

Immediate

No. 8/2/2022-CS-I (T)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(CS-I Division)

Lok Nayak Bhavan, New Delhi
Dated the 18th November, 2022

OFFICE MEMORANDUM

Subject: Level 'B' Training programme at ISTM for Assistant Section Officers (ASOs) of the CSS for promotion to Section Officer Grade from 28.11.2022 to 30.12.2022 (135th Batch).

The undersigned is directed to inform that officers whose names are given in the Annexure have been nominated to participate in the mandatory Level 'B' Cadre Training Programme of CSS, being conducted by ISTM w.e.f. **28.11.2022 to 30.12.2022 (135th Batch)**. Accordingly, these officers may please be relieved of their duties and advised to report to the Course Director – **Shri Ranjan Kumar, Faculty Consultant (Tel.011-26737625, Mob.: 9910493730, e-Mail ID:- ranjan.kr@nic.in)** at ISTM, Administrative Block, JNU Campus (Old), New Delhi- 110067 at **9.00 A.M. on 28/11/2022..**

2. All the nominated officers are directed to visit the ISTM website and fill the online form and submit the same online immediately. The web-link for the same is **<http://www.istm.gov.in/lms/registration>**. Officers may carry a printout of the filled up form, duly authenticated by their sponsoring authority and submit the same to ISTM on the day of joining the course. Confirmation with regard to the participation of the officers (after updating officers' particulars online) may please be sent to the Course Director at ISTM.

3. The training of the officers and its successful completion is mandatory as per CSS Regulations, 2010/2013. The performance of the officers in the training will be evaluated and the reports added in their APARs while considering their promotion. No request for withdrawal/exemption either from the Ministry/Department or the officer concerned shall be entertained except on the grounds indicated in DOP&T OM No.T-25017/1/2015-Trg (ISTM Section) dated 4th July, 2016. The officials who do not attend or successfully complete the Level 'B' training programme, will be liable to debarment and denial of promotion as envisaged in the above O.M. The provisions of exemption from the training mentioned in the above O.M. are reproduced below:

- (iii) All phases of the Mandatory Cadre Training / In-Service Training Programme shall be attended by all officers in the first chance when it falls due. CSS officer/official will be given a maximum of two chances to complete each level of the mandatory Cadre Training Programme available to them.
- (xxiv) Postponement of participation from the **first chance to second chance** would be allowed only with the prior approval of DoPT. However, such approval for postponement of participation does not entitle the officer to obtain the respective promotion/grade/increment in relaxation of the Rules. It is reiterated that the officer will be entitled for the respective promotion/grade/increment only after he/she successfully completes the respective cadre training programme for CSS.
- (xxv) Postponement of participation from the **First chance to Second chance** would be allowed by DoPT only in the case of rare and extraordinary circumstances, which are defined as under:
 - (m) Officers undergoing study programme (domestic/foreign) by availing 'Study Leave' or 'partial funding' or nominated by DoP&T.
 - (n) Medical reasons of self or immediate family members, i.e., the officer himself/herself, his/her parents, spouse, children of the officer and parents-in-law of the Officer.

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- (o) Maternity/paternity leave on the basis of medical certificate issued by AMA approved by Competent Authority.
- (p) Child care leave approved by competent authority.
- (q) Marriage of self/the children.
- (r) Officers on Election duty.

- (xxvi) CSS Officer deputed by Government of India to a foreign assignment may be permitted to attend the mandatory training on return from such assignment for promotion to next grade.
- (xxvii) Officers of CSS cadre who have less than two years of service left for superannuation as on 1st July of the financial year in which the training is actually conducted, would be exempted from mandatory training.
- (xxviii) The officers who do not attend the mandatory training programmes even after two nominations of CS Division, shall be debarred for future training programmes under the Cadre Training Plan.
- (xxix) Failure to attend any level of the mandatory training Programme in the 'two-chance window' provided would mandatorily attract the consequences laid down in the rules and guidelines relating to CSS services, with no exception.
- (xxx) In addition, administrative action may be taken to deny grant of promotion to such debarred officers.
- (xxxi) In the case of officers leaving the training, in between the programme, other than on medical grounds, the entire cost of training shall be recovered from such officer for non-completion of training.
- (xxxii) **Authority empowered to permit postponement:** The cases relating to postponement will be handled by CS Division of DOPT. The postponement from participation in the first chance may be permitted with the approval of Joint Secretary (CS Division). No postponement may be permissible beyond 2nd chance. In exceptional cases, Secretary (P) can give permission beyond 2nd chance if the officer is not able to attend the training on a case to case basis.
- (xxxiii) The officer nominated for training shall be relieved for training by the respective Ministries/Departments/Organisations as it is mandatory, unless exemption is granted as applicable under rules by DOPT.
- (xxxiv) **The officers who have been nominated by CS Division of DOPT under 2nd chance shall attend the training compulsorily and would be deemed to have been relieved for the purpose by the respective Ministries/Department.**

4. The aforesaid training includes study tour as informed by ISTM and officers nominated may please be advised to draw necessary TA/DA advance of **Rs. 40,000/- (Forty Thousand Only)** each from their respective Ministries/Departments. This amount may be sanctioned in the name of nominated officers and the same will be collected by ISTM from the participating officers.

5. It is clarified that **vigilance clearance is not required** for relieving the officers to attend the mandatory training programme.


(Rajeev Nayan)

Under Secretary to Government of India
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To

**Joint Secretary (Admn.) of
the concerned Ministries/Departments.**

Copy forwarded for information and necessary action to: -

1. The Director, ISTM, Admn. Block, Old JNU Campus, New Delhi – 110067.
2. **Shri Ranjan Kumar, Faculty Consultant**, ISTM, Admn. Block, Old JNU Campus, New Delhi. The list of officers, who report for training on **28th November, 2022** may please be furnished to this Department next day positively. **Further, it is requested to kindly indicate DoB/ Rank in the participation list and results list to facilitate to easy identification of the candidates.**
3. Training Division, Deptt. of Personnel & Training, Old JNU Campus, New Delhi -110067 -(Kind Attn: **Shri Syed Imran Ahmed, DS**).
4. Officers concerned.
5. US, CS-I (A), DOP&T (for information).
6. Hindi Section, DOP&T, North Block, New Delhi – For Hindi version.
7. Website of this Department (www.persmin.nic.in<DOPT<Central Secretariat<CSS< Training Nomination Circulars<Assistants).

Table (A)

28.11.2022 to 30.12.2022 (135th Batch)

Sl. No.	Select Year	Name	DOB	Rank	Posting
1	2013	Himanshu Manori*	12-10-1990	2829	DOPT
2	2014	Vasu Gupta*	17-09-1989	230	Information & Broadcasting
3	2014	Pankaj Chhikara*	17-03-1992	590	Information & Broadcasting
4	2014	Manoj Kumar - I	10-06-1990	908	Civil Aviation
5	2014	Diwakar Kandiyal*	17-07-1987	947	Personnel & Training
6	2014	Ashu Maan	12-11-1989	1004	Consumer Affairs, Food &
7	2014	Ruma Dumyan	14-07-1989	1063	Health & Family Welfare
8	2014	Rishi Parkash Rathi	05-09-1989	1069	Education
9	2014	Indu Balayan	19-11-1990	1076	Expenditure
10	2014	Nisha Yadav	16-12-1990	1085	Home Affairs
11	2014	Pardeep Rahar	20-04-1987	1093	Expenditure
12	2014	Sarthak Sathoo	16-11-1990	1094	AYUSH
13	2014	Ajit Balanujan	17-10-1990	1100	Health & Family Welfare
14	2014	Prachi Jain	20-04-1989	1104	Education
15	2014	Saurav Kumar	05-11-1991	1114	Defence
16	2014	Dixita Gupta	11-11-1989	1118	Home Affairs
17	2014	Anurag Upadhyay	16-11-1990	1141	Home Affairs
18	2014	Vikas	10-01-1992	1142	Education
19	2014	Deepak Joshi	09-02-1992	1143	Telecommunications
20	2014	Vivek Kumar - II	08-05-1989	1145	Petroleum & Natural Gas
21	2014	Manpreet Singh Marwaha	07-03-1991	1161	Jal Shakti
22	2014	Paras Narang	14-05-1992	1170	Posts
23	2014	Amit Kaushik	13-06-1988	1174	Health & Family Welfare
24	2014	Taranjeet Singh	15-08-1989	1181	Environment, Forest and
25	2014	Rishabh Srivastava	28-02-1987	1188	Skill Development
26	2014	Nidhi Saharan	13-03-1992	1194	Women & Child Development
27	2014	Sandeep Singh	25-12-1989	1203	Youth Affairs & Sports
28	2014	Deepti Agarwal	21-07-1989	1248	Environment, Forest and
29	2014	Ankit Moondan	01-01-1988	1249	Youth Affairs & Sports
30	2014	Utkarsh Dahiya	01-02-1988	1275	Information & Broadcasting
31	2014	Varun Bhatia	24-03-1988	1278	Environment, Forest and
32	2014	Tarun Gupta	30-05-1988	1294	Commerce
33	2014	Devesh Lamba	23-09-1991	1295	Promotion of Industrial &
34	2014	Chanchal Tyagi	13-02-1989	1302	Skill Development
35	2014	Deepesh Kumar Gupta	20-03-1988	1307	Promotion of Industrial &
36	2014	Rohit Bisht	29-12-1989	1315	Power
37	2014	Gaurav Bisht	29-04-1989	1319	Coal
38	2014	Vartika Singh	30-09-1988	1321	Women & Child Development
39	2014	Megha Malhotra	20-10-1989	1346	Information & Broadcasting
40	2014	Ankit Kumar Vyas	30-06-1991	1352	Health & Family Welfare
41	2014	Brijesh Kumar	29-07-1992	2195	Personnel & Training
42	2014	Umang Malhotra	14-06-1989	2270	Personnel & Training

*These re-nominated officers shall attend the training compulsorily and would be deemed to have been relieved for the purpose, as this is their final opportunity to avail the mandatory training required for being eligible for next promotion.

Bejoy Nayan
18/11/2022