

F.No. 22/15/2018-CS-I(APAR)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
CS-I (APAR)

2nd Floor, A-Wing, Lok Nayak Bhawan,
Khan Market, New Delhi-3
Dated the 30th July, 2019


Office Memorandum

Subject : Recording of online APARs on 'SPARROW' system.

The undersigned is directed to say that it has been made mandatory for all officers in CSS for recording of APARs through 'SPARROW'. Datelines for recording of remarks by various authorities have been extended vide DoP&T's O.M. No. 21011/2/2015-Estt (A-II) (Pt.-II) dated 18/4/2019. In term of said OM, Last date for recording of APARs by Reporting Officers is 31/7/2019. An analysis of APARs, generated on 'SPARROW' for 2018-19 reveals that there are 2450 APARs which are still pending with Reporting Officers for forwarding to their Reviewing Officers.

2. It is hoped that timely 'alerts' have been sent to the officers concerned for doing needful. If not done so far, the Ministries/Departments are requested to send 'alerts' to the Reporting Officers through 'SPARROW' system by using the following link :

"Sparrow-css.eoffice.gov.in – home page - select assessment year- view more details - click on number of officers which is pending with reporting officer – select all – send alert".


(Chandra Shekhar)
Under Secretary to the Govt. of India
Tel No. 24624046

To

All Ministries & Departments of CSS