

No.6/1/2015-CS-II(C)(Vol.-I)(ii)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training

3<sup>rd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi.  
Dated 27<sup>th</sup> November, 2015.

**OFFICE MEMORANDUM**

Subject: Recruitment of Stenographers Grade 'D' in CSSS through Stenographers Grade 'C' & 'D' Examination, 2014 conducted by Staff Selection Commission (SSC) - nomination of qualified candidates - reg.

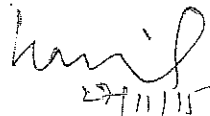
In continuation of this Department's OM No.6/1/2015-CS-II(C)(Part-I) number dated 24.11.2015 on the above mentioned subject, the undersigned is directed to convey the approval of the competent authority to the posting/nomination of Ms. Gagandeep Kaur, Steno Grade 'D' to **M/o Health & Family Welfare.**

2. As per the CTP issued vide this Department's OM No.20/28/2010-CS-II(A) dated 20.10.2011, "the candidates who qualify Grade 'D' Stenographers Examination conducted by SSC would be directly nominated to Institute of Secretariat Training and Management (ISTM) for undergoing foundational training course and after successful completion, the candidates would be nominated to various Ministries/Departments by the DoP&T".

3. Due to administrative reasons, she was not nominated for Induction Training at ISTM and with the approval of competent authority in this Department, she is now being nominated/posted as in para (1) above. However, the said nomination/posting would be subject to the following:-

- I. Ms. Gagandeep Kaur would be nominated for the next first batch of the Induction Training for Stenographer Grade 'D' which she has to compulsorily attend and complete.
- II. Her probation period will not be confirmed in the post till such time she successfully completes the mandatory Induction Training programme for Stenographers Grade 'D'.

4. M/o Health & Family Welfare is requested to ensure that in case some staff have been outsourced for stenographic assistance by showing the vacancies of Steno Grade 'D', the same may be reduced proportionately keeping in view the number of Steno Grade 'D' nominated to M/o Health & Family Welfare. The Financial Adviser of M/o Health & Family Welfare is also requested to ensure that outsourced stenographic assistance is proportionately reduced as and when the nominated Stenos Grade 'D' join in the Cadre Unit.



(Kameshwar Mishra)  
Under Secretary to the Govt. of India  
Telefax : 24623157

To

M/o Health & Family Welfare, (US, Admin), Nirman Bhavan, New Delhi along with dossier of Ms. Gagandeep Kaur.

Copy to:

1. Internal Finance Division of M/o Health & Family Welfare - w.r.t. para-4 of this O.M.
2. ✓ Ms. Gagandeep Kaur, Rank No. 105-A, Steno Grade 'D' of Steno Grade 'C' & 'D' Examination, 2014.
3. Guard File.

*harp*  
27/11/15