

**Most Immediate**

**No.08/12/2011-CS.I(Trg)-Vol-II  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
New Delhi**

Dated the 18<sup>th</sup> November, 2011

**OFFICE MEMORANDUM**

**Subject : Backlog Training Programme for adhoc Section Officers at  
ISTM for the period 28/11/2011 to 09/12/2011.**

The undersigned is directed to inform that adhoc Section Officers, whose names are given in **Annexure I**, have been nominated for the above mentioned Backlog Training Programme. This training is being conducted by ISTM w.e.f. **28/11/2011 to 09/12/2011**. It is requested that these officials may be relieved of their duties, subject to vigilance clearance and advised to report to Shri R K Kundi, Deputy Director(Co-ordinator) ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at **9 A.M. on 28<sup>th</sup> November, 2011**.

2. The performance of the officials in the training will be evaluated and the reports thereof be added in their APARs. No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute. The instant training is meant for **officers who have not undergone the Level 'B' training** and those who are not above the age of 58 years as on July 2011. Cadre Units are requested to ensure that the officials nominated to the above programme are relieved in time

3. Confirmation with regard to the participation of the officials along with their respective bio-data (**Annexure-II**) may please be sent by at the earliest to **Shri Lalit Grover, Assistant Director** (Co-ordinator), ISTM, New Delhi, with a copy to the undersigned. Shri Lalit Grover, Assistant Director(Co-ordinator) ISTM is accessible on Mob. No. 9868148375.

  
( **Vidyadhar Jha** )

Under Secretary to Government of India  
Tele. : 24624046

To

Min/Dept. of  
Joint Secretary (Estt./Admn.)  
New Delhi.

Copy forwarded to :-

1. Officers concerned.
2. ISTM, (Sh. K. Govindarajulu- Dy. Director(Coord), Administrative Block, Old JNU Campus, New Delhi-110067, w.r.t. their letter No. A-33090/01/2001-ISTM dated 17<sup>th</sup> November, 2011.
3. ISTM, (Shri Lalit Grover, Asst. Director) Administrative Block, Old JNU Campus, New Delhi-110067. It is requested that a list of officers who report for training on **28<sup>th</sup> November, 2011** may please be furnished to this Department next day positively.
4. Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi for information.
5. CSI(S) Section, DOP&T, LN Bhawan, New Delhi
6. Guard File.
7. Web site of this Department ([www.persmin.nic.in](http://www.persmin.nic.in)>DOPT>Central Secretariat >CSS/Training Nomination Circulars/Assistant)

  
( **Vidyadhar Jha** )

Under Secretary to Government of India  
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**Annexure I****Training Programme for never trained adhoc Section Officers to be held at ISTM  
(28/11/2011 to 09/12/2011)**

Sl. No.	Name (S/Shri/Smt/Ms)	D.O.B.	Ministry/Department
1	P. S. Berki	15/10/1953	Power
2	Prem Sagar	27/09/1954	Power
3	Ram Kishore	01/01/1955	Power
4	Minakshi Anand	15/09/1954	Power
5	Valeria Ekka	04/01/1963	Power
6	M K Nanda Kumar	20/03/1957	Power
7	Ranjeet Kumar	10/06/1972	Higher Education
8	Veena Ahuja	12/04/1956	Higher Education
9	Anita Rani	07/05/1958	Higher Education
10	Sulekha Khanna	05/09/1956	Higher Education
11	Subhash Chander	20/09/1953	Steel
12	Chander Prakash	07/11/1956	Supply
13	Manju Rani Jain	26/06/1955	Supply
14	Sudha Bhagi	25/09/1956	Supply
15	Jagdish Chander Gaba	01/01/1955	UPSC
16	B S Pathania	10/07/1953	UPSC
17	Tintus Soreng	11/10/1958	UPSC
18	J P Sah	03/09/1959	UPSC
19	P C Dogra	02/01/1955	Urban Development
20	Sushma Gupta	08/11/1953	Urban Development
21	Arvind Mudgal	15/06/1970	Urban Development
22	Pratima Karketta	12/01/1961	Urban Development
23	Sham M. Kohade	11/12/1960	Urban Development
24	N S Banra	17/11/1959	Urban Development
25	Nagendra Kumar	16/01/1964	Water Resources
26	Surendra Kumar	15/03/1970	Water Resources
27	Inder Singh	21/09/1953	Water Resources
28	R K Bandhu	09/03/1959	Youth Affairs & Sports
29	Tulsi Ram	15/06/1957	Higher Education
30	Narender Kumar	09/10/1959	Higher Education
31	Mange Ram	18/05/1955	Higher Education
32	Chandra Kanta	09/02/1957	Road Tpt. & Highways
33	A K Ranjan	07/12/1969	Road Tpt. & Highways
34	Prakash Chander	02/10/1955	Road Tpt. & Highways
35	Shankar Pandit	11/08/1971	Road Tpt. & Highways
36	MS Raghava	07/07/1953	Road Tpt. & Highways
37	Satish Chand	20/02/1954	Industrial Policy & Promotion
38	H L Hasija	01/10/1953	Industrial Policy & Promotion
39	D K Pandey	30/06/1968	Industrial Policy & Promotion
40	Babita Saxena	07/02/1970	Industrial Policy & Promotion

Sl. No.	Name (S/Shri/Smt/Ms)	D.O.B.	Ministry/Department
41	D N Misra	01/11/1955	Industrial Policy & Promotion
42	Ashwani Verma	15/12/1969	Home Affairs
43	Ranjini Khullar	09/07/1969	Home Affairs
44	Deen Dayal	10/05/1955	Home Affairs
45	Saroj Bala Narayan	14/04/1958	Health & Family Welfare
46	N S Chauhan	03/07/1958	Health & Family Welfare
47	B S Kain	10/10/1956	Health & Family Welfare
48	T C Choudhary	02/02/1956	Health & Family Welfare
49	Rajendra Kal	06/10/1953	Health & Family Welfare
50	Kundia Tigga	28/02/1960	DGHS
51	L N Deheran	10/07/1959	DGHS
52	G D Tandon		CGHS
53	Dharampal Arora	10/10/1971	DGHS
54	Sushil Kumar	18/01/1969	DGHS
55	Usha Rani Taneja	01/01/1956	CGHS
56	R Ryntathieng		Food & Public Distribution
57	Subedar	20/07/1957	Food & Public Distribution
58	Rajendra Chaudhary	01/01/1970	Food & Public Distribution
59	Rejina Ekka	04/07/1955	Food & Public Distribution
60	Veena	22/01/1956	Fertilizers
61	Chandresh Yadav	01/01/1955	Fertilizers
62	A P Vaid	29/02/1956	Fertilizers
63	Sanjay Kumar Tiwari		Fertilizers
64	Y K Vashisth	21/06/1957	Expenditure
65	Vijay Laxmi Sharma	11/08/1954	Defence
66	Ravinder Kaur	30/04/1957	Defence
67	Bimla Juyal	20/12/1956	Defence
68	Roshan Lal	25/11/1956	Defence
69	Archana Nagar	14/07/1956	Defence
70	Dhanwanti Sehgal	05/02/1955	Defence
71	Padam Singh	10/12/1956	Commerce
72	Tej Pal Singh	29/05/1968	Commerce
73	Ram Raj	15/08/1957	Commerce
74	Kamlesh Kumar	05/12/1972	Commerce
75	Deepak Sharma	21/07/1975	Commerce
76	Saroj Bala Kapoor	10/09/1953	Agriculture & Cooperation
77	K B Khattar	07/10/1955	Agriculture & Cooperation
78	Pushpa Vasudeva	04/09/1953	Agriculture & Cooperation
79	Anita Narang	23/12/1953	Agriculture & Cooperation
80	N K Sharma	20/10/1956	Agriculture & Cooperation
81	S K Verma	03/10/1954	Agriculture & Cooperation
82	K V Prasad	10/06/1956	Civil Aviation
83	Sanjay Kashyap	04/09/1971	Civil Aviation

Sl. No.	Name (S/Shri/Smt/Ms)	D.O.B.	Ministry/Department
84	Sudhir Upadhyay	27/07/1958	Civil Aviation
85	Hira Devi Bharti	19/09/1953	Culture
86	Balwant Singh	07/04/1955	Culture
87	S L Ashodhiya	24/10/1953	UPSC
88	MD. Nadeem	22/01/1970	UPSC
89	Veena Madan	27/10/1953	UPSC
90	S K Chadha	28/08/1957	UPSC
91	Devender Kaur Kang	28/12/1955	UPSC
92	Gulshan Chand	10/10/1956	UPSC
93	Anil Yadav	04/10/1969	Fertilizers
94	D K Ranga	01/05/1957	Food & Pubic Distribution
95	M K Jaiswal	15/09/1969	Home Affairs
96	Uttam Chand	20/07/1954	Home Affairs
97	Vijay Anand	09/10/1953	Home Affairs
98	Rajesh Saraswat	01/07/1970	Information & Broadcasting
99	Sukh Sagar Sharma	18/08/1959	Information & Broadcasting
100	S B Paswan	20/01/1955	Information & Broadcasting
101	Man Singh	03/07/1953	Information & Broadcasting
102	Naresh Kumar	01/01/1957	Labour & Employment
103	R K Trehan	01/04/1957	Labour & Employment
104	N C Bahuguna	03/07/1963	Mines
105	K Ravindran	30/12/1953	DOP&T
106	Paul Chiramal	25/11/1955	DOP&T
107	Daisy Jacob	22/09/1957	DOP&T
108	M S Sinha	15/11/1955	Supply
109	C S Chadha	16/11/1954	Rural Development
110	B S Patial	20/11/1956	Legal Affairs

CURRICULAM VITAE

1. Name of the Officer Nominated \_\_\_\_\_
2. Date of Birth \_\_\_\_\_
3. Designation & Scale of Pay \_\_\_\_\_
4. Office in which employed \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Academic Qualification \_\_\_\_\_  
\_\_\_\_\_
6. Date of joining as **Assistant**  
Select List year \_\_\_\_\_
7. Whether the nominee is a member of SC/ST. If yes, please specify Yes/No  
SC/ST
8. Previous Training undergone  
(i) ISTM \_\_\_\_\_  
(ii) Other Training Instt. \_\_\_\_\_
9. (i) Office Address \_\_\_\_\_  
Ministry/Department \_\_\_\_\_  
Name of Building & Room No. \_\_\_\_\_  
Place of Office, Tele. No. \_\_\_\_\_  
(ii) Residential Address \_\_\_\_\_  
with Tele. No, \_\_\_\_\_  
e-mail, if any. \_\_\_\_\_