

TIMEBOUND

No.25/1/2013 CS.II(B)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

Lok Nayak Bhawan, New Delhi – 110 003
Dated, 9th May 2013.

OFFICE MEMORANDUM

Subject : Development of the Web based software solution for Cadre Management of CSSS and CSCS- submission of data - reg.

The undersigned is directed to refer to this Department's OM of even No. dated 14.1.2013 followed by reminders dated 12.3.2013 and 2.4.2013 on the subject mentioned above and to say that the progress of the submission of data from the Cadre Units has not been encouraging so far.

2. While some cadre units have furnished the information in part, there are cadre units viz. Ministry of Human Resource Development, Social Justice and Empowerment, Department of Legal Affairs, Ministry of Telecom who are yet to respond. It may be emphasized in this regard that the development of the web based software has been taken up by this department in a time-bound manner. The progress of the work is being constantly monitored. It is, therefore, required that cadre units take up this activity also on priority basis.
3. With a view to review the pace of submission of data and difficulties being faced by the cadre units, if any, a meeting is to be taken by Ms. Vandana Sharma, Director(CS.II) on **15.5.2013** at 11.00 AM. The meeting will be held in the official chamber of Director (CS.II) i.e. **Room No. 348, 3rd floor, Lok Nayak Bhawan, New Delhi.**
4. The meeting will be held in phases. Deputy Secretaries/Under Secretaries of the cadre units as mentioned in Annexure to this OM are requested to attend the said meeting on appointed day and time.


9/5/13

(Kameshwar Mishra)
Under Secretary to the Govt. of India

Annexure

S.No.	Name of Cadre Unit
1	Agri. & Coop.
2	Health & FW
3	IP&P
4	Legal Affairs
5	Rural Dev.
6	Secondary Edu.
7	Social Justice & Emp.
8	Telecom.
9	Urban Development
10	Water Resources

Ministry/Department may bring the following data :

Name of the Ministry _____

S.No.	Service	Sanctioned Strength in the Cadre Unit	Present Incumbent	No. of officials in respect of whom data completed & sent to DoPT	No. of officials in respect of whom data yet to be completed & sent to DoPT
1.	<u>CSSS</u>				
	PSO/Sr.PPS				
	PPS				
	PS				
	Adhoc PS				
	PA				
	Adhoc PA				
	Steno D				
2.	<u>CSCS</u>				
	LDC				
	Adhoc UDC				
	Regular UDC				
	Adhoc Assistant				