

No. 12/3/2012-CS.II (B)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

Lok Nayak Bhawan, New Delhi
Dated : 1st January, 2014

OFFICE MEMORANDUM

Subject: **Upper Division Grade Limited Departmental Competitive Examination, 2011- Nomination of qualified candidates for appointment to Upper Division Grade in CPCS against the Select List 2011 – reg.**

The undersigned is directed to say that according to Rule 11(1) of the Central Secretariat Clerical Service Rules, 1962, as amended by this Department's Notification No. 12/3/93-CS.II dated 22.11.1995, vacancies in the Upper Division Grade of the service in any cadre have to be filled by the regular appointments of persons included in the Select List for the Upper Division Grade in that cadre. The said Select List is to be prepared in accordance with the provision envisaged in Regulation 2 (1) of the Third Schedule to the said Rules. According to that Regulation as amended by this Department's Notification No.7/31/73-CS.II dated 4.2.1976, 25% of the vacancies are to be filled up on the basis of Limited Departmental Competitive Examination (LDCE) and 75% on the basis of seniority in the Lower Division Grade.

2. On the basis of the UD Grade Limited Departmental Competitive Examination for the Select List year 2011, Staff Selection Commission has recommended 34 **(26 UR, 6 SC and 2 ST)** candidates for appointment as UDC in the Central Secretariat Clerical Service against the **Select List year 2011.**

Cont...2/-

3. It has been, therefore, decided to **allocate 34 (thirty four)** (includes **26 UR, 6 SC and 2 ST**) qualified candidates to various Cadres of Central Secretariat Clerical Service as indicated in the **Annexure** to this Office Memorandum. The **dossiers** of the candidates as received from the SSC are sent herewith and these should be retained after their appointment as part of their personal files. It is requested that before these candidates are appointed, particulars of their service, caste etc., may please be checked from the Original entries in their Service Books. It may please be ensured that no Vigilance case is pending or being contemplated against them.

4. Since the qualified candidates whose names are given in the **Annexure** to this O.M. are eligible for inclusion in the **Select List year of 2011** of Upper Division Grade, it is requested that immediate action may please be taken to appoint them to the post of Upper Division Clerk in those cadres to which they have been allocated. It may please be ensured that the candidates nominated from the aforesaid examination are interpolated with persons included in the Select List through seniority quota in the ratio of 3:1(SQ: DE) as prescribed under the CSCS Rules, 1962.

5. Copies of appointment orders may please be endorsed to this Department and the SSC. If any candidate is not appointed to Upper Division Grade due to any reason his/her dossier may please be returned to the Staff Selection Commission directly under intimation to this Department after cancelling his/her offer of appointment and keeping all correspondences made with regard to his/her appointment including cancellation letter in the dossier.


6. In case any of the nominated candidates has been appointed as regular UDC in the CSCS on the basis of an earlier Limited Departmental Exam for the Grade, the Cadre authorities are requested to furnish their names immediately to this Department latest by 15.1.2014. Thereafter, the total number of these vacancies may be divided between seniority quota and Departmental Examination Quota in the prescribed ratio of 3:1. Reservation for SC/ST/PH category is to be made in accordance with the relevant Rules/instructions.

7. Staff Selection Commission has assigned Rank Numbers to qualified candidates of UD Grade LDCE, 2011 as SL/CSCS/001 to SL/CSCS/34. Accordingly, Cadres are requested to assign these numbers while preparing seniority list of UDC.

Cont...3/-

8. Receipt of this OM together with its enclosures may kindly be acknowledged.


Encl: _____ Dossier


(K. Suresh Kumar)
Under Secretary to the Govt of India
☎: 24654020

To
All the Cadres authorities of CSCS
(~~Under Secretary~~ US (Admn))

Copy to:

1. Secretary, [Kind Attention: Under Secretary {EHQ} Staff Selection Commission, Block No. 12, CGO Complex, Lodi Road, New Delhi-110003 w.r.t. their Letter No. 15/1/2011-EA (EHQ) dated 13.12.2013]


(K. Suresh Kumar)
Under Secretary to the Govt of India
☎: 24654020

Annexure to OM No. 12/3/2012- CS- II (B) dated - 1st Jan 2014

S. NO.	Name	Category	Rank	Cadre presently Working	Nominated to
1	Pardeep Kumar	SC	SL/CSCS/001	Telecom.	UPSC
2	Sunil Kumar Verma	Gen.	SL/CSCS/002	SJ&E	Health & FW
3	Sher Singh Yadav	Gen.	SL/CSCS/003	I&B	Telecom.
4	Sunil Dutt	Gen.	SL/CSCS/004	Home Affairs	Home Affairs
5	Pramod Kumar	Gen.	SL/CSCS/005	Commerce	Commerce
6	Sunil Kumar	Gen.	SL/CSCS/006	Textiles(Commerce)	DOP & T
7	Nearj Kumar Jain	Gen.	SL/CSCS/007	I&B	Youth Affairs
8	Ritesh Kumar Gupta	Gen.	SL/CSCS/008	Urban Dev.	Urban Dev.
9	Vijay Kumar Jha	Gen.	SL/CSCS/009	Fertilizer	Agri. & Coop.
10	Nirmala Raj	SC	SL/CSCS/010	I&B	Health & FW
11	Bhagwan Kumar	Gen.	SL/CSCS/011	UPSC	UPSC
12	Ashok Ranga	SC	SL/CSCS/012	Commerce	Commerce
13	KunjBihari Prasad	Gen.	SL/CSCS/013	UPSC	UPSC
14	Ashok Kumar	Gen.	SL/CSCS/014	Commerce	Expenditure
15	Prabhat Mohan	Gen.	SL/CSCS/015	Urban Dev.	Urban Dev.
16	Shrawan Kumar Sah	Gen.	SL/CSCS/016	Water Resources	Environment
17	Sushil Pradeep Toppo	ST	SL/CSCS/017	Home Affairs	Home Affairs
18	Sandeep Kumar	Gen.	SL/CSCS/018	IPP	IPP
19	Sanjay Kumar	Gen.	SL/CSCS/019	Power	Youth Affairs
20	Rakesh Kumar	Gen.	SL/CSCS/020	power	Home Affairs
21	Ganesh Kumar	Gen.	SL/CSCS/021	Urban Dev.	Urban Dev.
22	Usman Ali	Gen.	SL/CSCS/022	Science & Tech.	Shipping
23	Kamal Kishore	Gen.	SL/CSCS/023	P&NG	P&NG
24	Brij Mohan Joshi	Gen.	SL/CSCS/024	UPSC	UPSC
25	Suresh Kumar	Gen.	SL/CSCS/025	Steel	Steel
26	Sansar Chand	Gen.	SL/CSCS/026	Science & Tech.	Shipping
27	Pratap Singh	Gen.	SL/CSCS/027	Commerce	Expenditure
28	Dharm Pal Singh Arya	SC	SL/CSCS/028	IPP	Youth Affairs
29	Mahender Singh Gusain	Gen.	SL/CSCS/029	Food & PD	Home Affairs
30	Puran Chand	SC	SL/CSCS/030	Commerce	Fertilizers
31	Ramesh Chandra Maurya	Gen.	SL/CSCS/031	UPSC	UPSC
32	Shive Kumar	SC	SL/CSCS/032	Water Resources	Home Affairs
33	Rabindra Sah	ST	SL/CSCS/033	Rural Dev.	Environment
34	Renu Singh	Gen.	SL/CSCS/034	Water Resources	MSME


1/1/2014