## No. 21/1/2012-CS-II Government of India Ministry of Personnel, Public Grievances and Pensions Department of Personnel & Training

Lok Nayak Bhawan, New Delhi – 110 003.

Dated the 13<sup>th</sup> December, 2012

## OFFICE MEMORANDUM

Subject:- Level-II Training Programme from 31<sup>st</sup> December 2012 to 11<sup>th</sup> January 2013 (Two Weeks) for PS(ad-hoc)/PA of CSSS-reg.

The undersigned is directed to say that PS(adhoc)/PA whose names are given in the Annexure have been nominated to participate in the Level-II Training Programme being conducted by the ISTM from 31.12.2012 to 11.01.2013. It is requested that these officers may please be relieved of their duties with the direction to report to the course coordinator, Shri G.D.Chawla, Assistant Director, ISTM Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. on 31.12.2012.

- Cadre Authorities are requested to :
  - ensure that the officers nominated to the above training programme are relieved in time.
  - sanction an advance of Rs. 20,000/-(Rupees twenty thousand only) as T.A.
     advance for each participant is sanctioned along with their relieving order.
  - forward Curriculam Vitae of each participants specifically indicating their gender in prescribed proforma given in the annexure to the course coordinator.
- 3. If any of the nominated officer has already undergone similar refresher course conducted by the ISTM, he/she may not be relieved/considered again for the training programme and details of such officers may be forwarded to this Division.

(Kameshwar Mishra) Under Secretary to the Govt. of India Tel.No. 24623157

All Cadre Units concerned of CSSS

Copy forwarded to :-

ISTM (Shri G.D.Chawla, Assistant Director), ISTM Administrative Block, JNU Campus (Old), New Delhi-110067

Annexure
Nomination for Level - II Programme to be held at ISTM from 31/12/2012 to 11/01/2013

S.No.	Name	Date of Birth	Cadre Unit where working
1	K.K.S.Rawat	05-10-1959	Commerce
2	D.Chakraborty	05-04-1956	Legal Affairs
3	Ravinder Prasad	19-06-1956	Power
4	S.S.Arora	12-07-1956	Power
5	Narendra Kumar Sharma	12-06-1956	Telecom.
6	Ms.Neelam Uppal	27-04-1959	Fertilizers
7	Ms.Manjula Mathur	03-08-1959	Health & FW
8	Anil Kumar Sharma	30-01-1960	Health & FW
9	C.Bhaskar	24-05-1961	Health & FW
10	Ms.Mukta Agarwal	16-12-1962	Posts
11	Ms.Seema Gupta	05-01-1962	Posts
12	A.K. Malhotra	05-12-1956	Agriculture
13	Ms.Satinder Kaur Ahuluwalia	03-07-1974	Agriculture
14	Hari Chand	10-11-1957	Civil Aviation
15	Jagdish Chand	14-04-1958	Telecom.
16	Ms.Mohnalakshmi Nandakumar	16-08-1977	Telecom.
17	Ms.Meena Vallecha	20-10-1957	MHA
18	S.Sundararajan	18-04-1957	Minority Affairs
19	Vijay Malhotra	20-09-1962	Power
20	Ms.Durgesh Nandani	22-10-1958	Corporate Affairs
21	Ms.Namita Bakshi	08-07-1976	Corporate Affairs
22	Ms.Madhurika Kapoor	04-09-1961	Agriculture
23	Nitesh Bhasin	04-10-1974	SJ&E
24	Ms. Yogita Anand	30-04-1975	SJ&E
25	Amit Puri	27-08-1975	RT&H
26	Kawaljeet Lamba	20-12-1958	Shipping
27	N.M.Srinivasan	05-12-1965	WCD
28	Ms.Surinder Kaur Bedi	24-01-1958	Planning Comm.
29	Ms.Neelam Parwani	24-04-1959	Planning Comm.
30	Ms.Pramila Bhalla	05-05-1962	Agriculture
31	Ms.Janki Devi Grover	06-01-1958	Culture
32	Suresh Gautam	17-07-1957	Health & FW
33	Rakesh Bala	13-03-1962	Health & FW
34	Ms.Usha Khanna	03-09-1959	Health & FW
35	Ms.Sucharita Mukherjee	25-08-1958	RT&H