

**No. 6/5/2010-CS.I(S)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training**

Lok Nayak Bhavan, Khan Market
New Delhi, dated the 30th August, 2010

OFFICE MEMORANDUM

Subject: Promotion of Assistant to the grade of Section Officer of Central Secretariat Service (CSS) on ad-hoc basis.

The undersigned is directed to refer to this Department's OM of even number dated 7.6.2010 on the subject mentioned above.

2. Considering the fact that posts are lying vacant in the Section Officers' Grade in various Ministries/Departments mainly on account of litigation, it has been decided that eligible Assistants upto SCSLs 1998 (General Category), upto SCSLs 1999 (SC Category) and upto SCSLs 2001 (ST Category) may be promoted to the grade of Section Officer on ad-hoc basis to the extent of vacant posts (including the posts falling vacant due to retirement upto 31.12.2010) available in the Cadre Units. The ad-hoc promotion/appointment would be subject to the following conditions:-

- (i) The period of ad-hoc promotion would be upto 31.12.2010 or till the regular Section Officers are made available, whichever is earlier;
- (ii) The ad-hoc appointments shall not confer on the appointees any right to continue in the grade indefinitely or for inclusion in the Select List of Section Officers for regular appointment or to claim seniority in the Section Officers grade of CSS;
- (iii) Ad-hoc appointments would continue till regular candidates in Section Officer Grade are available either through Seniority Quota or Limited Departmental Competitive Examination (LDCE). In the event of the ad-hoc appointees not qualifying for regular appointment in either of these two categories, they will be reverted to the Assistants' Grade on availability of such regular officers from the date they (regular Section Officers) join duty in their respective cadre units allotted to them by this Department;
- (iv) The effective date of ad-hoc promotion in respect of those found fit and clear from vigilance angle would be the date from which the officer concerned joins duty in Section Officers' grade in his own cadre unit.

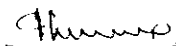
3. If any of the Officers, who is eligible for promotion in Section Officer grade on ad-hoc basis and is on deputation, he/she may be given option to revert within one month with a view to avail of the promotion on ad-hoc basis.

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4. All the Cadre Units are requested to take urgent action to promote eligible Assistants to the grade of Section Officer on ad-hoc basis and a copy of the appointment order may be endorsed to this Department.

5. After the completion of the process as indicated in para 4 above, all the Cadre Units are requested to convey the details of the Assistants promoted on ad-hoc basis in Section Officer grade after the issue of this order and the number of remaining eligible Assistants upto SCSL 1998 (Gen), upto SCSL 1999(SC) & upto SCSL 2001 (ST) along-with the details of the eligible Assistants in SCSLs 1999 to 2002 (Gen), SCSLs 2000 to 2002 (SC) and SCSL 2002 (ST) in the enclosed proformae latest by 30.9.2010.



(K. Suresh Kumar)

Under Secretary to the Govt. of India

☎: 24642705

To

All the Cadre Authorities,
Ministry/Department of
DS/Dir(Admn/Estt.)
New Delhi.

				ANNEXURE-I
Name of Cadre:				
Details of Assistants promoted on adhoc basis in Section Officer Grade after the issue of OM No.6/5/2010-CS.I(S) dated 30.8.2010				
Name	Date of Birth	Select List Year	Category	Remarks
1	2	3	4	5

