

F.No.21/01/2022-CS.I(Coord.)
Ministry of Personnel, Public Grievances & Pension
Department of Personnel & Training
(CS.I Division)

2nd Floor, A-Wing, Lok Nayak Bhawan,
Khan Market, New Delhi-110003,
Dated the 14 Oct, 2022.

OFFICE MEMORANDUM

Subject:- Filling up of One (01) post of Legal Officer in National Commission for Minorities on deputation basis – regarding

Reference is invited to National Commission for Minorities' circular No. 2-3/2021-Estt.(Part File) dated 03.10.2022 for filling up of One (01) post of Legal Officer in National Commission for Minorities on deputation basis. The last date of the submission of the application is 60 days from the date of publication of the advertisement in the Employment News.

2. The circular is hereby uploaded only for eligible CSS Officers in terms of OM No. 2/2/2010-CS.I (U) dated 18th August 2010. **In case of any further clarification, applicants are requested to contact the concerned Ministry/Department/Organisation who has advertised the circular.**

3. It may be noted that cadre clearance from CS.I Division will be required in case of Under Secretary and above level officers of CSS applying for deputation.

Sunil
14/10/2022

(Sunil Kumar)

Under Secretary to the Govt. of India
Tel. No. 011-24629414

To:

All Ministries/ Departments (through DoP&T' website).

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10-10-22

F.No.2-3/2021-Estt.(Part File)
Government of India
National Commission for Minorities

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Block-3, Ground and 3rd Floor,
CGO Complex, Lodhi Road
New Delhi – 110003
Dated: 03.10.2022

CIRCULAR

Subject: Filling up of One (1) post of Legal Officer in National Commission for Minorities on deputation basis – reg.

Please find enclosed herewith a copy of the vacancy circular for the post of One (1) Legal Officer in National Commission for Minorities on deputation basis. Application of the willing candidates may be forwarded to the Commission along with attested copies of ACR/APAR of last five years, vigilance clearance, Integrity Certificate and Penalty statement for last ten years through proper channel within 60 days from the date of publication in the Employment News. Applicants are requested to invariably indicate their e-mail and mobile number in their application form.

The appointment to the above post will be on deputation basis initially for a period of three years. On appointment the pay of the official will be regulated in accordance with the M/o Personnel, Public Grievances & Pensions, Deptt. of Personnel & Training O. M. No. 2/29/91-Estt. (Pay-II) dated 5.1.1994 read with No. 2/8/97-Estt. (Pay-II) dated 11.3.1998 and subsequent amendments thereon, if any.

Eligibility conditions, qualification and experience etc. required for the above post are given in the **Annexure-I** and are also available on our website (www.ncm.nic.in)

*See
14/10
2022*

Shariq Saeed
(Shariq Saeed)
Under Secretary to the Govt. of India
Tele No.24362527

Copy to:

1. All Ministries/Departments as per list attached.
2. Comptroller & Auditor General of India, New Delhi.
3. RajyaSabha/LokSabha, Secretariat, New Delhi.
4. Union Public Service Commission, New Delhi.
5. All attached/subordinate offices of the Ministry of Personnel, Public Grievances and Pensions and Ministry of Home Affairs,
6. Staff Selection Commission, CGO Complex, New Delhi

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RECEIVED
कर्मिक एवं प्रशिक्षण विभाग
Deptt. of Personnel & Trg.
13 OCT 2022

CS-I
Shariq Saeed
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Annexure - I

| Sl. No. | Name of Post | Number of posts | Group of Post & Pay Level | Method of Recruitment Rules |
|---------|---------------|-----------------|--|--|
| 1. | Legal Officer | 01 | Group 'A' Pay Matrix Level -11 (Rs. 67700-208700) | <p>Deputation : Officers of the Central Government or State Government or Union Territory Administrations or public sector undertakings or Universities or recognised research institutions or Semi-Government or autonomous bodies or statutory organisations.-</p> <p>(c) (i) Holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) With five years regular service in Level -10 (Rs. 56100-177500) in the pay matrix or equivalent rendered after appointment in the parent cadre or department; and</p> <p>(d) Possessing the following educational qualifications and experience:</p> <p>(j) Bachelor's degree in Law of a recognized University or institution and six years' experience in legal matters; or</p> <p>(iv) Master's degree in Law of a recognised University or institution and five years' experience in legal matters.</p> <p>Note 1: The period of deputation (including short-term contract) including the period of deputation in another <i>ex-cadre</i> post held immediately preceding this appointment in the same or some other organisations or department of the Central Government shall ordinarily not to exceed three years.</p> <p>Note 2: The maximum age-limit for appointment by deputation shall be not exceeding fifty-six years as on the closing date of receipt of applications.</p> |