

8/4/2015-CS.I (Trg) Vol.2
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
CS-I Section

New Delhi, dated the ^{3rd} March, 2016

OFFICE MEMORANDUM

**Subject : Level 'E' Training Programme for Officers of CSS at ISTM
for the period 14/03/2016 to 29/04/2016.**

The undersigned is directed to inform that Officers of the CSS whose names are given in **Annexure-I** have been nominated to participate in the Level 'E' Training Programme being conducted by ISTM. It is requested that the nominated officers may be relieved of their duties and advised to report to **Ms Geetha Nair, Joint Director/Course Director**, ISTM, Administrative Block, JNU Campus (Old), New Delhi- 110067 at **9.00 A.M. on 14th March, 2016.**

2. As the training of the officers and its successful completion is mandatory, in terms of DOP&T Notification **G.S.R.197(E) dated 19th March 2010**, the Ministries/ Departments are requested to ensure that the officers nominated to the above training are **relieved in time**. The performance of the officers in the training will be evaluated and the reports thereof would be added in their APARs while considering r their next promotion. No request for withdrawal of nomination either from the Ministry/Department or from the officer concerned shall be entertained by this Department or ISTM as this would have an effect on the promotion of the officers. **The officers who do not attend or successfully complete the Level 'E' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010.**

3. The aforesaid training includes an overseas component, study/field visit and project preparation/presentation. The expenditure on overseas training is estimated to be Rs.3,00,000/- (Rupees Three Lakhs) per participant. The expenditure towards this will be met by the ISTM. However, the expenditure in terms of project report presentation will be Rs.2,500/- which will be borne by the concerned Ministries/ Departments. This amount may be sanctioned in the name of the participating officers.

4. The officers who are being nominated for the third (and final) chance will be deemed as relieved to attend the training with effect from the date of commencement of the training at ISTM. As such, they will be mandatorily required to report for duty on the date of commencement of the training, failing which their career could stand seriously jeopardized. No requests, whatsoever for relaxation in respect of such officers (nominated for the third time) will be entertained.

.....2/-

5. The participants are required to indicate at least three public policy areas they would like to work on during the training programme in the project study. They are also requested to furnish the following documents immediately:-

- (a) Annexure-II duly filled in.
- (b) The nominated officer should apply online for official passport, if he/she does not have an official passport already, and attach a print out of the online application submitted for official passport., and
- (c) Two copies of passport size photograph with white background.

This information may be sent to **Ms Geetha Nair, Joint Director/Course Director** , ISTM, New Delhi **at the earliest.**

6. Confirmation with regard to the participation of the officers may please be sent immediately to **Ms Geetha Nair, Joint Director/Course Director, ISTM** New Delhi who is accessible on Phone No. 26108946 (O), M.No. 9910110249..

Encls.: Annex.I & Annex.II



(V. Srinivasaragavan)

Under Secretary to Government of India
Tele. : 24629412

To

**Ministry/Department of
All Cadres { Joint Secretary(Admn.) concerned }**

New Delhi.

Copy forwarded for information & necessary action to :-

- (1) ISTM **Ms Geetha Nair, Joint Director/Course Director**:- Administrative Block, Old JNU Campus, New Delhi-110067. **The list of officers, who report for training on 14th March, 2016 may please be furnished to the undersigned next day positively.**
- (2) Training Division, Deptt. of Personnel & Training , JNU Campus, New Delhi.
- (3) PA to Dir(CS.I)/PA to US(U)/US(D)
- (4) Guard file
- (5) Web site of this Department (www.persmin.nic.in>DOPT>Central Secretariat>CSS/Training Nomination Circulars/US)
- (6) Hindi Section, DOP&T, New Delhi - For Hindi version.

