

S.No-15 CD

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No.5/10/2007-CS-II
Government of India
Ministry of Personnel, PG & Pensions
Department of Personnel & Training

Lok Nayak Bhavan, Khan Market,
New Delhi, 7th October, 2009

OFFICE MEMORANDUM

Subject: Grade 'D' Stenographers Limited Departmental Competitive (Six Monthly) Examination, held in December, 2007-nomination of qualified candidate- regarding.

As provided in Rule 14 of the Central Secretariat Stenographers' Service Rules, 1969, the Competitive Examination limited to the members of Central Secretariat Clerical Service for appointment to the post of Stenographer (Grade 'D' of CSSS) were held by the Staff Selection Commission in the month of December, 2007.

2. On the basis of the results of the said examination, Smt. Lalita Bisht, who has qualified the said examination, is nominated to the undermentioned Cadre of CSSS for appointment as Stenographer (Grade D of CSSS).

b) December -2007 Examination (Select List 2007)

S.No.	Name	Category	Rank, Six monthly Exam	Ministry allotted
1.	Smt. Lalita Bisht	General	SLC/001, Dec, 2007	IP&P

3. The dossier received from the Commission is sent herewith and these should be retained on their appointment in the Ministries / Departments concerned as part of her personal file.

4. Before the candidate is considered for appointment to the Grade D of CSSS, the particulars of service as indicated in the dossiers may kindly be verified from the original entries in the Service Book to ensure that she fulfill all the conditions prescribed in the schedule of the said examination. It may also be ensured that no vigilance case is either pending or being contemplated against her.

5. The offer of appointment may be sent to her through the Ministry/Department. Copy of the offer of appointment may please be endorsed to this Department and Staff Selection Commission. The dates of their actual appointment as Stenographer (Grade 'D' of CSSS) may be intimated as soon as possible.

6. The dossier of the candidate who are found ineligible or who declines the offer of appointment or fail to join within a reasonable time limit may please be returned to this Department after formally canceling the offer of appointment, if sent.

7. The seniority of officers appointed to the Grade shall rank inter-se according to the order of merit in which they are placed at the competitive examination on the results of which they are recruited, the recruits of an earlier examination being ranked senior to those of a later examination. The qualified candidates of December,2007 Examination may be included in Select List of Steno Grade 'D' for the year 2007.

8. The receipt of this O.M. together with its enclosure may kindly be acknowledged.

JJ
(J.Minz)

Under Secretary to the Govt.of India
Tel:24625816

Encl: as above:

To

Deptt. of Industrial Policy & Promotion
(Shri P.Bhardwaj, Under Secretary)
Udyog Bhawan,
New Delhi

Copy to

The Staff Selection Commission, (Shri B.B.Mukherjee,EHQ), Block No.12, CGO Complex,
Lodi Road, New Delhi-110003 with reference to letter No:4/1/2007-C.I dated 24.6.2009

