

8/5/2014-CS.I (Trg) Vol.I
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
CS-I Section

New Delhi, dated the 24th March, 2015

OFFICE MEMORANDUM

**Subject : Level 'E' Training Programme for Officers of CSS at ISTM
for the period 23/03/2015 to 01/05/2015. - FRESH NOMINATION.**

In continuation to this Department's OM of even no. dated 13th March, 2015, the undersigned is directed to inform that Officers of the CSS whose names are given in **Annexure-I** have been nominated to participate in the Level 'E' Training Programme being conducted by ISTM, which has already started w.e.f. **23/03/2015 and is scheduled up to 01/05/2015**. It is requested that the nominated officers may be relieved of their duties and advised to report to **Shri Vadali Rambabu, Deputy Director/Course Director**, ISTM, Administrative Block, JNU Campus (Old), New Delhi- 110067 **on or before 27th March, 2015**. **No officer will be included in the training programme after 27th March, 2015**. It may also be mentioned that **delayed entry being allowed in this course is a one time exception being made in view of administrative exigencies and is not to be quoted as a precedent**.

2. As the training of the officers and its successful completion is mandatory, in terms of DOP&T Notification **G.S.R.197(E) dated 19th March 2010**, the Ministries/ Departments are requested to ensure that the officers nominated to the above training are **relieved in time**. The performance of the officers in the training will be evaluated and the reports thereof would be added in their APARs while considering for their next promotion. No request for withdrawal of nomination either from the Ministry/Department or from the officer concerned shall be entertained by this Department or ISTM as this would have an effect on the promotion of the officers. **The officers who do not attend or successfully complete the Level 'E' training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010 and OM No.8/11/2010-CSI(Trg) dated 05.04.2010.**

3. The aforesaid training includes an overseas component, study/field visit and project preparation/presentation. The expenditure on overseas training is estimated to be Rs.3,00,000/- (Rupees Three Lakhs) per participant. The expenditure towards this will be met by the ISTM. However, the expenditure in terms of project report presentation will be Rs.2,500/- which will be borne by the concerned Ministries/ Departments. This amount may be sanctioned in the name of the participating officers.

P.T.O.

4. The participants are required to indicate at least three public policy areas they would like to work on during the training programme in the project study. They are also requested to furnish the following documents immediately:-

- (a) Annexure-II duly filled in.
- (b) The nominated officer should apply online for official passport, if he/she does not have an official passport already, and attach a print out of the online application submitted for official passport., and
- (c) Two copies of passport size photograph with white background.

This information may be sent to **Shri Vadali Rambabu, Deputy Director/Course Director, ISTM, New Delhi at the earliest.**

5. Confirmation with regard to the participation of the officers may please be sent immediately to **Shri Vadali Rambabu, Deputy Director/Course Director, ISTM, New Delhi, who is accessible on Phone No. 26175590(O), M.No. 9811646981.**

Encls.: Annex.I & Annex.II



(Biswajit Banerjee)

Under Secretary to Government of India
Tele. : 24629413

To

**Ministry/Department of
All Cadres { Joint Secretary(Admn.) concerned }**

New Delhi.

Copy forwarded for information & necessary action to :-

- (1) ISTM, (**Shri Vadali Rambabu, Deputy Director/Course Director**), Administrative Block, Old JNU Campus, New Delhi-11067 **The list of officers, who report for training on 25th March, 2015 may please be furnished to the undersigned next day positively.**
- (2) Training Division, Deptt. of Personnel & Training , JNU Campus, New Delhi.
- (3) PA to Dir(CS.I)/PA to US(U)/US(D)
- (4) Guard file
- (5) Web site of this Department (**www.persmin.nic.in>DOPT>Central Secretariat>CSS/Training Nomination Circulars/US**)
- (6) Hindi Section, DOP&T, New Delhi - For Hindi version.



(Biswajit Banerjee)

Under Secretary to Government of India
Tele. : 24629413

Annexure I

**List of Additional Participants for Level 'E' Training Programme for Under Secretaries
of CSS**

(23/03/2015 to 01/05/2015)

S.No.	CSL No.	Name	DoB	Min/Deptt.
1	6558	Pitam Singh	7/10/64	HFW
2	6559	Sushil Kumar Geeva	2/5/65	RTH
3	6560	S R Meena	10/8/65	UPSC
4	6561	Kimjamlhing Sitlau	3/1/66	Defence
5	6562	P C Meena	6/1/65	RD
6	6563	Sunita Beck	13/6/57	Niti Ayog
7	5649	Rajesh Sharma	21/7/60	WCD
8	5470-A	Anurag Rohtagi	26/9/70	Economic Affairs/Defence
9	5483-A	M Subramanian	5/1/69	MHA
10	5507-A	D K Chaudhary	15/7/70	Heavy Ind./Animal Husbandry
11	5651	Ms Praveen Lata Sehgal	2/2/60	Defence
12	5652	B Gangopadhyay	25/12/59	On Deputation/CBFC Kolkata
13	5653	V K Gupta	1/4/57	MHA
14	5655	Amitabh Dwivedi	15/2/61	Pension/Oil Industry Dev Board
15	5659	Madhusudhan Sharma	27/11/59	Defence
16	5660	Alka Ahuja	9/1/66	DARE
17	5661	Arup Chakraborty	24/3/59	Commerce (Supply)
18	5665	Subhash Bhattacharya	22/11/58	Agri & Coop.
19	5666	CA Jacob	2/5/59	Commerce (Supply)
20	5667	K K Saxena	15/1/59	Commerce (Supply)

DETAILS OF VISITS ABROAD DURING LAST THREE YEARS 2012, 2013 & 2014

Name of the Officer:

CSL No.:

		2012	2013	2014
(a)	No. of Visits made			
(b)	Countries visited			
(c)	Period of deputation/ stay in each country with date			
(d)	Purpose of visit			

Signature of the officer with date

Full Name

Office Address