Annexure I

**List of Under Secretaries of CSS For Level 'E' Training Programme at ISTM
from 14/03/2016 to 29/04/2016**

S.No.	CSL No.	Name of the Officer	DoB	Ministry/Department
1	6258	Dhirendra Kumar*	18-Feb-66	Food
2	5826	Kishan Pal*	20-Apr-59	Consumer Affairs
3	5827	Sanjay Wadhwan*	01-Mar-61	Health & FW
4	5828	Renu Satija*	04-Oct-59	Woman & Ch. Dev.
5	5835	Kanwar MS Khalsa*	01-Apr-67	Labour & Emp.
6	5954	Arun Kumar Dhyani*	23-Apr-64	MHA
7	5956	Chandra Sekhar Prasad*	25-Jun-65	Health & FW
8	6525	Sumitra Singh(Smt.)*	25-Aug-65	Defence
9	6577	Alice Roseline Tete*	05-Sep-68	Rural Dev.
10	6578	Pankhi Lal Meena*	05-Jul-68	Home Affairs
11	6580	Ram Charan Meena*	20-Feb-66	PoE, Jaipur under MOIA
12	5963	CB. Zoya(Smt.)*	26/May/60	DoPT / On Deputation Passport Office, Thiruvananthapuram
13	5667	K K Saxena*	15/Jan/59	Commerce (Supply)
14	5964	Vir Vikram S Kharayat	28/Jul/1964	Fin Services
15	5984	Padmaja(Sharma) Vashistha	16/Jun/1966	Info & Broadcasting
16	5644-A	Ashish V Gawai	6/Jan/1969	HFW
17	5960	Vivek Ashish	4/Jan/1966	Expenditure
18	5961	Shardendu Shekhar Prasad	12/Jan/1959	Rural Dev.
19	5962	T. Narasimhan	25/May/1962	Home Affairs
20	5968	Shankar Lal	5/Jan/1959	UPSC
21	5969	Paramjit Singh Walia	7/Jul/1960	Defence/On Deputation to D/o Revenue
22	5972	Smarjit Kumar Biswas	19/Apr/1964	UPSC
23	5973	Sanjay Kumar Singh	17/Aug/1962	I&B



24	5974	Akhil Chandra Jha	3/Jul/1961	Commerce
25	5976	Jitender Kumar Mehan	15/Jul/1968	Defence
26	5980	Neeta Tahiliani(Smt.)	22/Apr/1962	Rural Dev.
27	5990	Deepankar Dutta	3/Nov/1963	Culture
28	5992	K. Murali	5/Jul/1961	Steel
29	5994	Uma Shankar Thakur	20/Dec/1965	Expenditure
30	5998	Kamlesh Kumar Sinha	20/Jun/1964	Defence
31	6002	Mrityunjaya Kumar Mishra	26/Jun/1964	MSME
32	6004	Rajesh Jaiswal	25/Feb/1963	UD
33	6006	Hemant Kumar Srivastava	31/Mar/1964	On Deputation MEA
34	6014	D V Kameswara Rao	30/Aug/1963	WCD
35	6016	Balram Singh Bhandari	23/Oct/1958	Sc. & Technology
36	6018	Ashok Kumar Das	24/Nov/1961	Agri & Coop
37	6020	Sudhir Kumar	22/Jun/1963	Health & FW
38	6024	Niraj Kumar Sinha	20/Dec/1964	Agri & Coop
39	6026	Balram Prasad Bimal	7/May/1964	Corporate Affairs
40	6029	Dinesh Chander Bijalwan	16/Sep/1961	Cab Sect
41	6032	Ashok Kumar Patro	14/May/1962	Youth Affairs
42	6034	D C Pathak	5/Jun/1961	Justice
43	6036	Rupak Das Talukdar	1/May/1963	UD

****THIRD AND FINAL NOMINATION**

***SECOND NOMINATION**

Note:

The officers who are nominated for the third and final chance are **Deemed to have been Relieved** for the training.



DETAILS OF VISITS ABROAD DURING LAST THREE YEARS 2013, 2014 & 2015

Name of the Officer:

CSL No.:

		2013	2014	2015
(a)	No. of Visits made			
(b)	Countries visited			
(c)	Period of deputation/ stay in each country with date			
(d)	Purpose of visit			

Signature of the officer with date

Full Name

Office Address