

No. 22/10/2007-CS-I (C)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel & Training)

2nd floor, Lok Nayak Bhawan,  
Khan Market, New Delhi  
Dated: the 26th July 2007.

**OFFICE MEMORANDUM**

**Sub: ACR dossiers of Ad-hoc Grade-I officers CSS (Under Secretaries) Select List Year 1997 – Missing ACRs**

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The undersigned is directed to invite this Department's O.M. of even number dated 5<sup>th</sup> July, on the above subject wherein the ACR dossier/ ACRs of the officers were called for by 23<sup>rd</sup> July, 2007. However, the ACR dossiers/ACRs of officers whose names are given in the enclosed annexed lists (**Annexure-I**) are still awaited.

2. The concerned Ministry/Department are, therefore, requested to make available ACR dossier/ACRs of the officers indicated in the list through special messenger to the undersigned **latest by 6<sup>th</sup> August, 2007** positively. In case, if these ACRs are not available in the Ministry/Department then a certificate may be furnished to the effect that these ACRs are not available in the Ministry/Department along with the reasons for the same.

3. The ACR dossiers of the officers were maintained by EO (PR) Section prior to transfer of work to this Division. In case, the ACRs of the officers mentioned in the lists annexed were sent in the past to EO Division of this Department, a copy of the reference under which the same were sent may be furnished.

4. In case the Ministry/Department fails to furnish the required ACRs of the Officers in the stipulated period, it would not be possible for this Department to consider them for promotion to the next higher grade on ad-hoc/regular basis as per their seniority and they would be considered only against posts falling vacant in the future. Ministry/Department concerned may kindly get the ACRs completed of the respective officers as per the instructions of the Establishment Division of Department of Personnel & Training. The individual officers may also be informed about their missing ACRs so that they may take efforts to get their ACRs completed by reporting and reviewing officers.

5. This may please be treated as **MOST IMMEDIATE**.

6. The list is also available in this Department's **Website**  
**"http://persmin.gov.in/Circulars/Reports, CS Division, other General/Recent circular."**

  
(Deepak Israni)

Under Secretary to the Govt. of India  
T.No. 2462 9413

Ministries/Departments  
**(Shri**  
**Director/Deputy Secretary (Admn.)**  
**New Delhi**

S.No.	CSL No.	Name	D.O.B.	Ministry/Deptt	Missing ACRs
1	2898	Ms Ranjana Srivastava	10.07.53	Commerce/Textiles	2000-01 to 2006-07
2	3159	Vanraj A Chavda	01.06.59	Defence	01.04.05 to 31.10.05, 2006-07
3	3170	Anju Bhalla	10.11.62	Culture	2006-07
4	3175	Ms Saheli Ghosh Roy	15.05.65	Defence	2005-06 & 2006-07
5	3185	Gayatri Mishra	22.06.63	Food Processing Industry	2001-02 & 2006-07
6	3205	Ashok Kumar	09.07.61	I & B	2000-01,2001-02,2004-05 & 2006-07
7	3220	Shri Prakash	01.06.64	P&NG	2005-06 & 2006-07
8	3245	GR Raghavender	05.01.63	I & B	2005-06 & 2006-07
9	3262	Sanjiv Jindal	13.06.63	MHA/Civil Aviation	2006-07
10	3263	Ashwani Kumar	07.09.62	Sec. &Hr. Education	2000-01,2003-04 to 2005-06
11	3379	Amrik Singh Nagi	05.04.49	Revenue	2005-06 & 2006-07
12	3387	Sunil Gupta	20.07.66	Telecommunication	2001-02 to 2006-07
13	3709	Mithlesh Kumar	26.12.50	Defence	2006-07
14	3711	Devinder Kumar	10.12.51	Urban Development	2001-02 to 2006-07
15	3713	Prabha Sharan Singh	13.04.51	Chemical & PC	2003-04 to 2006-07
16	3715	PK Sharma	22.12.47	Economic Affairs	2000-01, 2002-03 to 2006-07
17	3718	Hanwant Kishore	28.09.47	Defence	12.12.2000 to 31.03.2001, 2001-02 to 2006-07
18	3720	Sohan Singh Saini	10.03.48	Water Resource	2000-01 & 2006-07
19	3721	Abel Baines	26.06.50	UPSC / UD	2000-01, 2004-05 to 2006-07
20	3723	NC Gaur	30.03.52	Defence	Dossier with MOD
21	3725	M Bakhtavalsalu	02.06.52	E & F	22.12.03 to 31.03.04,2004-05 to 2006-07
22	3726	Ashok Kumar	04.03.51	Defence	2000-01 to 2006-07
23	3729	MP John	01.06.50	DOP&T	2000-01, 2005-06 & 2006-07
24	3730	Satish Chander Sharma	09.05.51	Commerce, DGFT	2005-06 & 2006-07
25	3731	Ravjit Singh	17.09.50	Planning Commission	2000-01 to 2006-07
26	3733	RR Sharma	10.12.51	Labour	2000-01
27	3739	RC Arora	02.03.52	Power	2000-01, 2003-04, 2004-05 & 2006-07
28	3743	KB Arora	15.11.51	Statistics & PI	2006-07
29	3762	Ashok Garg	04.12.47	Economic Affairs	2000-01, 2001-0, 01.04.02 to 08.09.02 & 2006-07
30	3765	MK Roy	30.07.52	Defence	2006-07
31	3769	JK Jain	25.09.49	Defence	20.12.04-31.03.05,2005-06 & 2006-07
32	3772	AK Lahiri	11.09.50	Commerce, DGFT	01.03.2001-31.07.2001, 2006-07
33	3817	S Ramanan	23.11.52	Expenditure (SIU)	2006-07
34	3953	Khichan Lal	16.07.48	Power	2002-03 to 2006-07
35	3955	SD Paul	07.07.52	Defence	2005-06 & 2006-07
36	3957	Mohinder Kumar	10.04.53	Expenditure	2003-04 to 2006-07
37	3959	Karan Singh <i>Sabherwal</i>	01.01.48	UPSC	2006-07
38	3961	Ramesh Kumar	18.04.52	MHA	2004-05 to 2006-07
39	3965	RS Kataria	01.01.49	Civil Aviation	2003-04
40	3983	Rohtash Singh	03.01.55	Revenue	2006-07
41	3985	Ishwar Singh	07.12.49	Commerce, DGFT	2000-01 & 2006-07
42	4364	Paul Ekka	23.02.50	Environment & Forests	April,04 to October,04 & 2006-07
43	3818	Madan M Lal	27.08.49	Youth Affairs	2000-01 to 2006-07