

F.No. 21/2/2018-CS.I (P)  
Ministry of Personnel, Public Grievances Pension  
Department of Personnel & Training  
(C.S.I Division)

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2<sup>nd</sup> Floor, 'A' wing,  
Lok Nayak Bhawan,  
Khan Market, New Delhi  
Dated 5<sup>th</sup> September, 2019

**Subject:- :- Engagement of retired Central Government Officers as consultants at Section Officer & Assistant Section Officer level – Extension of last date of applications thereof –reg.**

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The undersigned is directed to circulate the Circular No. MoES/18/01/2013 -Estt (Vol.IV) dated 28.08.2019 (along-with enclosures) received from Ministry of Earth Sciences inviting applications from retired/retiring Government employees to work as full time Consultants at Section Officer and Assistant Section officer Level in Ministry of Earth Sciences at Prithvi Bhawan, New Delhi.

2. In case of any further clarification, applicants are requested to contact the concerned Ministries/Departments.

  
(Sanjay Kumar Das Gupta)

Under Secretary to the Government of India

Tele:- 24629412

To,

All Ministries/Departments (through DOPT's website)

No. MoES/18/01/2013-Estt.(Vol.IV)  
Government of India  
Ministry of Earth Sciences

179

Prithvi Bhawan, Lodhi Road  
New Delhi – 110003  
Dated 28<sup>th</sup> August, 2019

**CIRCULAR**

**Subject: Engagement of Retired Central Government Officers as consultants at Section Officer & Assistant Section Officer level – Extension of last date for submission of applications thereof – reg.**

Reference is made to Ministry of Earth Sciences Circular of even number dated 30<sup>th</sup> July, 2019 (copy enclosed) inviting applications from retired / retiring Government employees to work as full time Consultants at Section Officer & Assistant Section Officer Level in Ministry of Earth Sciences at Prithvi Bhawan (Opp. Habitat Centre), Lodhi Road, New Delhi – 110003.

2. The last date for submitting applications for the post of consultant had been stipulated as 23<sup>rd</sup> August, 2019. Now, it has been decided that willing and eligible retired / retiring Central Government officers may submit their applications to Under Secretary (Estt.), Ministry of Earth Sciences, Room No. 206, Prithvi Bhawan, Lodhi Road, New Delhi on or before 27<sup>th</sup> September, 2019. Applicants who have already applied need not apply afresh. Terms and conditions, eligibility and remuneration as stipulated in Ministry's Circular dated 30<sup>th</sup> July, 2019 shall remain the same.

*K. Chand*  
28/8/19

(Kailash Chand)

Under Secretary to the Govt. of India  
Ph.: 011-24669529

Encl.: As above

To:-

1. The Under Secretary, CS.I Division, Department of Personnel & Training, 2<sup>nd</sup> Floor, 'A' Wing, Lok Nayak Bhawan, Khan Market, New Delhi – with a request to upload the Circular on DoPT's website.
2. Notice Board / All Sections of M/o Earth Sciences.

Copy to:-

IT Cell for uploading the Circular on Ministry's website.

*So (Coord)  
fengy  
3/9/19  
USC*

**CIRCULAR**

**Subject:** Engagement of Retired Central Government Officers at Section Officer & Assistant Section Officer level.

It is proposed to prepare a panel of retired/retiring Government employees to work as full time Consultants at Section Officer Level and Assistant Section Officer Level in Ministry of Earth Sciences at Prithvi Bhavan (Opp. Habitat Centre), Lodhi Road, New Delhi-110 003.

2. Willing and eligible retired/retiring officers of the Government of India may send their bio-data as per Annexure attached(Overleaf) to the Under Secretary (Estt.) , Ministry of Earth Sciences, Room No.206, Prithvi Bhawan, New Delhi on or before 23<sup>rd</sup> August, 2019. The terms and conditions and remuneration are as follows:

**I Eligibility**

- i. Must have retired at least from Central Government Service at Section Officer/ Assistant Section Officer (CSS) level.
- ii. Must be well acquainted with the functioning of Government/Ministries.
- iii. Should be well aware of various rules/regulations of Government of India, capable to handle administrative matters framing of Recruitment Rules, Gen. Admin. matters, Vigilance matters, Cash matters etc.
- iv. Age limit up to 65 years (preferable 63 years)

**II Terms & Conditions**

- i) Engagement shall initially be for a period of one year or till regular incumbents becomes available whichever is earlier
- ii) Extension of engagement, if any, shall be at the sole discretion of competent authority
- iii) Working hours shall be from 9.00 am to 5.30 pm. However, in exigencies of work he/she may be required to sit late and may be called on Saturday/Sunday and other Gazetted holidays.
- iv) Engagement may be terminated at any time by the competent authority without assigning any reason and without any notice.
- v) Recruitment is only for Ministry of Earth Sciences at Prithvi Bhavan (Opp. Habitat Centre), New Delhi-110 003
- vi) No typing assistance shall be provided.

**III Remuneration**

The consolidated consultancy fee to be paid would be Rs. 35,000/- per month for Section Officer & Rs. 30,000/- per month for Assistant Section Officer.

3. Ministries/Departments may also give this circular a wide publicity among their staff and bring it to the notice of their Attached Offices.

*K. Chand*  
(Kailash Chand) 30/7/19

Under Secretary to the Govt. of India  
Ph:24669529

To

1. All Ministries/Departments of the Government of India
2. Notice Board/All Sections of M/Earth Sciences

Copy to:-

1. IT Cell for uploading it on the website of Ministry.

पृथ्वी विज्ञान मंत्रालय  
जारी किया.....  
दिनांक.....

181  
1178

APPLICATION FOR ENGAGEMENT AS CONSULTANT IN MINISTRY OF EARTH SCIENCES

1. Name of the Post applied for :
2. Name in full (in Block Letters) :
3. Father's Name :
4. Nationality :
5. Sex :
6. Date of Birth :
7. Age as on date(23/08/2019) :
8. Contact Number(Mobile/e-mail) :
9. Address for Communication :
  
10. Date of Joining in Government Service :
11. Date of Retirement :
12. Name of the Ministry/Department from which retired :
13. Last Pay Drawn(as per 7<sup>th</sup> CPC) :
14. Educational /Technical Qualifications :

| Exams Passed | Name of the Board/University | Year of Passing |
|--------------|------------------------------|-----------------|
|              |                              |                 |

15. Experience details of all previous and present/Last employment :

| Name of the Employer | Name of the Post | Period |    | Nature of Duties |
|----------------------|------------------|--------|----|------------------|
|                      |                  | From   | To |                  |
|                      |                  |        |    |                  |
|                      |                  |        |    |                  |

K. K. K. K.  
30/7/19

16 Any other relevant information :

#### DECLARATION

I solemnly declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/incomplete OR ineligibility being detected at any time before OR after selection/interview., my candidature is liable to be rejected and I shall be bound by the decision of the Ministry of Earth Sciences.

Signature  
(Full name of the applicant)

Place:  
Date: