

No. 6/26/2015-CS-I(S)
Government of India
Ministry of Personnel, Public Grievances and Pensions,
Department of Personnel & Training
2nd Floor, Lok Nayak Bhawan, Khan Market,
New Delhi -110003, the 21st December, 2015

OFFICE MEMORANDUM

Subject : Rotational Transfer of Section Officers of CSS - reg.

The undersigned is directed to refer to Rotational Transfer Policy published in the website of this Department vide O.M. No. 21/2/2009-CS.I(P) dated 16.7.2015. It has now been decided that in the first phase, rotational transfer of Section officers who have completed more than ten year in the same Ministry/Department will be undertaken. The cut of date for counting the tenure is 1st July, 2015.

2. As there are more number of officers in Group A Ministries/Departments who have completed a tenure of more than ten years than those in Group B Ministries/Departments, only equal number of officers those from both the groups in the order of tenure rendered have been shortlisted for rotational transfer. The list of Section Officers thus prepared for rotational transfer is as indicated in **Annexure-I** and **Annexure-II** to this O.M. The list does not include officers within two years of superannuation as on 31st December, 2015 and likely to be promoted within one year.

3. The list of vacancies in both the Groups is at **Annexure-III**. The Officers indicated in the list are also requested to indicate their preferences for posting in the enclosed format at **Annexure-IV** which should reach CS-I Division by **28th December, 2015**. The posting will be decided in terms of the Rotational Transfer Policy.

- (a) Option for posting: The officers may furnish three choices in the appropriate Group.
(b) Options will be submitted only through e-mail at **uscs1-dopt@nic.in**.

4. The officers concerned should also ensure that their data is complete in all respects in the web based cadre management system at **cscms.nic.in**. If the data is not complete it should be first got updated before submitting option.

5. Ministries/Departments concerned should keep themselves ready to relieve the officers immediately on issue of orders by this Department. It is also brought to the notice of the Ministries/Departments that in terms of RTP, this Department will issue transfer orders on the last working day of the week and the officers concerned are required to report to the allocated Ministry/Department on the first working day of the next week.


(Chandra Sekhar)

Under Secretary to the Government of India
Tele.: 2462 4046

To

Ministries/ Departments concerned
Officers concerned
(through website of this Department)

List of Section Officers covered under RTP in Group 'A'

S.No.	Name (Shri)	Date of Birth	SO SL year	Cadre Unit	Cadre Unit Group	Date from which continuously working in the present cadre unit
1	Tarun Sood	10-Nov-70	2008	Earth Sciences	A	1-Dec-94
2	M.L. Tiwari	21-Feb-64	2009	Tribal Affairs	A	26-Apr-91
3	S. Venkata Raghavan	26-May-63	2009	Legal Affairs	A	22-Oct-93
4	Vyomesh Pant	12-Feb-73	2009	MHA	A	26-Jun-98
5	I. Ramaraju	24-Apr-60	2010	MHA	A	6-Aug-84
6	R. Manohar Kamath	10-May-63	2010	MHA	A	13-Mar-87
7	Roshan Lal	10-Oct-58	2010	MHA	A	18-Jan-83
8	G. Rajendran	8-Apr-60	2011	MHA	A	30-Apr-85
9	Mh. Ayub	8-Jun-74	2011	DOP&T	A	4-Mar-98
10	C. Ravindranath Reddy	5-May-72	2011	DOP&T	A	13-Jun-01
11	Arindam Banerjee	29-Nov-73	2011	Water Res., RD & GR	A	23-Sep-98
12	Mihir Sen	8-Apr-59	2011	MHA	A	30-Nov-84
13	Sharad N. Hulale	12-May-63	2011	Expenditure	A	6-Jul-84
14	Sushil Kumar	1-May-67	2011	MHA	A	10-Dec-87
15	Rakhi Biswas (Ms)	9-Feb-69	2011	Defence	A	5-Jan-99
16	Nilanjan Karmakar	1-Jan-73	2011	DOP&T	A	15-Nov-99
17	D.K. Thakur	24-Oct-58	2011	MHA	A	15-Jan-79
18	C.S. Ahuja	2-Sep-58	2012	UPSC	A	14-Mar-80
19	Uma Sharma (Smt.)	20-Jun-58	2012	DOP&T	A	16-May-95
20	Sudesh Arora	5-Apr-58	2012	Expenditure	A	10-Aug-78
21	Sudha Sharma	5-Nov-59	2012	Defence	A	9-Jan-80
22	Veera Bhatia	12-Oct-61	2012	Agriculture & Farmers Welfare	A	6-Feb-82
23	Rohini Subramanayam	30-Dec-60	2012	UPSC	A	19-Jul-88
24	Suman Joshi	24-Mar-60	2012	Labour	A	28-Jul-88
25	K.S. Rawat	29-Jul-62	2012	MHA	A	25-Oct-75
26	Suman Lata Sharma (Ms)	4-Nov-58	2012	Legal Affairs	A	16-Apr-82
27	Sushil Dutt Sharma	16-May-59	2012	Defence	A	16-Sep-80
28	Lakhpatt Singh	1-Feb-59	2012	MHA	A	17-Feb-82
29	Ram Kumar	6-Jul-66	2012	Expenditure	A	16-Nov-87
30	Patrick Xalxo	6-Jan-64	2012	MHA	A	10-Jan-96

S.No.	Name (Shri)	Date of Birth	SO SL year	Cadre Unit	Cadre Unit Group	Date from which continuously working in the present cadre unit
31	Ashok Kumar Pradhan	28-Nov-59	2012	Defence	A	29-Jul-80
32	Satish Kumar Dawar	10-Feb-59	2012	Defence	A	2-Jun-80
33	V.K. Mehta	12-Mar-58	2012	Labour	A	21-Dec-88
34	Anita Mehra	29-Dec-59	2012	Defence	A	6-Jan-83
35	Usha Rani Rajoura (Ms)	21-Jun-58	2012	MHA	A	13-May-82
36	Shashi Arora (Ms)	15-Sep-59	2013	Agriculture & Farmers Welfare	A	3-Sep-81
37	M.C. Nautiyal	20-Mar-63	2013	DOP&T	A	8-Mar-84
38	Rajinder Pal	22-Apr-59	2013	MHA	A	21-Aug-81
39	Gulshan Kumar	15-Aug-60	2013	MHA	A	12-Aug-81
40	Krishan Kumar	31-Oct-59	2013	MHA	A	9-Mar-81
41	Varsha Goswami	15-Feb-64	2013	Defence	A	2-Apr-84
42	Sumati Saklani	20-Dec-59	2013	Labour	A	30-Nov-89
43	Rajiv Sharma	16-Jul-61	2013	Water Res., RD & GR	A	7-Nov-79

List of Section Officers covered under RTP in Group 'B'

S.No.	Name (Shri)	Date of Birth	SO SL year	Cadre Unit	Cadre Unit Group	Date from which continuously working in the present cadre unit
1	Gurdarshan Lal Madan	24-Aug-58	2009	Health & FW	B	2-Dec-82
2	Geetha Natarajan (Ms)	25-Sep-69	2009	Coal	B	5-Jun-95
3	Hemant Sharma	17-Sep-79	2010	Revenue	B	22-Mar-02
4	Arvind Kumar Suraj	28-Jan-74	2010	Urban Development	B	21-Apr-05
5	Sushil Kumar	18-Jan-69	2010	Health & FW	B	7-Jul-97
6	Rakesh Kumar	2-Mar-59	2010	Consumer Affairs	B	4-Jul-05
7	Sunil Kumar	23-Dec-70	2011	MNRE	B	1-Jul-03
8	Pankaj Jha	26-Apr-77	2011	HRD	B	29-Apr-05
9	Arvind Madavi	1-Jul-63	2011	Urban Development	B	12-Jul-99
10	Pradeep Kumar Shehrawat	7-Jul-74	2011	Civil Aviation	B	21-Apr-99
11	Dhananjay Prasad Singh	20-Oct-73	2011	Urban Development	B	7-Jul-99
12	Neelam Malik (Ms)	28-Apr-58	2012	Youth Affairs & Sports	B	25-Oct-78
13	Sunanada Sharma (Ms)	2-Feb-59	2012	HRD	B	2-May-03
14	Nagendra Prasad Pant	13-Mar-58	2012	Revenue	B	20-Feb-80
15	G.N. Sharma	9-Sep-58	2012	Revenue	B	16-Jan-01
16	Asha Rani Sharma (Smt)	14-Jun-58	2012	Shipping	B	1-Apr-04
17	Renu Sehgal (Ms)	16-Apr-59	2012	Urban Development	B	1-Apr-04
18	Saroj Thakur (Smt)	8-Mar-59	2012	Culture	B	25-Oct-79
19	Kusum Jain (Ms)	2-Sep-59	2012	HRD	B	30-Oct-79
20	Bhaskara Nand Bachheti	8-Jan-61	2012	RT&H	B	24-Oct-05
21	Vishal Kumar	2-Jul-77	2012	Revenue	B	20-Oct-05
22	Basistha Sah	4-Jan-63	2012	Urban Development	B	16-Aug-85
23	Shashi Malik	2-Feb-58	2012	Economic Affairs	B	12-Nov-79
24	Asha Rani Sharma	30-Oct-59	2012	Power	B	1-Feb-80
25	A U K Khaldy	20-Apr-61	2012	Power	B	18-Jul-88
26	O.P. Baswala	5-Apr-59	2012	Health & FW	B	1-Sep-89
27	Nirmal Rajora	30-Mar-58	2012	HRD	B	7-Nov-81
28	A. Alagammai	14-Dec-58	2012	IP&P	B	14-Aug-89
29	Meena Kumari Verma (Ms)	5-Nov-59	2013	I&B	B	29-Apr-81
30	R. Janaka Sudha(Smt)	31-Jan-60	2013	Culture	B	28-Mar-88

S.No.	Name (Shri)	Date of Birth	SO SL year	Cadre Unit	Cadre Unit Group	Date from which continuously working in the present cadre unit
31	H.M. Malhotra	8-Apr-58	2013	Urban Development	B	11-Jan-90
32	Geeta Chandra (Ms)	1-Aug-59	2013	Revenue	B	22-Apr-88
33	Dhan Singh	24-Feb-59	2013	Health & FW	B	14-Aug-73
34	P. Chakravorty	10-Jan-60	2013	IP&P	B	1-Jan-92
35	Yogesh Kumar	28-Feb-59	2013	Financial Services	B	30-Jun-88
36	Vinod Singh Chauhan	4-Dec-58	2013	Urban Development	B	13-May-82
37	Ashok Kumar Sinha	12-Jan-60	2013	Health & FW	B	3-Oct-79
38	K.R. Sinha	8-Nov-58	2013	Health & FW	B	3-Dec-79
39	Laxman Singh	25-Dec-60	2013	Food & PD	B	25-Jan-79
40	Mukul Verma	11-Jan-60	2013	I&B	B	5-Aug-80
41	Renu Sablania (Ms)	29-May-58	2013	Financial Services	B	10-Mar-80
42	Ram Dev	10-Dec-58	2013	Commerce	B	11-Mar-82
43	Tarachand Janardhan Dalal	5-Jul-68	2014	Revenue	B	4-Aug-89

Vacancy position in Groups A & B for options.**Group A Ministries/Departments**

S. No.	Ministry/Department	vacancy
1	Agriculture & Farmers Welfare	2
2	Defence	7
3	Personnel & Training	5
4	Earth Sciences	1
5	Expenditure	3
6	Labour & Empowerment	3
7	Legal Affairs	2
8	Home Affairs	15
9	Tribal Affairs	1
10	UPSC	2
11	Water Resources, RD & GR	2
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Group B Ministries/Departments

S. No.	Ministry/Department	vacancy
1	Civil Aviation	1
2	Coal	1
3	Commerce	1
4	Consumer Affairs	1
5	Culture	2
6	Economic Affairs	1
7	Financial Affairs	2
8	Food & PD	1
9	Health & FW	6
10	HRD	4
11	I&B	2
12	IP&P	2
13	MNRE	1
14	Power	2
15	Revenue	6
16	RT&H	1
17	Shipping	1
18	UD	7
19	Youth Affairs & Sports	1
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OPTION FORM

Name :

Designation : Section Officer

CSL No.(if any) :

Date of Birth :

Present Ministry/Department :

Contact No. :

Options for posting:

(i)

(ii)

(iii)

It is certified that my data available in the web based cadre management system is complete, correct and upto date.

Date: