

Most Immediate

**No.08/12/2011-CS.I(Trg)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
New Delhi**

Dated the 4th October, 2011

OFFICE MEMORANDUM

**Subject : Backlog Training Programme for adhoc Section Officers at
ISTM for the period 24/10/2011 to 04/11/2011(Batch I).**

The undersigned is directed to inform that adhoc Section Officers, whose names are given in **Annexure I**, have been nominated for the above mentioned Backlog Training Programme. This training is being conducted by ISTM w.e.f. **24/10/2011 to 04/11/2011**. It is requested that these officials may be relieved of their duties, subject to vigilance clearance and advised to report to Shri Nafe Singh, Deputy Director(Co-ordinator) ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 24th October, 2011.**

2. **The performance of the officials in the training will be evaluated and the reports thereof be added in their APARs.** No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute. The instant training is meant for **officers who have not undergone the Level 'B' training** and those who are not above the age of 58 years as on July 2011. Cadre Units are requested to ensure that the officials nominated to the above programme are relieved in time

3. As the aforesaid training includes study tour, officers nominated above may be advised to draw necessary TA/DA advance of Rs. 12,000/- each from their respective Ministry/Department. This amount may be released in **Cash** only.

4. Confirmation with regard to the participation of the officials along with their respective bio-data (**Annexure-II**) may please be sent by **14th October, 2011** to **Shri Nafe Singh, Deputy Director** (Co-ordinator), ISTM, New Delhi, with a copy to the undersigned. Shri Nafe Singh, Deputy Director(Co-ordinator) ISTM is accessible on phone No. 26185310 (O).

(**Vidyadhar Jha**)


Under Secretary to Government of India
Tele. : 24624046

To

Min/Dept. of
Joint Secretary (Estt./Admn.)
New Delhi.

Copy forwarded to :-

1. Officers concerned.
2. ISTM, (Sh. K. Govindarajulu- Dy. Director(Coord), Administrative Block, Old JNU Campus, New Delhi-110067, w.r.t. their letter No. A-33090/01/2005-ISTM(Coord) dated 17th June, 2011.
3. ISTM, (Shri Nafe Singh, Dy. Director) Administrative Block, Old JNU Campus, New Delhi-110067. It is requested that a list of officers who report for training on **24th October, 2011** may please be furnished to this Department next day positively.
4. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi for information.
5. CSI(S) Section, DOP&T, LN Bhawan, New Delhi
6. Guard File.
7. Web site of this Department (**www.persmin.nic.in<CS Division<CSS<Training Circulars<Assistants.**)


(**Vidyadhar Jha**)
Under Secretary to Government of India
Tele. : 24624046

Annexure I**Training Programme for untrained adhoc Section Officers to be held at ISTM
(24/10/2011 to 04/11/2011) Batch I**

Sl. No.	Asst. SL Yr.	Name (S/Shri/Smt/Ms)	D.O.B.	Ministry/Department
1	1998	Kuntala	15.10.1956	UPSC
2	1998	Rambir Singh-I	08.02.1954	UPSC
3	1998	B. B. Sharma	07.03.1956	UPSC
4	1998	Kanta Rani	09.10.1955	UPSC
5	1998	Pushpa Piplani	06.10.1955	UPSC
6	1997	Avdesh Kumar		Higher Education
7		Bimla Sharma		Expenditure
8		Savitri Pratap	08.02.1957	Expenditure
9		Suresh Yadav	18.06.1972	Expenditure
10	1996	D.C. Ninje	14.08.1980	Information & Broadcasting
11	1996	Robertina Toppo	07.06.1960	Information & Broadcasting
12	1996	Subhash Chand	17.11.1954	Information & Broadcasting
13	1996	Rakesh Kumar	08.12.1972	Information & Broadcasting
14	1996	I. P. Kale	14.04.1956	DOP&T
15	1996	V R Bhusande		Higher Education
16	1996	J. N. Shah	02.01.1963	Supply
17	1996	Chander Ram Meena	01.03.1960	Urban Development
18	1996	Asha Singh	15.04.1958	Water Resources
19	1996	V. B. Nandanwar	10.01.1959	Water Resources
20	1996	D.T. Pali		Water Resources
21	1996	Rama Rani Nanda	04.05.1954	Youth Affairs & Sports
22	1996	B.K. Dalal	01.07.1956	Youth Affairs & Sports
23	1995	Tulsi Das	15.06.1956	Agriculture & Cooperation
24	1995	Sunil Kumar Singh	01.01.1973	Consumer Affairs
25	1995	Vinod Kumar	20.05.1955	Corporate Affairs
26	1995	N. R. Solanki		Culture (ASI)
27	1995	T. Haokip	29.04.1966	Culture
28	1995	Ram Kishan	22.07.1955	Expenditure
29	1995	Uday Chand	15.07.1954	Food & Public Distribution
30	1995	M. K. Pandit	01.10.1953	Food & Public Distribution
31	1995	V. K. Chopra	06.06.1954	Food & Public Distribution
32	1995	Rajeev Kumar	05.06.1967	Health & Family Welfare
33	1995	R. K. Bhatia	28.09.1958	Health & Family Welfare
34	1995	Jagdish Kumar	29.11.1956	Home Affairs
35	1995	Y. Sreenivasulu	01.07.1964	Home Affairs
36	1995	Ashwani Kumar Dialani	12.07.1955	Home Affairs
37	1995	Kanhaiya Lal	22.08.1957	Home Affairs
38	1995	Ram Vilas Premi	08.12.1961	Higher Education
39	1995	Bhola Ram Meena	21.05.1962	Higher Education
40	1995	Charles Lakra	25.07.1954	Higher Education

CURRICULAM VITAE

1. Name of the Officer Nominated _____
2. Date of Birth _____
3. Designation & Scale of Pay _____
4. Office in which employed _____

5. Academic Qualification _____

6. Date of joining as **Assistant**
Select List year _____

7. Whether the nominee is a member
of SC/ST. If yes, please specify Yes/No
SC/ST
8. Previous Training undergone
(i) ISTM _____
(ii) Other Training Instt. _____
9. (i) Office Address
Ministry/Department _____
Name of Building & Room No. _____
Place of Office, Tele. No. _____
(ii) Residential Address
with Tele. No, _____
e-mail, if any. _____