# F.No.21/01/2021-CS.I (Coord.)

# Ministry of Personnel, Public Grievances & Pension Department of Personnel & Training (CS.I Division)

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2nd Floor, A Wing, Lok Nayak Bhavan Khan Market, New Delhi. Dated 09<sup>th</sup> June, 2022.

# **OFFICE MEMORANDUM**

Subject:- Inviting application for various posts on deputation (Foreign Service term basis) in Unique Identification Authority of India (UIDAI) Regional Office at Chandigarh, Manesar (Gurugram) and Bengaluru.

The undersigned is directed to circulate the Circular Nos. A-12013/21/Deputation/RO Chandigarh/20-UIDAI, A-12013/21/Deputation/MDC/2020-UIDAI and A-12013/21/Deputation/BTC/2020-UIDAI all dated 03.06.2022 (along with enclosures) received from MeitY, UIDAI regarding Inviting application for various posts in Unique Identification Authority of India (UIDAI) Regional Office at Chandigarh, Manesar (Gurugram) and Bengaluru by deputation (Foreign Service term) basis. The last date of receipt of application is 18.07.2022.

- 2. The circular is hereby uploaded for eligible CSS Officers in terms of OM No. 2/2/2010-CS.I (U) dated 18th August 2010. In case of any further clarification, applicants are requested to contact the concerned Ministry/Department which has advertised the circular.
- 3. It may be noted that cadre clearance from CS.I Division will be required for Under Secretary and above level officers of CSS applying for deputation.

(R. Chakrapani)

Under Secretary to the Govt. of India

Tel.No.24629412

To:

All Ministries/ Departments (through DOPT's website)

## No. A-12013/21/Deputation/RO Chandigarh/20-UIDAI Ministry of Electronics & Information Technology Unique Identification Authority of India (UIDAI) HR Division

Bangla Sahib Road, Behind Kali Mandir Gole Market, New Delhi – 110001 Dated: 03<sup>rd</sup> June. 2022

## **CIRCULAR**

Subject:

Inviting application for various posts on deputation (Foreign Service term basis) in Unique Identification Authority of India (UIDAI) Regional Office at Chandigarh.

The Unique Identification Authority of India (UIDAI) is an autonomous statutory Authority set up under the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 for Aadhaar enrolment, authentication and other functions specified in Section 23 and other Sections of the Act. Regional Office, Chandigarh is responsible for coordinating the work of Aadhaar enrolment, authentication and other activities in Jammu & Kashmir, Ladakh, Punjab, Haryana, Himachal Pradesh and Chandigarh.

2. UIDAI invites applications for filling up following posts on deputation basis on Foreign Service terms, in its Regional Office located at SCO 95-98, Sector 17-B, Chandigarh – 160017 from amongst suitable and eligible officers as per the following requirements:-

SI.	Name of the post	Number	
No.		Number of	Eligibility <sup>1</sup> / Qualification Criteria
	and Scale of Pay	vacancies	
1.	Senior Accounts	01 (One)	Essential:
	Officer		Officers from the Central Government holding analogous posts on
1			regular basis in the parent cadre/ department OR
	Pay Matrix		With two years of regular service in the Pay Matrix Level 9. OR
	Level - 10		With five years of regular service in the Pay Matrix Level 8.
			OR
			Officers from State Government/ Public Sector Undertaking/
			Autonomous Organization holding regular post in corresponding
ĺ			grades with requisite experience.
ĺ			(ii) Professional qualifications of Chartered Accountant/Cost
			Accountant/MBA (Finance) OR
			Having passed SAS/equivalent examination of organized Accounts
ļ			Cadre of Central/State Government OR
ļ			Having successfully completed Cash & Accounts Training organized
			by ISTM;
			Desirable:
			Basic skills for working in a computerized office environment
2	Assistant	01(One)	Essential:
_	Accounts Officer	01(0110)	
	riceduals Officer		i) Officers from the Central Government holding analogous posts on
	Pay matrix level-		regular basis in the parent cadre/ department, OR
	8		With three years of regular service in the Pay Matrix Level 7, OR
	0		With five years of regular service in the Pay Matrix Level 6.
	ı		OR
		and the state of t	Officers from State Government/ Public Sector Undertaking/
		11 11 11 11 11 11 11 11 11 11 11 11 11	Autonomous Organization holding regular post in corresponding
			grades with requisite experience.
			ii) Professional qualifications of Chartered Accountant/Cost
			Accountant/MBA (Finance), OR
	, 1		Having passed SAS/equivalent examination of organised Accounts
			Cadre of Central/State Government, <b>OR</b>
			Having successfully completed Cash & Accounts Training organised
			by ISTM; OR
			Having at least five years' experience in handling accounts related
			work.

Officers already holding analogous posts in the parent cadre/department may be given preference.

