointment on deputation/contract (c) Name of the parent office				
9.	Additional details about present employment: - Please state whether working under (a) Central Government (b) State Government (c) Autonomous Organizations (d) Government undertakings				

Contd.....3.

10.	Are you in Revised scale of Pay Matrix as per 7 th CPC. If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
11.	Additional information, if any, which you would like to mention in support of your suitability for the post (Enclose a separate sheet, if the space provided is insufficient).	
12.	Whether belongs to SC/ST/OBC (please specify)	
13.	Remarks (if any)	

(Signature of the candidate)

Date:

Certificate by the employer

- a) The date of birth, qualifications, and experience and other details furnished by Shri/Smt. indicated at Sl. No. 1 to 13 in the Application form have been verified and found correct as per service records of the officer.
- b) The integrity of Shri/Smt. is beyond doubt.
- c) No vigilance or disciplinary case is either pending or contemplated against the officer concerned during last 10 Years..
- d) This department will be informed at the earliest, if any disciplinary proceeding is initiated or contemplated against the officer after his/her application is forwarded.
- e) Up-to date ACRs/APARs dossiers of the concerned officer for the last five years is enclosed or would be forwarded within the due date.

(*Signature of the employer with stamp)

(* To be signed by an officer not below the rank of Under Secretary to the Government of India verifying the facts and figures contained in the bio data of the candidates.)