

06/01/2008-CSI(Trg.)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

New Delhi, dated 4th June, 2008

Subject : Constitution of a Monitoring Group on the CSS Training Programme.

The DOP&T has undertaken training of the CSS/CSSS officials at various levels. Based on an analysis of feedback received from the participants of some of these programmes, it has been decided to constitute a Monitoring Group as below :

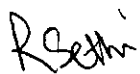
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|------------------------------|------------------|
| 1) Joint Secretary(AT&A) : | Chairman |
| 2) Joint Secretary(Trg) : | Member |
| 3) Director (ISTM) : | Member |
| 4) Deputy Secretary(CSI) : | Member |
| 5) Deputy Secretary(CSII) : | Member |
| 6) Under Secretary(CSI(Trg): | Member Secretary |

2 The terms of reference of the Monitoring Group are given below :

- i) To take steps so that the objectives of the CSS/CSSS cadre training plan are achieved.
- ii) To identify suitable institute(s) for conducting foreign component of the CSS training programme at the appropriate levels, and to help design course contents for such programmes.
- iii) To identify the institute(s) within the country for co-delivering the training programme, if required, at specific levels along with the ISTM.
- iv) To suggest corrective action on the methodology, and course contents of the training programmes, if any, based on the analysis on the feedback of the training programmes at every level.
- v) To attend some of the training programmes, as observer, either individually or collectively, and suggest remedial actions for improving the programme.

3 The Secretariat services to the Monitoring Group would be provided by the CSI Division of the DOP&T.

4. This has the approval of Secretary (P).


(Dr. Reena Sethi)
Under Secretary to the Government of India
Tele: 24629412

Copy to :
JS(AT&A)/JS(Trg)/Director(ISTM)/DS(CSI)/DS(CSII)