	Name of the post and Scale of Pay	Eligibility <sup>1</sup> / Qualification Criteria	7
		Desirable: (i) Basic skills for working in a computerized office environment.	-

- 3. <u>Age Limit:</u> for all the posts mentioned above, the candidate should be below 56 years of age as on the closing date of the application.
- 4. Period and other terms and conditions of deputation:
- 4.1 The period of deputation shall be of five years. The lending department may relieve an officer for a lesser period as per their own policy/rules, which should not be less than three years in any case.
- 4.2 The general terms and conditions of services at UIDAI will be governed as per Unique Identification Authority of India (Appointment of Officers and employees) Regulations, 2020 and Unique Identification Authority of India (Salary, Allowances and other Terms & Conditions of Service of Employees) Regulations, 2020 and guidelines of the Central Government in this regard. The aforesaid regulations are available on the website of UIDAI (www.uidai.gov.in).
- 4.3 The terms of deputation, including the pay and allowances, except leave shall be governed by the provisions laid down in the Department of Personnel & Training Office Memorandum No. 6/8/2009-Estt.(Pay II) dated 17 June 2010 and other orders/guidelines issued in this regard from time to time. Leave of an officer on deputation shall be regulated by leave rule of UIDAI.
- 5. Eligible and willing candidate may apply to the UIDAI in prescribed format Annexure I, along with photocopies of the ACRs/APARs for the last five (5) years.
- 6. The applications in the prescribed format (Annexure-I) should reach to the Director (HR), Unique Identification Authority of India (UIDAI), Regional Office, SCO 95-98, Sector 17-B, Chandigarh 160017 on or before the last date of receipt of the application. The last date for receipt of applications is 18 July 2022. Applications received after the last date shall not be entertained. Candidates who apply for the post will not be allowed to withdraw their candidature subsequently.
- 7. Cadre authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation immediately on their selection, accompanying the following documents latest within 15 days after the last date of submission of application by the candidates:
  - i. Attested copy of application in prescribed proforma Annexure I.
  - ii. Cadre Clearance Certificate from the Controlling Authority.
  - iii. Statement giving detail of Major/Minor penalties, imposed upon the Officer, if any, during the last ten (10) years **Annexure II**.
  - iv. Vigilance Clearance/Integrity Certificate (Annexure II).
  - v. Photocopies of the ACRs/APARs for the last five (5) years duly attested on each page by an officer not below the level of Under Secretary or equivalent (Annexure II).
- 8. While forwarding the application it may also be verified and certified by the cadre controlling authority that the particulars furnished by the applicant are correct (Annexure II).
- 9. UIDAI may, in exceptional circumstances, convene the meeting of the Selection Committee and/ or consider a candidate without waiting for his/ her cadre clearance certificate and other documents listed in paragraph 7 of this circular. However, the offer for appointment to such candidate, in case of selection, shall be issued only on receipt of requisite documents from the cadre, duly attested and complete in all respects.
- 10. UIDAl reserves the right not to fill up vacancy or to withdraw the circular at any time without assigning any reasons. Further, UIDAl reserves the right to reject any applications at any time without assigning any reasons.

Piyush Chand Gupta)
(Piyush Chand Gupta)
Director (HR)
Tel: 23478554

To,

- i. Director (CS Division), Department of Personnel and Training, Lok Nayak Bhawan, New Delhi with a request to post the same on DoPT website.
- ii. All Ministries/Departments of the Govt of India with a request to give wide publicity to the vacancy in their Attached and Subordinate offices. Autonomous/Statutory Bodies and PSEs.
- iii. All the State Governments, Administration of Union Territories with a request to give wide publicity to the vacancy in their various Departments/Offices.
- iv. Head of organization; DRDO, Prásar Bharatí, ISRO, NIC, Council of Scientific & Industrial Research, TRAI,NHAI, C-DAC, BSNL, MTNL, BBNL with a request to give wide publicity to the vacancy in their Organization.
- v. Indian Banks' Association (IBA): with a request to give wide publicity to the vacancy in all PSU Banks.
- vi. Website of UIDAI/ NCS Portal
- vii. Media Division, UIDAI HQ for publicizing the vacancy in at least two national dailies and Employment News and UIDAI Twitter account.
- viii.UIDAI Regional Office, Chandigarh: with a request to wide circulation in states of their jurisdiction and publication of the circular in two local news papers.

# APPLICATION FOR DEPUTATION (FOREIGN SERVICE TERM BASIS) IN UIDAI REGIONAL OFFICE, CHANDIGARH

(Last date for receipt of Application: 18 July 2022)
(Since this vacancy is to be filled up on deputation basis, private candidates are not eligible)

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	of the post)		i						
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	If applied for more than one p	ost, desir	red experience for all such posts may be indicated.
Qual	ification/ Experience required		Qualification/ Experience possessed by the officer
Esse	ntial:		
(i)			
(ii)			
(iii)			
Desi	red:		
(i)			
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(iii)			
14.	In case the present	Date of	f initial appointment
	employment is held on deputation/ contract basis,	Period o	of appointment on
	please state	1	tion/contract
	picase state	Name o	of the parent
		office/o	organization to
		which y	you belong
15.	Training/Courses attended		
16.	Details of award/ honour/		
	appreciation		
17.	Additional information, if		
	any, which you would like		
	to furnish in support of your		
	suitability for the post.		
	Enclose a separate sheet, if		
	the space is insufficient		
Date	:		•
Place	2:		
			(Signature of the Candidate)
	•		Mobile No.:
			Office Tel.No.:

Certified that the service particulars given by the applicant have been verified from his/her service records and found to be correct.

