

02/02/2007-CSI(Trg.)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
New Delhi

Dated the 30th August, 2007

OFFICE MEMORANDUM

Subject: Level 'A' Training Programme for U.D.Cs with 5 years' approved service of the CSS at the ISTM (1/10/2007 to 9/11/2007).

The undersigned is directed to say that according to the Cadre Training Plan, U.D.Cs of CSS are required to undergo mandatory Level 'A' Training Programme. This training is being conducted by ISTM w.e.f. 1/10/2007 to 9/11/2007. Upper Division Clerks with 5 years' approved service of CSS whose names are given in Annexure I have been nominated for the above training programme. It is requested that these officers may be relieved of their duties accordingly and advised to report to Sh.Moloy Sanyal, Assistant Director (Co-ordinator) ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. on 1st October, 2007.


2. As the training of the officers and successful completion is mandatory, the Cadre Authorities are requested to ensure that the officers nominated to the above programme are released in time. The performance of the officials in the training will be evaluated and the reports thereof would be added in their CRs to be considered for their next promotions. No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute as this effect on their next promotions.

3. The aforesaid training includes study tour, officers nominated in Annexure I may be advised to draw necessary TA/DA advance of Rs. 8,000/- from their respective Ministry/Department. This amount may be released in the form of Demand Draft / Banker's cheque in favour of **Director, ISTM, New Delhi.**

4. Confirmation with regard to the release of the officers along with their respective bio-data (Annexure-II) may please be sent by 10th September, 2007 to Sh Moloy Sanyal, Assistant Director (Co-ordinator), ISTM, New Delhi, at the aforesaid

P.T.O.

address with a copy to the undersigned. Sh.Moloy Sanyal, Assistant Director/(Co-ordinator), ISTM, is accessible on Phone No.26175590(O).


(DEEPAK ISRANI)

Under Secretary to the Govt. of India
Phone : 24629413

To

All Cadres (Joint Secretary(Admn.)concerned)
Ministry/Department of
New Delhi.

Copy forwarded to -

1 Copy to officers included in Annexure -I to O.M. No. 2/2/2007-CSI(Trg) dated 30th August, 2007.

2 ISTM, (Sh. M.S.Kasana, Joint Director), Administrative Block, Old JNU Campus, New Delhi-110067, w.r.t. their letter No. A-33090/1/2005-Meet/ISTM(Coord) dated 2nd April, 2007.

3 ISTM, (Sh. Moloy Sanyal, Assistant Director) Administrative Block, Old JNU Campus, New Delhi-110067. It is requested that a list of officers who report for training on 1/10/2007 may please be furnished to this Department

4 Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi for information.

5 *NIC for Uploading on the website of Deptt.,*


(DEEPAK ISRANI)

Under Secretary to the Govt. of India
Phone : 24629413

Annexure I**Level 'A' Training Programme for UDCs of CSS with 5 years approved service
(1/10/2007 to 9/11/2007)**

S. N O.	NAME Sh./Ms./Smt.	DATE OF BIRTH	CADRE WORKING Ministry / Department	WHERE
1	Vasumthy Sridharan	18.06.62	DOP&T	
2	Renu Devgan	02.10.59	Defence	
3	Om Prakash	31.10.58	IP&P	
4	R N Kulshreshtha	30.10.62	Coal	
5	D K Banerjee	12.03.58	Petroleum & Natural Gas	
6	Ashok Kumar I	05.07.57	Petroleum & Natural Gas	
7	Swarn Lata	06.02.59	Road Transport & Highway	
8	V K Narula	12.04.64	Road Transport & Highway	
9	Santosh Bisht	12.03.52	Road Transport & Highway	
10	Ashma Kaul	01.01.61	Road Transport & Highway	
11	Mohd. Iqbal	01.01.60	Road Transport & Highway	
12	Ramani S Nair	15.03.60	Road Transport & Highway	
13	A K Sharma	20.06.60	Road Transport & Highway	
14	P K Biswas	01.07.57	Road Transport & Highway	
15	Ganesh Kumar	06.05.55	Road Transport & Highway	
16	Subrata Ghosh	17.10.59	Urban Development	
17	Tapan Kumar Goswami	19.11.60	Urban Development	
18	Pravesh Kumar Mahajan	19.05.62	Urban Development	
19	Pradeep Kumar Kher	12.12.62	Urban Development	
20	K P Bhattacharjee	24.11.59	Urban Development	
21	Rajvir Singh	10.07.49	Urban Development	
22	Sathesan S	30.07.61	Urban Development	
23	Ashok Kumar II	01.05.59	Petroleum & Natural Gas	
24	M G Gautam	01.01.64	Petroleum & Natural Gas	
25	Bharat Singh Lingwal	06.05.57	Steel	
26	O P Passi	18.02.53	Health & Family Welfare	
27	A K Sharma	28.07.60	Science & Technology	
28	R K Chamoli	07.05.61	Science & Technology	
29	Jai Prakash	01.05.63	Science & Technology	
30	Oommen Daniel	31.05.62	Food & Pub. Distribution	

CURRICULAM VITAE

1.	Name of the Officer Nominated	
2.	Date of Birth	
3.	Designation & Scale of Pay	
4.	Office in which employed	
5.	Academic Qualification	
6.	Date of joining as Upper Division Clerk Year of Select List	
7.	Whether the nominee is a member Of SC/ST. If yes, please specify	Yes/No SC/ST
8.	Previous Training undergone	
	(i) ISTM	
	(ii) Other Training Instt.	
9.	(i) Nominee	
	(ii) Office Address	
	Ministry/Department	
	Name of Building & Room No.	
	Place of Office, Tele. No.	
	(iii) Residential Address	
	with Tele. No, if any.	