

IMMEDIATE

**No.21/4/2020-CS.II(Trg.)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training**

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi – 110003.

Dated : 20.07.2020

OFFICE MEMORANDUM

Subject: 51st Level-II (L-II-51) Training Programme from 27th July, 2020 to 7th August, 2020 for PSs of CSSS – regarding.

The undersigned is directed to say that PAs/ PSs(ad-hoc) of CSSS, whose names are given in the **Annexure** to this OM, have been nominated to participate in the 51st Level-II (L-II-51) Training Programme being conducted by the ISTM from 27.07.2020 to 07.08.2020. The training will be conducted by ISTM in online/ flipped mode.

2. It may be noted that successful completion of Level-II training programme will be essential for promotion to the grade of Private Secretary. The officers who do not attend or successfully complete the Level-II Training Programme will be liable to **debarment and denial of promotion** as envisaged in DOP&T OM No. T-25017/1/2015-Trg (ISTM Section) dated 4th July, 2016.

3. Since the online Level-II training programme does not have any study tour, no TA/DA shall be admissible to the participants.

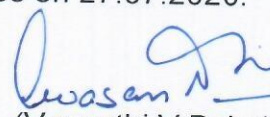
4. In view of above, all the 35 candidates, whose names are mentioned in the Annexure to this OM, are directed to contact the course coordinator of this training programme for further necessary action and also attend the mandatory training programme without fail. **Shri Rajeev Kumar Jha, Assistant Director (Tel No. 011-26165593, Mobile No.-9868979223, e-mail ID: rajeevjha.edu@nic.in) is the course coordinator of this training programme.**

5. All the nominated candidates for the above-stated training programme are directed to visit the ISTM website, fill up the online form **at the URL path: [http://www.istm.gov.in/home/online nomination form](http://www.istm.gov.in/home/online_nomination_form)** and submit the same to ISTM immediately.

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6. It is also intimated that once the nomination form is submitted online at the URL path given above, **the same may also be got endorsed and forwarded by the Competent Authority in the respective Ministry/ Department and submitted to ISTM** (through online mode at the e-mail ID given above) positively before joining. It may please be noted that without the endorsement of the nomination by the Competent Authority in the respective Ministry/ Department, no candidate will be allowed to join the training programme. Further, it may please be noted that the said training programme will be conducted on the i-GOT platform. Therefore, it is imperative that **a candidate needs also to be registered as an user on ISTM-TMIS before joining the programme.** In case of any doubt/clarification, Shri Moloy Sanyal, Deputy Secretary, ISTM (Tel No. 011-26737602, Mob.No.9810961492, e-mail ID: moloy-sanyal@nic.in)/ Shri Rajeev Kumar Jha, Assistant Director and Course Director, ISTM may please be contacted immediately at the above contact numbers/ email IDs for further guidance.

7. Cadre units are also requested that these officers may please be duly permitted before hand to join the online training programme with the direction to report to Shri Rajeev Kumar Jha, Course Director, ISTM at the above-mentioned contact details for further modalities before the training commences on 27.07.2020.


(Vasanthi V Babu) 20/7/20

Under Secretary to the Government of India
☎ 2465 4020

To

The Director/ Deputy Secretary (Admin) of all the Cadre units participating in CSSS (through website of DoP&T).

Copy to :-

1. ISTM [Shri Moloy Sanyal, Deputy Secretary], Administrative Block, Old JNU Campus, New Delhi – 110 067.
2. ISTM [Shri K. Govindarajulu, Deputy Director (Coord)], Administrative Block, Old JNU Campus, New Delhi – 110 067 w.r.t. letter No.A-33088/02/2014-ISTM(Coord) dated 16.07.2020.
3. ISTM [Shri Rajeev Kumar Jha, Assistant Director& Course Coordinator], Administrative Block, Old JNU Campus, New Delhi – 110 067. The list of officers, who report for training on 27th July, 2020 may please be furnished to this Department on next day positively.
4. Training Division, DoP&T, Old JNU Campus, New Delhi.
5. Officers concerned as mentioned in letter referred at para-1 (through website of DoP&T).
6. Guard file for record.

Annexure to the OM No. 21/4/2020-CS.II(Trg.) dated 20.07.2020

**Level -II Training for PSs of CSSS to be conducted by the ISTM
from 27.07.2020 to 07.08.2020**

S.NO	CSL NO.	Name (Shri/Smt./Ms.)	D.O.B	Carde Unit
1	3302	Dheeraj Bahri	04/10/1974	WCD
2	3303	P. Santhi	04/12/1970	Legal Affairs
3	3305	Rajendra Kumar	01/02/1971	S&T
4	3306	Ambika Khuntia	06/04/1973	Telecom
5	3307	Rajnath Soni	02/07/1973	Home Affairs
6	3308	Mukesh Kumar	29/06/1975	Home Affairs
7	3309	Pradeep Rana	12/03/1974	Expenditure
8	3310	P. Jeethendra	12/12/1972	Home Affairs
9	3311	Sangeetha Kannan	17/11/1975	Defence
10	3312	T. Jabili Raju	02/06/1970	Home Affairs
11	3313	Santosh Jaiswal	01/10/1971	I & B
12	3314	Jaya Ragesh	20/05/1972	UPSC
13	3315	Jitender Kumar	30/09/1973	IP & P
14	3316	Vikas Saini	12/09/1976	Water Res.
15	3317	Md. Anis Ansari	01/03/1969	HRD
16	3318	Satish Kumar Sanger	18/06/1976	S&T
17	3319	KVS Punnaiah	24/05/1973	Agri. & Coopn.
18	3320	Yogesh Kumar Butta	10/05/1974	Civil Aviation
19	3321	Geetha C	02/03/1973	Env. & Forest
20	3322	Sonu Sehgal	08/08/1977	Home Affairs
21	3323	Katakam Sudhakara Rao	14/04/1969	Water Res.
22	3324	Ram Kunwar Yadav	04/04/1971	Expenditure
23	3325	Zaheer Ahmed	02/08/1975	Health & FW
24	3326	Anil Dhiman	20/10/1970	Food & PD
25	3327	Deepak Kumar Sah	28/07/1975	Telecom
26	3328	Murugan. U	19/05/1969	Home Affairs
27	3329	Nirupma Das	05/04/1972	HOUSING& UA
28	3330	Sanjay Kumar	01/03/1975	UPSC
29	3332	Bhargavi A.S	01/06/1974	Expenditure
30	3334	A.G. Prakash	15/01/1972	Home Affairs
31	3336	Manoj Kumar Singh	10/01/1969	Expenditure
32	3337	Diwan Singh Rautela	27/01/1968	UPSC
33	3338	Amita Sharma	18/03/1973	S&T
34	3340	Bhawana Sharma	04/07/1970	S&T
35	3341	Ramesh Mittal	05/07/1968	Expenditure