Signature with seal of the Competent Authority

# To be filled up by the cadre controlling authority

Office	of
F.No	
1.	The applicant Shri/Smt./Ms if selected, will be relieved immediately for a period of <b>five years</b> . The lending department may relieve an officer for a lesser period as per their own policy/rules, which should not be less than <b>three years</b> in any case.
2	Certified that the particulars furnished by the officer have been checked from available records and found correct.
3.	Certified that the applicant is eligible for the post applied as per conditions mentioned in the circular/advertisement.
4.	Integrity of the applicant is certified as 'Beyond Doubt'.
5.	No Vigilance case is pending/contemplated against the Officer
6.	It is certified that no penalty has been imposed on the applicant during the last 10 years (Alternatively, penalty statement during the last 10 years may be enclosed).
7.	Attested photocopies of up-to-date ACRs/APARs for the last 5 years are enclosed. Photocopies of ACRs/APARs have been attested on each page by an officer not below the rank of Under Secretary or equivalent.
	Signature
	Name, Designation & Tele of the forwarding officer
	(Office Stamp)
Date:	
Place:	

## No. A-12013/21/Deputation/RO Chandigarh/20-UIDAI

Ministry of Electronics & Information Technology Unique Identification Authority of India (UIDAI) HR Division

> Bangla Sahib Road, Behind Kali Mandir Gole Market, New Delhi – 110001

> > Dated: 63 June, 2022

### **CIRCULAR**

Subject: Inviting application for various posts on deputation (Foreign Service term basis) in Unique Identification Authority of India (UIDAI) Regional Office at Chandigarh.

Unique Identification Authority of India (UIDAI), invites application for filling up the post of (i) Senior Account Officer, (ii) Assistant Accounts Officer on deputation basis (Foreign Service terms) at its Regional Office in Chandigarh.

- 2. The application may be furnished in the prescribed *pro forma* and forwarded to Director (HR), Unique Identification Authority of India (UIDAI), Regional Office, SCO 95-98, Sector 17-B, Chandigarh 160017. The last date for receipt of applications complete in all respect is 18 July 2022. Since this vacancy is to be filled up on deputation basis private candidates are not eligible.
- 3. Application received after the last date or otherwise found incomplete shall not be considered. Further details may be obtained from the website www.uidai.gov.in.

Piquah hupta 03.6.2022 Director (HR)

# ए-12013/21/डेपुटेशन/क्षे.का. चंडीगढ / २०- भा.वि.प.प्रा इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय भारतीय विशिष्ट पहचान प्राधिकरण (यआईडीएआई) मा. सं. अनुभाग

बंगला साहिब रोड काली मंदिर के पीछे गोल मार्केट, नई दिल्ली-110001 दिनांक : ठ३४४ जून ,२०२२

भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई) क्षेत्रीय कार्यालय चंडीगढ़ में भिन्न-विषय: भिन्न पदों को प्रतिनियुक्ति (बाह्यय सेवा शर्तों) के आधार पर भरने हेतु रिक्ति परिपत्र ।

भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई) के क्षेत्रीय कार्यालय चंडीगढ़ में प्रतिनियुक्ति (बाह्यय सेवा शर्ती) के आधार पर, वरिष्ठ लेखा अधिकारी तथा सहायक लेखा अधिकारी के पदों के लिए आवेदन आमंत्रित किए जाते हैं ।

- निर्धारित प्रपत्र में आवेदन निदेशक (मा. सं.), भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई), क्षेत्रीय कार्यालय, एस सी ओ 95-98, सैक्टर-17-बी, चंडीगढ़ – 160017 को भेजा जा सकता है । सभी तरह से पूर्ण आवेदन पत्र प्राप्त करने की अंतिम तिथि 18 जुलाई 2022 है। चूंकि यह रिक्ति प्रतिनियुक्ति के आधार पर भरी जानी है, अत: गैर-सरकारी अभ्यर्थी पात्र नहीं हैं।
- आवेदन प्राप्त करने की अंतिम तिथि के बाद या अधूरे पाये गए आवेदन पत्रों पर विचार नहीं किया जाएगा । विस्तृत जानकारी के लिए कृपया हमारी वैबसाइट www.uidai.gov.in देखें।

निदेशक (मा. सं.)

# No. A-12013/21/Deputation/MDC/2020-UIDAI

Ministry of Electronics & Information Technology Unique Identification Authority of India (UIDAI)

HR Division

Bangla Sahib Road, Behind Kali Mandir Gole Market, New Delhi -- 110001 Dated: 03<sup>-cd</sup> June, 2022

## **CIRCULAR**

Subject: Inviting application for various posts on deputation (Foreign Service term basis) in Unique Identification Authority of India (UIDAI) Data Centre at Manesar(Gurugram).

The Unique Identification Authority of India (UIDAI) is an autonomous statutory Authority set up under the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 for Aadhaar enrolment, authentication and other functions specified in Section 23 and other Sections of the Act. The Data Centre at Manesar is a state of art Tier-3 Data Centre owned and operated by the UIDAI.

