

**Most Immediate/Time Bound**

No.5/1/2012-CS-II(C)  
Government of India  
Ministry of Personnel, Public Grievances and Pension  
Department of Personnel and Training

3<sup>rd</sup> floor, Lok Nayak Bhawan, Khan Market,  
New Delhi date 23<sup>rd</sup> May, 2012

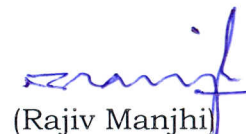
**OFFICE MEMORANDUM**

Subject: Fixation of 'range of seniority' (zone of promotion) for promotion of Stenographers Grade 'D' to Personal Assistant(PA) Grade of CSSS for the Select List Year- 2010 – reg.

Reference is invited to this Department's O.M. of even number dated 16<sup>th</sup> February, 2012 and subsequent reminders dated 9<sup>th</sup> March, 2012 and 16<sup>th</sup> April, 2012 requesting all the Ministries/Departments to forward the DPC recommendations of regular & eligible Stenographers Grade 'D' belonging to UR category upto Select List 1995 and SC & ST category upto Select List 1999 covered within the range of seniority prescribed for promotion to PA Grade of CSSS against the Select List year- 2010.

2. It has come to the notice of this Department that some of the officers who are covered within the prescribed Zone of Consideration but have superannuated/voluntarily retired/ resigned/ technically resigned, etc. between the period 1.7.2010 to 30.6.2011 and after 1.7.2011 have not been assessed by the DPC so far who could have otherwise been assessed for Select List year- 2010. Further, this Department has also not received DPC recommendations and other relevant information in respect of some of the officers who are currently serving due to various reasons such as non availability of ACRs etc. A list of names of the officers whose DPC recommendations have not been made available to CS-II is given at Annexure-I.

3. The concerned Ministries/Departments are requested to place their case before the Departmental Promotion Committee to assess her/his fitness or otherwise for promotion to the PA Grade of CSSS and forward the recommendations of the DPC to this Department along with vigilance clearance latest by **30<sup>th</sup> May, 2012**. **Discrepancies in the list and names of any other officer who is eligible/covered for promotion to PA Grade but has been left out may also be brought to notice of this Department along with their DPC recommendations /vigilance clearance.**

  
(Rajiv Manjhi)

Deputy Secretary to the Govt. of India  
Telefax : 24622365

To

- 1) The Director/Deputy Secretary (Admn.), Department of Agriculture & Cooperation, Krishi Bhawan, New Delhi.



- 2) The Director/Deputy Secretary (Admn.), Ministry of Civil Aviation, Rajiv Gandhi Bhawan, Safderjung Airport, New Delhi.
- 3) The Director/Deputy Secretary (Admn.), Department of Commerce, Udyog Bhawan, New Delhi.
- 4) The Director (Admn.), Department of Personnel & Training, North Block, New Delhi.
- 5) The Director/Deputy Secretary (Admn.), Department of Higher Education, Shastri Bhawan, New Delhi.
- 6) The Director/Deputy Secretary (Admn.), Ministry of Environment & Forests, Paryavaran Bhawan, CGO Complex, Lodi Road, New Delhi.
- 7) The Director/Deputy Secretary (Admn.), Department of Expenditure, North Block, New Delhi.
- 8) The Director/Deputy Secretary (Admn.), Department of Food & Public Distribution, Krishi Bhawan, New Delhi.
- 9) The Director/Deputy Secretary (Admn.), Ministry of Home Affairs, North Block, New Delhi.
- 10) The Director/Deputy Secretary (Admn.), Ministry of Information & Broadcasting, Shastri Bhawan, New Delhi.
- 11) The Director/Deputy Secretary (Admn.), Department of Industrial Policy & Promotion, Udyog Bhawan, New Delhi.
- 12) The Director /Deputy Secretary (Admn.), Ministry of Petroleum & Natural Gas, Shastri Bhawan, New Delhi.
- 13) The Director /Deputy Secretary (Admn.), Planning Commission, Yojana Bhawan, New Delhi.
- 14) The Director /Deputy Secretary(Admn.), Department of Posts, Dak Bhawan, Parliament Street, New Delhi.
- 15) The Director /Deputy Secretary (Admn.), Ministry of Power, Shram Shakti Bhawan, New Delhi.
- 16) The Director /Deputy Secretary (Admn.), Ministry of Rural Development, Krishi Bhawan, New Delhi.
- 17) The Director/Deputy Secretary(Admn.), Ministry of Road Transport & Highways, Transport Bhawan, Parliament Street, New Delhi.
- 18) The Director/Deputy Secretary (Admn.), Ministry of Social Justice & Empowerment, Shastri Bhawan, New Delhi.
- 19) The Director/Deputy Secretary(Admn.), Ministry of Steel, Udyog Bhawan, New Delhi.
- 20) The Director/Deputy Secretary(Admn.), Department of Telecommunications, Sanchar Bhawan, New Delhi.
- 21) The Director/Deputy Secretary(Admn.), Ministry of Urban Development, Nirman Bhawan, New Delhi.
- 22) The Director/Deputy Secretary(Admn.), Ministry of Water Resources, Shram Shakti Bhawan, Rafi Marg, New Delhi.
- 23) The Director/Deputy Secretary(Admn.), Ministry of Women & Child Development, Shastri Bhawan, New Delhi.
- 24) The Director/Deputy Secretary(Admn.), Ministry of Youth Affairs & Sports, Shastri Bhawan, New Delhi.



### Annexure -I

S.NO.	CSL No.	Name (Shri/Smt./Ms.)	Category	Cadre Unit	Date of Birth	SL Year
1	166	Lalitha Mohanan	Genl.	Agri. & Coopn.	29-10--1953	1982
2	808	Lali Chatterjee	Genl.	Agri. & Coopn.	20/05/1966	1988
3	1109	Neelam Malhi	Genl.	Agri. & Coopn.	20/09/1951	1990
4	793	P. Krishanan	Genl.	Agri. & Coopn.	16/12/1959	1987
5	1878	Surinder Kumar	SC	Agri. & Coopn.	8/15/1972	1996
6	553	Sudesh Bala Khanna	Genl.	Civil Aviation	17/12/1965	1984
7	873	Ritu Dhavan	Genl.	Civil Aviation	26/11/1966	1988
8	1725	Manju Rani	SC	Civil Aviation	3/23/1977	1996
9	2016	Anu Das	SC	Civil Aviation	8/16/1979	1999
10	1460	Simran	Genl.	Commerce	7/15/1969	1993
11	1796	P.S. Sunil Kumar	SC	Commerce	2/14/1967	1996
12	386	Umesh Chandra Singh	Genl.	DOPT	10/10/1961	1984
13	566	Subal Chandra Acharya	Genl.	DOPT	05/06/1956	1984
14	1159	Rehana Khanam	Genl.	DOPT	20/07/1969	1991
15	1332	Ashok Kumar Verma	Genl.	DOPT	13/10/1973	1993
16	1371	Kanchan Arya	Genl.	DOPT	10/12/1972	1993
17	1477	Mahender Singh	Genl.	DOPT	14/07/1972	1994
18	1486	Tirath Raj Yadav	Genl.	DOPT	01/08/1970	1994
19	1809	Pradeep Kumar	SC	Higher Education	8/14/1973	1996
20	1828	Ashok Kumar	SC	Higher Education	6/25/1972	1996
21	1417	M. Meena	Genl.	Envn. & Forests	24/06/1970	1993
22	611	Sunita Sethi	Genl.	Expenditure	23/09/1960	1985
23	803	Kawal SinghDagar	Genl.	Expenditure	15/01/1967	1988
24	952	Sugantha	Genl.	Expenditure		1989
25	1199	Rama Ganesh	Genl.	Expenditure	27/08/1969	1991
26	1201	Niranjan Sharma	Genl.	Expenditure	06/06/1970	1991
27	1214	V Venkatalakshmi	Genl.	Expenditure	12/11/1971	1991
28	1291	Surya Prakash	Genl.	Expenditure	19/02/1972	1992
29	1391	Chander Shekhar	Genl.	Expenditure	01/04/1968	1993
30	1582	Karanam Chandra Bhanu	Genl.	Expenditure	8/15/1974	1995
31	1594	Durbha Srinivas Murthy	Genl.	Expenditure	11/10/1970	1995
32	271	Laxman Singh Chauhan	Genl.	Food & PD	20/04/1962	1984
33	393	Jagdish	Genl.	Food & PD	03/12/1960	1984
34	1111	Anuradha Swaminathan	Genl.	Food & PD	08/02/1966	1990
35	1250	Surindra Yadav	Genl.	Food & PD	01/09/1967	1992
36	1642	S.P. Kasi Viswanathan	Genl.	Food & PD	5/14/1967	1995
37	278	Gazala Praveen Beig	Genl.	Home Affairs	20/08/1960	1984
38	414	Pushpa Gupta	Genl.	Home Affairs	10/10/1965	1984



39	792	M.Pandu Ranga Rao	Genl.	Home Affairs	14/04/1958	1987
40	946	Sitab Singh Rawat	Genl.	Home Affairs	13/05/1958	1988
41	979	Uma Ramachandran	Genl.	Home Affairs	18/04/1967	1989
42	1028	Bhupender Nath	Genl.	Home Affairs	17/12/1956	1990
43	1090	Usha Vijay Salain	Genl.	Home Affairs	29/05/1966	1990
44	1148	Ranjana Khanna	Genl.	Home Affairs	05/02/1971	1991
45	1286	Kalawati	Genl.	Home Affairs	06/12/1968	1992
46	1338	Neerja Tripathi	Genl.	Home Affairs	18/12/1971	1993
47	1353	Vikas Awasthi	Genl.	Home Affairs	06/04/1972	1993
48	1636	Sailaja.T	OBC	Home Affairs	6/9/1972	1995
49	533	Jasbir Kaur	Genl.	I & B	06/03/1963	1984
50	1375	Rajeev Kumar	Genl.	I & B	12/09/1969	1993
51	1404	Subhash Chand	Genl.	I & B	20/12/1974	1993
52	1905	Rajni Bala	SC	I & B	5/25/1975	1996
53	1817	Amar Nath	SC	IP & P	5/4/1973	1996
54	1919	Anand Prakash	SC	IP & P	3/7/1976	1996
55	606	M.Johny Kutty	Genl.	Petroleum & NG	05/01/1952	1985
56	836	Sunita Nayyar	Genl.	Planning Comn.	13/12/1969	1988
57	876	Jolly Samson	Genl.	Planning Comn.	19/09/1956	1988
58	1615	Manjula A	OBC	Posts	12/23/1971	1995
59	210	Kamlesh Nangia	Genl.	Power	12/07/1953	1982
60	605	C Rajamma	Genl.	Power	01/12/1951	1985
61	850	Shivaji Rao Kadam	Genl.	Road Transport & Highways	16/06/1964	1988
62	591	Lalitha Radhakrishnan	Genl.	Rural Development	04/08/1957	1985
63	636	Usha Ramesh	Genl.	Social Justice & Empowrment	25/02/1960	1985
64	1282	Anil Kumar Sharma	Genl.	Steel	05/09/1968	1992
65	1170	Manisha Srikanth	Genl.	Telecom.	05/03/1973	1991
66	1227	Sanjay Bhandari	Genl.	Urban Dev.	12/06/1970	1991
67	1054	M.S. Ramasubramanian	Genl.	Water Res.	04/09/1967	1990
68	1053	Chandra Sekhar Sharma	Genl.	Women & CD	02/07/1968	1990
69	1600	Rakesh Kumar	Genl.	Youth Affairs	7/6/1970	1995