

Most Immediate

No.8/12/2011-CS.I(Trg)-Vol-III
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
New Delhi

Dated the 16th January, 2012

OFFICE MEMORANDUM

**Subject : Backlog Training Programme for adhoc Section Officers/
Assistants at ISTM for the period from 27/02/2012 to 09/03/2012.**

The undersigned is directed to inform that adhoc Section Officers/Assistants, whose names are given in **Annexure I**, have been nominated for the above mentioned Backlog Training Programme. This training is being conducted by ISTM w.e.f. **27/02/2012 to 09/03/2012**. It is requested that these officials may be relieved of their duties, subject to vigilance clearance and advised to report to Ms. Manisha Bhatnagar, Deputy Director(Co-ordinator) ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 27th February, 2012**.

2. **The performance of the officials in the training will be evaluated and the reports thereof be added in their APARs.** No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute. The instant training is meant for **Assistants/ad-hoc Section Officers who have not undergone the Level 'B' training** and those who are not above the age of 58 years as on July 2012. **Officers promoted as Section Officers on the basis of SO LDCE results are exempted from undergoing this training.** Cadre Units are requested to ensure that the officials nominated to the above programme are relieved in time.

3. As the aforesaid training includes study tour, officers nominated above may be advised to draw necessary TA/DA advance of Rs. 15,000/- each from their respective Ministry/Department. This amount may be released in **Cash** only.

4. Confirmation with regard to the participation of the officials along with their respective bio-data (**Annexure-II**) may be sent at the earliest to **Ms. Manisha Bhatnagar, Deputy Director** (Co-ordinator), ISTM, New Delhi, with a copy to the undersigned. Ms. Manisha Bhatnagar, Deputy Director(Co-ordinator) ISTM is accessible on phone No. ~~26161375~~ (O).
26175590



(**Vidyadhar Jha**)

Under Secretary to Government of India

Tele. : 24624046

To

Min/Dept. of
Joint Secretary (Estt./Admn.)
New Delhi.

Copy forwarded to :-

1. ISTM, (Sh. K. Govindarajulu- Dy. Director(Coord), Administrative Block, Old JNU Campus, New Delhi-110067, w.r.t. their letter No. A-33090/01/2005-ISTM(Coord) dated 17th June, 2011.
2. ISTM, (Ms. Manisha Bhatnagar, Deputy Director) Administrative Block, Old JNU Campus, New Delhi-110067. It is requested that a list of officers who report for training on **27th February, 2012** may please be furnished to this Department next day positively.
3. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi for information.
4. CSI(S) Section, DOP&T, LN Bhawan, New Delhi
5. Guard File.
6. Web site of this Department (www.persmin.nic.in>DOPT>Central Secretariat >CSS/Training Nomination Circulars/Assistant)



(**Vidyadhar Jha**)

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**Training Programme for Assistants/adhoc Section Officers to be held at ISTM
(27/02/2012 to 09/03/2012)**

Sl. No.	Name (S/Shri/Smt/Ms)	D.O.B.	Ministry/Department
1	Satish Kumar	20/03/1967	Defence
2	Shyam Swaroop	18/12/1956	Defence
3	Arjun Kumar	01/06/1970	Defence
4	Virendra Kumar	22/05/1955	Defence
5	B.K. Bhanot	30/06/1958	Defence
6	S.M. Verma	23/01/1956	Defence
7	Ms. Renu Kohli	05/09/1955	Defence
8	Yogesh Narain	18/01/1955	Defence
9	Deep Shekhar Singhal	26/07/1976	Posts
10	A.K. Sharma	11/07/1956	Health & Family Welfare
11	Y.P. Devgan	17/01/1958	Home Affairs
12	Sanjay Kumar	05/12/1968	Home Affairs
13	Smt. Radha Sudhakaran	09/04/1957	Home Affairs
14	S.N. Rana	18/04/1969	Home Affairs
15	P.S. Dahiya	02/07/1971	Home Affairs
16	Harikesh Sharma	16/10/1954	Home Affairs
17	Lalitha Chandrashekharan	28/09/1957	Home Affairs
18	Suneeti Sharma	27/11/1956	Home Affairs
19	Madan Lal	20/09/1959	Home Affairs
20	Ram Pal Chauhan	21/07/1955	Home Affairs
21	R.K. Gupta	15/07/1957	Home Affairs
22	Mohinder Singh	24/10/1958	Information & Broadcasting
23	Kamla Johal	06/09/1955	Information & Broadcasting
24	R.K. Sharma	01/05/1958	Information & Broadcasting
25	Vikram Rajan	01/07/1955	Information & Broadcasting
26	Akhilesh Kumar Singh	15/12/1969	Information & Broadcasting
27	Vinay Kumar	01/01/1970	Information & Broadcasting
28	Bhakti Lal	19/07/1958	Industrial Policy & Promotion
29	Sudhakar Dhakate	01/07/1957	Industrial Policy & Promotion
30	Arun Kumar Nagar	27/03/1955	Industrial Policy & Promotion
31	Roop Lal	20/02/1957	Industrial Policy & Promotion
32	Vijay Kumar	01/01/1959	Industrial Policy & Promotion
33	N.A. Kureshi	10/01/1959	Industrial Policy & Promotion
34	Ram J. Paswan	06/09/1959	Industrial Policy & Promotion
35	M.S. Kainth	05/07/1954	Road Transport & Highways
36	H.N. Sharma	02/01/1956	Road Transport & Highways
37	A.M. Mehta	18/03/1958	Road Transport & Highways
38	C.S. Chadha	16/11/1954	Rural Development
39	Smt. Shashi Choudhary	20/07/1954	Rural Development
40	Smt. Pushpa Bhanot	08/02/1955	Rural Development
41	Smt. Indira Haksar	20/09/1955	Higher Education
42	Ms. Pushpa Gautam	25/07/1970	Higher Education
43	Gurcharan Singh	17/02/1955	Higher Education
44	Devi Ram	15/12/1955	Higher Education
45	Nandan Singh	08/10/1957	Higher Education
46	Rajesh Shah	19/08/1954	Supply
47	Ram Gopal	01/08/1957	Supply
48	Sandeep Kr. Singh	20/04/1971	Urban Development
49	Kishan Chand	28/12/1968	Urban Development
50	T. Sivakumar	27/06/1956	Urban Development

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as **Assistant**
Select List year _____
7. Whether the nominee is a member of SC/ST. If yes, please specify Yes/No
SC/ST
8. Previous Training undergone
(i) ISTM _____
(ii) Other Training Instt. _____
9. (i) Office Address _____
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address _____
with Tele. No, _____
e-mail, if any. _____