2. UIDAI invites applications for filling up the following vacancies (may vary at the time of selection) on deputation basis on Foreign Service terms at Data Centre, Technology Centre-Office Complex Plot No. 1, Sector-M2, IMT Manesar, (Gurugram) – 122050 from amongst suitable and eligible officers as per the following requirements:-:

1011	wing requirements.	·	
SI.	Name of the post	Number of	Eligibility <sup>1</sup> / Qualification Criteria
No.	and Scale of Pay	vacancies	
1.	Technical Officer  Pay Matrix Level – 8	02 (Two)	Essential:  (i) Officers from the Central Government holding analogous posts on regular basis in the parent cadre/ department; OR  With three years of regular service in the Pay Matrix Level 7, OR  With five years of regular service in the Pay Matrix Level 6.  OR  Officers from State/UT Government/ Public Sector Undertaking/ Autonomous Organization holding regular post in corresponding grades with requisite experience.  (ii) Possessing Four year degree in engineering or Masters degree in computer applications from an institution recognized by Government agencies.  Desirable:  Experience of work in ICT projects/ e-Governance/ networking/ Telecom/ Data Centre Operations and infra Management/ IT procurement and inventory management/ Software development/ Database administration/ Information Security.
2	Deputy Director(Technol ogy)  Pay Matrix Level – 11	01 (One)	Essential:  i. Officers from the Central Government holding analogous posts on regular basis in the parent cadre/department; OR With three years of regular service in the Pay Matrix level 10 OR With five years of regular service in the Pay Matrix level 9 OR With six years of regular service in the Pay Matrix level 8 OR Officers from State/UT Government/Public Sector Undertaking/Autonomous Organization holding regular post in corresponding grades with requisite experience.  ii. Four year degree in Engineering or Technology or Master's Degree in Computer Applications from an Institute recognized by Govt. agencies.  Desirable:  i. Handling ICT/E-governance Projects in Central Government/State Govt./PSU/Autonomous body etc.  ii. Handling IT/Telecom/Networking/Data Centre operations related

Officers already holding analogous posts in the parent cadre/department may be given preference.

SI.	Name of the post	Number of	Eligibility <sup>1</sup> / Qualification Criteria
No.	and Scale of Pay	vacancies	
		·	works.  iii. Dealing IT procurements/IT inventory management related work.  iv. Dealing with planning, execution, O&M nature of works in Technical projects in the field of IT, Software, Telecom etc.  v. Handling the work of software development, DATABASE administration, Network/Network Security Administration, Linux administration etc.
3	Assistant Director(Technol ogy)  Pay Matrix level -10	01(One)	Essential: Officers from the Central Government holding analogous posts on regular basis in the parent cadre/ department; OR With three years of regular service in the Pay Matrix Level 9; OR With four years of regular service in the Pay Matrix Level 8; OR With six years of regular service in the Pay Matrix Level 7; OR Officers from State/UT Government/ Public Sector Undertaking/ Autonomous Organization holding regular post in corresponding grades with requisite experience. (ii) Possessing Four year degree in engineering or technology or Masters degree in Computer applications from an institution recognized by Government agencies.  Desirable: Experience of work in ICT projects/ e-Governance/ networking/ Telecom/ Data Centre Operations/ IT procurement and inventory management/ Software development/ Database administration/
4	Assistant Technical Officer Pay matrix level- 6	Ol(one)	Essential:  (i) Officers from the Central Government holding analogous posts on regular basis in the parent cadre/ department OR With three years of regular service in the Pay Matrix Level 5. OR With five years of regular service in the Pay Matrix Level 4 OR With seven years of regular service in the Pay Matrix Level 3 OR Officers from State Government/ Public Sector Undertaking/ Autonomous Organization holding regular post in corresponding grades with requisite experience.  (ii) Four year degree in Engineering or Technology or Masters degree in computer applications from an institution recognized by Government agencies.  Desirable:  Experience of work in ICT projects/ e-Governance/ Infra Management/ IT procurement and inventory management

- 3. <u>Age Limit:</u> for all the posts mentioned above, the candidate should be below 56 years of age as on the closing date of the application.
- 4. Period and other terms and conditions of deputation:
- 4.1 The period of deputation shall be of five years. The lending department may relieve an officer for a lesser period as per their own policy/rules, which should not be less than three years in any case.
- 4.2 The general terms and conditions of services at UIDAI will be governed as per Unique Identification Authority of India (Appointment of Officers and employees) Regulations, 2020 and Unique Identification Authority of India (Salary, Allowances and other Terms & Conditions of Service of Employees) Regulations, 2020 and guidelines of the Central Government in this regard. The aforesaid regulations are available on the website of UIDAI (www.uidai.gov.in).
- 4.3 The terms of deputation, including the pay and allowances, except leave shall be governed by the provisions laid down in the Department of Personnel & Training Office Memorandum No. 6/8/2009-

Estt.(Pay II) dated 17 June 2010 and other orders/guidelines issued in this regard from time to time. Leave of an officer on deputation shall be regulated by leave rule of UIDAI.

- Eligible and willing candidate may apply to the UIDAI in prescribed format Annexure I, along with photocopies of the ACRs/APARs for the last five (5) years.
- The applications in the prescribed format (Annexure-I) should reach to the Director (HR), Unique Identification Authority of India (UIDAI), Data Centre, Technology Centre-Office Complex Plot No. 6. 1, Sector-M2, IMT Manesar, (Gurugram) - 122050 on or before the last date of receipt of the application. The last date for receipt of applications is 18 July 2022. Applications received after the last date shall not be entertained. Candidates who apply for the post will not be allowed to withdraw their candidature subsequently.
- Cadre authorities/Head of Departments are requested to forward applications of eligible and willing 7. candidates whose services can be spared on deputation immediately on their selection, accompanying the following documents latest within 15 days after the last date of submission of application by the candidates:
  - Attested copy of application in prescribed proforma Annexure I.
  - Cadre Clearance Certificate from the Controlling Authority. ii.
  - Statement giving detail of Major/Minor penalties, imposed upon the Officer, if any, during the last ten (10) years Annexure II.
  - Vigilance Clearance/Integrity Certificate (Annexure II). iv.
  - Photocopies of the ACRs/APARs for the last five (5) years duly attested on each page by an officer not below the level of Under Secretary or equivalent (Annexure II).
- While forwarding the application it may also be verified and certified by the cadre controlling authority that the particulars furnished by the applicant are correct (Annexure II).
- UIDAI may, in exceptional circumstances, convene the meeting of the Selection Committee and/ or consider a candidate without waiting for his/ her cadre clearance certificate and other documents listed in paragraph 7 of this circular. However, the offer for appointment to such candidate, in case of selection, shall be issued only on receipt of requisite documents from the cadre, duly attested and complete in all respects.
- UIDAl reserves the right not to fill up vacancy or to withdraw the circular at any time without assigning any reasons. Further, UIDAI reserves the right to reject any applications at any time without assigning any reasons. Pigush Lubra 03.06.2022

(Piyush Chand Gupta)

Director (HR) Tel: 23478554

To,

- i. Director (CS Division), Department of Personnel and Training, Lok Nayak Bhawan, New Delhi with a request to post the same on DoPT website.
- ii. All Ministries/Departments of the Govt of India with a request to give wide publicity to the vacancy in their Attached and Subordinate offices. Autonomous/Statutory Bodies and PSEs.
- iii. All the State Governments, Administration of Union Territories with a request to give wide publicity to the vacancy in their various Departments/Offices.
- iv. Head of organization; DRDO, Prasar Bharati, ISRO, NIC, Council of Scientific & Industrial Research, TRAI, NHAI, C-DAC, BSNL, MTNL, BBNL with a request to give wide publicity to the vacancy in their Organization.
- v. Indian Banks' Association (IBA): with a request to give wide publicity to the vacancy in all PSU Banks.
- vi. Website of UIDAI/ NCS Portal
- vii. Media Division, UIDAI HQ for publicizing the vacancy in at least two national dailies and Employment News and UIDAI Twitter account.

# APPLICATION FOR DEPUTATION (FOREIGN SERVICE TERM BASIS) IN UIDAI Data Centre, Manesar(Gurugram) (Last date for receipt of Application: 18 July 2022) (Since this vacancy is to be filled up on deputation basis, private candidates are not eligible)

1.	Post app									·····	
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Certified that the service particulars given by the applicant have been verified from his/her service records and found to be correct.

Signature with seal of the Competent Authority

# To be filled up by the cadre controlling authority

Office	e of
F.No.	
1.	The applicant Shri/Smt./Ms if selected, will be relieved immediately for a period of five years. The lending department may relieve an officer for a lesser period as per their own policy/rules, which should not be less than three years in any case.
2	Certified that the particulars furnished by the officer have been checked from available records and found correct.
3.	Certified that the applicant is eligible for the post applied as per conditions mentioned in the circular/advertisement.
4.	Integrity of the applicant is certified as 'Beyond Doubt'.
5.	No Vigilance case is pending/contemplated against the Officer
6.	It is certified that no penalty has been imposed on the applicant during the last 10 years (Alternatively, penalty statement during the last 10 years may be enclosed).
7.	Attested photocopies of up-to-date ACRs/APARs for the last 5 years are enclosed. Photocopies of ACRs/APARs have been attested on each page by an officer not below the rank of Under Secretary or equivalent.
	Signature
	Name, Designation & Tele of the forwarding officer
	(Office Stamp)
Date:	
Place:	

# No. A-12013/21/Deputation/MDC/2020-UIDAI Ministry of Electronics & Information Technology Unique Identification Authority of India (UIDAI) HR Division

Bangla Sahib Road, Behind Kali Mandir Gole Market, New Delhi – 110001

Dated: 937th June, 2022

## **CIRCULAR**

Subject: Inviting application for various posts on deputation (Foreign Service term basis) in Unique Identification Authority of India (UIDAI) Data Centre at Manesar(Gurugram).

Unique Identification Authority of India (UIDAI), invites application for filling up the post of Deputy Director(Technology), Assistant Director(Technology), Technical Officer, and Assistant Technical Officer on deputation basis (Foreign Service terms) at its Date Centre in Manesar(Gurugram).

- 2. The application may be furnished in the prescribed *pro forma* and forwarded to Director (HR), Unique Identification Authority of India (UIDAI), Data Centre, Technology Centre-Office Complex Plot No. 1, Sector-M2, IMT Manesar, (Gurugram) 122050. The last date for receipt of applications complete in all respect is 18 July 2022. Since this vacancy is to be filled up on deputation basis private candidates are not eligible.
- 3. Application received after the last date or otherwise found incomplete shall not be considered. Further details may be obtained from the website www.uidai.gov.in.

figurate hupta 63.66.2022 Director (HR) स . ए-12013/21/डेपुटेशन/डा सें मानेसर/20- भा.वि.प.प्रा . इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई) मा. सं. अनुभाग

> बंगला साहिब रोड काली मंदिर के पीछे गोल मार्केट, नई दिल्ली-110001 दिनांक : 63 जून, 2022

विषय : भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई) के डाटा सेंटर मानेसर, गुरुग्राम में भिन्न-भिन्न पदों को प्रतिनियुक्ति के आधार (बाह्यय सेवा शर्तों) पर भरने हेतु रिक्ति परिपत्र ।

भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई) के डाटा सेंटर मानेसर, गुरुग्राम में प्रतिनियुक्ति (बाह्यय सेवा शर्ती) के आधार पर, उप निदेशक (प्रौद्योगिकी), सहायक निदेशक (प्रौद्योगिकी), तकनीकी अधिकारी एवं सहायक तकनीकी अधिकारी के पदों के लिए आवेदन आमंत्रित किए जाते हैं।

- 2. निर्धारित प्रपत्र में आवेदन, निदेशक (मा. सं.), भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई), डाटा सेंटर, प्रौद्योगिकी केंद्र-कार्यालय परिसर प्लॉट नंबर 1, सेक्टर-एम 2, आईएमटी मानेसर, मानेसर, गुरुग्राम (–122050 को भेजा जा सकता है। सभी तरह से पूर्ण आवेदन पत्र प्राप्त करने की अंतिम तिथि 18 जुलाई 2022 है। चूंकि ये रिक्तियाँ प्रतिनियुक्ति के आधार पर भरी जानी है, अत: गैर-सरकारी अभ्यर्थी पात्र नहीं हैं।
- आवेदन प्राप्त करने की अंतिम तिथि के बाद या अधूरे पाये गए आवेदन पत्रों पर विचार नहीं किया जाएगा ।
   विस्तृत जानकारी के लिए कृपया हमारी वैबसाइट www.uidai.gov.in देखें !

पियुष गुला 53.66.2022 निदेशक (मा. सं.)

# No. A-12013/21/Deputation/BTC/2020-UIDAI

Ministry of Electronics & Information Technology Unique Identification Authority of India (UIDAI) HR Division

Bangla Sahib Road, Behind Kali Mandir Gole Market, New Delhi – 110001

Dated: 53rd June, 2022

### **CIRCULAR**

Subject: Inviting application for various posts on deputation (Foreign Service term basis) at Unique Identification Authority of India (UIDAI) Technology Centre, Bengaluru.

The Unique Identification Authority of India (UIDAI) is an autonomous statutory Authority set up under the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act. 2016 for Aadhaar enrolment, authentication and other functions specified in Section 23 and other Sections of the Act. The Technology Centre, Bengaluru is responsible for operation and maintenance of Central Identities Data Repository (CIDR) of the UIDAI which includes a state of art Tier-3 Data Centre.

2. UIDAI invites applications for filling up the following vacancies (may vary at the time of selection) on deputation basis on Foreign Service terms at Aadhaar Complex, NTI Layout, Tata Nagar, Kodigehalli, Technology Centre, Bengaluru- 560092 from amongst suitable and eligible officers as per the following requirements:-

SI. No.	Name of post and Scale of Pay	Number of vacancies	Eligibility <sup>1</sup> / Qualification Criteria
	Deputy Director (Technology)  Pay Matrix level-11	05(Five)	Essential:  i. Officers from the Central Government holding analogous posts on regular basis in the parent cadre/department;  OR  With three years of regular service in the Pay Matrix level 10  OR  With five years of regular service in the Pay Matrix level 9  OR  With six years of regular service in the Pay Matrix level 8  OR  Officers from State/UT Government/Public Sector Undertaking/Autonomous Organization holding regular post in corresponding grades with requisite experience.  ii. Four year degree in Engineering or Technology or Master's Degree in Computer Applications from an Institute recognized by Govt. agencies.  Desirable:  i. Handling ICT/E-governance Projects in Central Government/State Govt./PSU/Autonomous body etc.  ii. Handling IT/Telecom/Networking/Data Centre operations related works.  iii. Dealing IT procurements/IT inventory management related work.  iv. Dealing with planning, execution, O&M nature of works in Technical projects in the field of IT, Software, Telecom etc.  v. Handling the work of software development. DATABASE administration, Network/Network Security Administration, Linux administration etc.  vi. For one post, officer having experience in Information Security will be preferred.
2.	Assistant Director	02 (Two)	Essential:  (i) Officers from the Central Government holding analogous posts

Officers already holding analogous posts in the parent cadre/department may be given preference.

3.	(Technology)  Pay Matrix Level - 10  Technical Officer Pay Matrix	03(Three)	on regular basis in the parent cadre/ department; OR With three years of regular service in the Pay Matrix Level 9; OR With four years of regular service in the Pay Matrix Level 8; OR With six years of regular service in the Pay Matrix Level 7; OR Officers from State/UT Government/ Public Sector Undertaking/ Autonomous Organization holding regular post in corresponding grades with requisite experience. (ii) Possessing Four year degree in engineering or technology or Masters degree in computer applications from an institution recognized by Government agencies.  Desirable: (i) Experience of work in ICT projects/ e-Governance/ networking/ Telecom/ Data Centre Operations/ IT procurement and inventory management/ Software development/ Database administration/ Information Security.  Essential: Officers from the Central Government holding analogous posts on
	Level – 8		regular basis in the parent cadre/ department. OR With three years of regular service in the Pay Matrix Level 7.OR With five years of regular service in the Pay Matrix Level 6. OR Officers from State Government/ Public Sector Undertaking/ Autonomous Organization holding regular post in corresponding grades with requisite experience. ii) Four year degree in Engineering or Technology or Master's Degree in Computer Applications from an Institute recognized by Govt. agencies. Desirable: Experience of work in ICT projects/ e-Governance/ networking/ Telecom/ Data Centre Operations and infra Management/ IT procurement and inventory management/ Software development/ Database administration/ Information Security.
4	Section Officer  ( Pay Matrix Level-08)	01(One)	Essential:  Officers from the Central Government holding analogous posts on regular basis in the parent cadre/department; OR With three years of regular service in the Pay Matrix Level 7; OR With five years of regular service in the Pay Matrix Level 6; OR Officers from State Government/ Public Sector Undertaking/ Autonomous Organization holding regular post in corresponding grades with requisite experience.  Desirable: i. Experience of work in Administration/ Legal/ Establishment/ Human Resource/ Finance/ Accounts/ Budgeting / Vigilance/ Procurement/ Planning and Policy / Project implementation and monitoring/ E-Governance etc. ii. Basic skills for working in a computerized office environment,
5	Assistant Section Officer Pay Matrix Level – 6	01(One)	Essential: Officers from the Central Government holding analogous posts on regular basis in the parent cadre/ department: OR With three years of regular service in the Pay Matrix Level 5;OR With five years of regular service in the Pay Matrix Level 4: OR With seven years of regular service in the Pay Matrix Level 3: OR Officers from State Government/ Public Sector Undertaking/

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		Autonomous Organization holding regular post in corresponding grades with requisite experience.  Désirable:  i) Experience of work in Administration/ Legal/ Establishment/ Human Resource/ Finance/ Accounts/ Budgeting / Vigilance/ Procurement/ Planning and Policy / Project implementation and monitoring/ E-Governance etc.  (ii) Basic skills for working in a computerized office environment.
6 Assistant Technical Officer Pay Matrix level-6	02(Two) .	Essential:  (i) Officers from the Central Government holding analogous posts on regular basis in the parent cadre/ department OR  With three years of regular service in the Pay Matrix Level 5. OR  With five years of regular service in the Pay Matrix Level 4 OR  With seven years of regular service in the Pay Matrix Level 3  OR  Officers from State Government/ Public Sector Undertaking/ Autonomous Organization holding regular post in corresponding grades with requisite experience.  (ii) Four year degree in Engineering or Technology or Masters degree in computer applications from an institution recognized by Government agencies.  Desirable:  Experience of work in ICT projects/ e-Governance/ Infra Management/ IT procurement and inventory management

3. Age Limit: for all the posts mentioned above, the candidate should be below 56 years of age as on the closing date of the application.

## 4. Period and other terms and conditions of deputation:

- 4.1 The period of deputation shall be of five years. The lending department may relieve an officer for a lesser period as per their own policy/rules, which should not be less than three years in any case.
- 4.2 The general terms and conditions of services at UIDAI will be governed as per Unique Identification Authority of India (Appointment of Officers and employees) Regulations, 2020 and Unique Identification Authority of India (Salary, Allowances and other Terms & Conditions of Service of Employees) Regulations, 2020 and guidelines of the Central Government in this regard. The aforesaid regulations are available on the website of UIDAI (www.uidai.gov.in).
- 4.3 The terms of deputation, including the pay and allowances, except leave shall be governed by the provisions laid down in the Department of Personnel & Training Office Memorandum No. 6/8/2009-Estt.(Pay II) dated 17 June 2010 and other orders/guidelines issued in this regard from time to time. Leave of an officer on deputation shall be regulated by leave rule of UIDAL.
- 5. Eligible and willing candidate may apply to the UIDAI in prescribed format Annexure I, along with photocopies of the ACRs/APARs for the last five (5) years.
- 6. The applications in the prescribed format (Annexure-I) should reach to the Director (HR), Unique Identification Authority of India (UIDAI), Aadhaar Complex, NTI Layout, Tata Nagar, Kodigehalli, Technology Centre, Bengaluru- 560092 on or before the last date of receipt of the application. The last date for receipt of applications is 18 July 2022. Applications received after the last date shall not be entertained. Candidates who apply for the post will not be allowed to withdraw their candidature subsequently.
- 7. Cadre authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation immediately on their selection, accompanying the following documents latest within 15 days after the last date of submission of application by the candidates:
  - i. Attested copy of application in prescribed proforma Annexure I.
  - ii. Cadre Clearance Certificate from the Controlling Authority.
  - iii. Statement giving detail of Major/Minor penalties, imposed upon the Officer, if any, during the last ten (10) years Annexure II.

- iv. Vigilance Clearance/Integrity Certificate (Annexure II).
- v. Photocopies of the ACRs/APARs for the last five (5) years duly attested on each page by an officer not below the level of Under Secretary or equivalent (Annexure II).
- 8. While forwarding the application it may also be verified and certified by the cadre controlling authority that the particulars furnished by the applicant are correct (Annexure II).
- 9. UIDAI may, in exceptional circumstances, convene the meeting of the Selection Committee and/ or consider a candidate without waiting for his/ her cadre clearance certificate and other documents listed in paragraph 7 of this circular. However, the offer for appointment to such candidate, in case of selection, shall be issued only on receipt of requisite documents from the eadre, duly attested and complete in all respects.
- 10. UIDAI reserves the right not to fill up all or any of the vacancies or to withdraw the circular at any time without assigning any reasons. Further, UIDAI reserves the right to reject any applications at any time without assigning any reasons.

(Piyush Chand Gupta)
Director (HR)
Tel: 23478554

### To,

- i. Director (CS Division), Department of Personnel and Training, Lok Nayak Bhawan, New Delhi with a request to post the same on DoPT website.
- ii. All Ministries/Departments of the Govt of India with a request to give wide publicity to the vacancy in their Attached and Subordinate offices. Autonomous/Statutory Bodies and PSEs.
- iii. All the State Governments, Administration of Union Territories with a request to give wide publicity to the vacancy in their various Departments/Offices.
- iv. Head of organization; DRDO. Prasar Bharati, ISRO, NIC, Council of Scientific & Industrial Research, TRAI,NHAI, C-DAC, BSNL, MTNL, BBNL with a request to give wide publicity to the vacancy in their Organization.
- v. Indian Banks' Association (IBA): with a request to give wide publicity to the vacancy in all PSU Banks.
- vi. Website of UIDAI/ NCS Portal
- vii. Media Division, UIDAI HQ for publicizing the vacancy in at least two national dailies and Employment News and UIDAI Twitter account.
- viii.UIDAI Technology Centre, Bengaluru with a request to give wide publicity to the vacancy through regional/local newspaper(s).

# APPLICATION FOR DEPUTATION (FOREIGN SERVICE TERM BASIS) IN UIDAI TECHNOLOGY CENTRE, BENGALURU

(Last date for receipt of Application: 18 July 2022)
(Since this vacancy is to be filled up on deputation basis, private candidates are not eligible)

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Signature with seal of the Competent Authority

# To be filled up by the cadre controlling authority

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1.	The applicant Shri/Smt./Msimmediately for a period of five years. The lending period as per their own policy/rules, which should in	ng department may relieve an officer for a lesser
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3.	Certified that the applicant is eligible for the p circular/advertisement.	ost applied as per conditions mentioned in the
4.	Integrity of the applicant is certified as 'Beyond Do	oubt*.
5.	No Vigilance case is pending/contemplated against	the Officer
6.	It is certified that no penalty has been 10 years (Alternatively, penalty statement during the	imposed on the applicant during the last ne last 10 years may be enclosed).
7.	Attested photocopies of up-to-date ACRs/APARs ACRs/APARs have been attested on each page by or equivalent.	for the last 5 years are enclosed. Photocopies of an officer not below the rank of Under Secretary
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		(Office Stamp)
Date:		
Place:	:	

# No. A-12013/21/Deputation/BTC/20-UIDAI

Ministry of Electronics & Information Technology Unique Identification Authority of India (UIDAI) HR Division

> Bangla Sahib Road, Behind Kali Mandir Gole Market, New Delhi - 110001

Dated: 03 June, 2022

## **CIRCULAR**

Subject: Inviting application for various posts on deputation (Foreign Service term basis) at Unique Identification Authority of India (UIDAI), Technology Centre, Bengaluru.

Unique Identification Authority of India (UIDAI), invites application for filling up the posts of Deputy Director(Technology), Assistant Director (Technology), Technical Officer, Assistant Technical Officer, Section Officer and Assistant Section Officer on deputation basis (Foreign Service terms) at its Technology Centre at Bengaluru.

- The application may be furnished in the prescribed pro forma and forwarded to Director (HR), 2. Unique Identification Authority of India (UIDAI), Aadhaar Complex, NTI Layout, Tata Nagar, Kodigehalli, Technology Centre, Bengaluru- 560092. The last date for receipt of applications complete in all respect is 18 July 2022. Since this vacancy is to be filled up on deputation basis private candidates are
- Application received after the last date or otherwise found incomplete shall not be considered. Further details may be obtained from the website www.uidai.gov.in.

liquish hubia Director (HR)

स.ए-12013/21/डेपुटेशन/बी टी सी/20-भा.वि.प.प्रा. इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई) मा. सं. अनुभाग

> ं बंगला साहिब मार्ग, काली मंदिर के पीछे गोल मार्केट, नई दिल्ली – 110001

> > दिनांक: ७३ जून, २०२२

# परिपत्र

विषय : भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई) के प्रौद्योगिकी केंद्र बेंगलुरु में भिन्न-भिन्न पदों को प्रतिनियुक्ति (बाह्यय सेवा शर्तों) के आधार पर भरने हेतु रिक्ति परिपत्र ।

भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई) के प्रौद्योगिकी केंद्र बेंगलुरु में प्रतिनियुक्ति (बाह्यय सेवा शर्तो) के आधार पर, उप निदेशक (प्रौद्योगिकी), सहायक निदेशक (प्रौद्योगिकी), तकनीकी अधिकारी, सहायक तकनीकी अधिकारी, अनुभाग अधिकारी तथा सहायक अनुभाग अधिकारी के पदों के लिए आवेदन आमंत्रित किए जाते हैं।

- 2. निर्धारित प्रपत्र में आवेदन, निदेशक (मा.सं.), भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई), आधार कॉम्प्लेक्स, एन टी आई लेआउट, टाटा नगर, कोडिगेहाली, बेंगलुरु 560092 को भेजा जा सकता है। सभी तरह से पूर्ण आवेदन पत्र प्राप्त करने की अंतिम तिथि 18 जुलाई 2022 है। चूंकि ये रिक्तियाँ प्रतिनियुक्ति के आधार पर भरी जानी है, अतः गैर-सरकारी अभ्यर्थी पात्र नहीं हैं।
- 3. आवेदन प्राप्त करने की अंतिम तिथि के बाद या अधूरे पाये गए आवेदन पत्रों पर विचार नहीं किया जाएगा। विस्तृत जानकारी के लिए कृपया हमारी वैबसाइट www.uidai.gov.in देखें।

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